

HOLTON-LE-CLAY PARISH COUNCIL
Village Hall, Pinfold Lane, Holton-le-Clay, GRIMSBY, Lincolnshire
DN36 5DL Emma Portas - Clerk to the Council Telephone and Fax
01472 234566

Email: HLC.PC@outlook.com Website:
<http://parishes.lincolnshire.gov.uk/holtonleclay>

Dear Councillor

You are hereby summoned to attend the Full Council Meeting of Holton-le-Clay Parish Council, which will be held on Monday 19th February 2024 commencing at 7.30 pm at the Village Hall, Pinfold Lane, Holton-le-Clay.

Prior to the commencement of the meeting, there will be a public forum from 7.15 pm for a maximum of 15 minutes when members of the public may ask questions or make short statements to the Council.

Signed Emma Portas Clerk to the Parish Council. 13th February 2024

AGENDA

- 168. CHAIRMANS WELCOME:**
- 169. TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE:**
- 170. TO RECEIVE DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE LOCALISM ACT 2011:**
- 171. TO APPROVE THE MINUTES OF THE FULL COUNCIL MEETING HELD ON 15th JANUARY 2024:**
- 172. TO RESOLVE TO FILL ONE COUNCILLOR VACANCY FOLLOWING AN APPLICATION FROM MR STEVE SMITH:**
- 173. TO GRANT FINANCIAL DISPENSATION TO MR STEVE SMITH:**
- 174. TO RECEIVE AN UPDATE FROM MERC:**
- 175. TO RECEIVE AN UPDATE FROM DISTRICT COUNCILLORS:**
- 176. TO RECEIVE AN UPDATE FROM COUNTY COUNCILLOR:**
- 177. MATTERS OUTSTANDING – REPORT CIRCULATED TO COUNCILLORS:**

178. TO REVIEW THE FOLLOWING POLICIES AND IMPLEMENT CHANGES:

- **FINANCIAL MANAGEMENT RISK ASSESSMENT – UPDATED WITH ‘AT OWN RISK’ SIGNAGE AT VILLAGE HALL AND CEMETERY AS PART OF RISK ASSESSMENT**
- **HEALTH AND SAFETY – NO CHANGE**
- **PUBLICATION SCHEME – UPDATED WITH ADDITION OF OFFICE OPENING HOURS AND MOBILE NUMBER**
- **PARISH COUNCILLOR PROTOCOL/CIVILITY AND RESPECT – NO CHANGE -**

179. PLANNING MATTERS:

Application reference DM/0761/23/FUL

TOWN AND COUNTRY PLANNING ACT AMENDED DETAILS – ERECT 250 DWELLINGS WITH ASSOCIATED GARAGES, OPEN SPACE, LANDSCAPING, DRAINAGE, EMERGENCY ACCESS AND ASSOCIATED INFRASTRUCTURE WITH NEW ACCESS FROM LOUTH ROAD – AMENDED SITE LAYOUT AND HOUSE TYPES, ADDITIONAL AIR QUALITY ASSESSMENT AND HIGHWAY REPORT RECEIVED JANUARY 2024.

OBSERVATIONS REQUIRED NO LATER THAN 22ND FEBRUARY 2024:

NORTH EAST LINCS COUNCIL LOCAL PLAN REVIEW

THE LOCAL PLAN WAS ADOPTED IN 2018 AND THE COUNCIL IS REQUIRED TO REVIEW THE PLAN WITHIN FIVE YEARS OF ITS ADOPTION. THE LOCAL PLAN REVIEW DRAFT PLAN HAS NOW BEEN PUBLISHED AND FEEDBACK IS REQUIRED ON THE QUESTIONS SET OUT IN THE DRAFT AS PART OF THE PUBLIC ENGAGEMENT PROCESS. THE FORMAL CONSULTATION STAGE OF THE REVIEW ENDS ON 8TH MARCH 2024:

180. TO CONSIDER INCREASING CEMETERY FEES BY EITHER: 20%, 30%, 50% OR 80%. COMPARISON REPORTS CONTAINING THE SUGGESTED INCREASES HAVE BEEN

**CIRCULATED TO COUNCILLORS PRIOR TO THE MEETING
ALONG WITH ESTIMATIONS OF PROJECTED INCOME BASED
ON THE NUMBER OF PLOTS REMAINING. THIS INFORMATION
IS AVAILABLE TO VIEW ON THE PARISH COUNCIL WEBSITE:**

**181. TO CONSIDER TRANSFERRING THE £1000 ORSTED
SETTLEMENT FEE TO THE MUGA RESERVE:**

**182. PROPOSED BY COUNCILLOR DODGE TO INSTALL 'WHAT 3
WORDS' LOCATION SIGNS AT THE JUNIOR PLAYING FIELD
AND THE 8 ACRES PLAYING FIELD AT A COST OF £90 INC
VAT AND INSTALLATION FROM SIGNS EXPRESS:**

**183. PROPOSED BY COUNCILLOR REYNOLDS TO PURCHASE A
FURTHER 4 ROCKS FOR THE A16 WAR MEMORIAL TO
PROTECT AN AREA OF GRASS VERGE:**

- LINDSEY GARDENS £30 PER ROCK

184. FINANCE REPORT:

February 2024 Payments

GENERAL	Payee	Invoice	
DD	BRITISH GAS	ELECTRICITY VILLAGE HALL	£260.71
DD	BRITISH GAS	GAS - VILLAGE HALL 15/1/24-01/02/24	£339.42
DD	BRITISH GAS	GAS - VILLAGE HALL 01/1/24-14/01/24	£146.73
DD	BRITISH GAS	ELECTRICITY - DEFIBRILLATOR	£27.70
DD	VIRGIN	BROADBAND	£50.40
BACS/DD	NEST/STAFF/HMRC	PAYE/SALARIES/PENSIONS	£2,863.79
DD	DUNCAN TOPLIS	PAYROLL SERVICES	£66.25

Balance Carried Forward	31/01/2024	<u>65,414.98</u>
--------------------------------	-------------------	-------------------------

<u>BANK BALANCES as at</u>	31/01/2024	
General Account per Statement		56,921.75
less - Outstanding		
Cheques		<u>72.00</u>
plus - Receipts not cleared		
		56,849.75
Burial Account per Statement		8,565.23
plus - receipts not cleared		0.00
less - Outstanding		
Cheques		<u>8,565.23</u>
		7,157.55
TOTAL COUNCIL FUNDS AS AT		<u>65,414.98</u>

ALLOCATION OF FUNDS -

TOTAL FUNDS, PER ABOVE		65,414.98
------------------------	--	-----------

RESERVES

Parish Council Minimum Reserve	13,000.00	
Junior Playing Field New Equipment	24.04	
Village Improvement Reserve	4,606.01	
muga renovation	13,966.11	
		31,596.16
Burial Account Bank Balance (upkeep of Cemetary)		<u>8,565.23</u>
		40,161.39

PRECEPT RECEIVED IN ADVANCE (see below)

2 months		<u>12,070.89</u>
		52,232.28

*APPROX FUNDS AVAILABLE as at	31/01/2024	<u>13,182.70</u>
--------------------------------------	-------------------	-------------------------

PRECEPT - is received in advance twice a year, therefore we usually have monies in our account representing spend in coming months.

***EXACT SURPLUS CAN NOT BE CALCULATED UNTIL THE END OF THE FINANCIAL YEAR**

*4086.00 of surplus monies is for cemetery upkeep

**186. DATE AND TIME OF NEXT MEETING: MONDAY 18th MARCH
2024 AT 7.15PM**