

**MINUTES OF THE FULL COUNCIL MEETING OF HOLTON LE CLAY  
PARISH COUNCIL, HELD AT THE VILLAGE HALL, PINFOLD LANE,  
HOLTON LE CLAY, DN36 5DL MONDAY 22<sup>nd</sup> APRIL 2024 AT 7.15pm**

**Present:**

**Councillor Mik Boon (Chairman)  
Councillor Paul Rowntree  
Councillor Helen Reynolds (Vice Chair)  
Councillor Chris Lyons  
Councillor David Springett  
Councillor Patrick Warrener  
Councillor Anne Wheeler  
Councillor Teresa Dodge  
Councillor Steve Smith**

**Councillor Terry Aldridge – East Lindsey District Council**

**One member of the public**

**Public forum opened at 7.15pm**

One resident wished to complain that a piece of furniture had been mistakenly removed from outside of his house when it was wrongly thought to have been fly tipped.

**The meeting opened at 7.30pm**

**208. CHAIRMANS WELCOME:**

The Chairman welcomed all those present and thanked them for their attendance.

**209. TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE:**

None received. Councillor Starr was absent.

**210. TO RECEIVE DECLARATIONS OF INTEREST IN  
ACCORDANCE WITH THE LOCALISM ACT 2011:**

Councillor Reynolds and Councillor Dodge declared an interest as members of MERC. Councillor Boon declared an interest in item 216.

**211. TO APPROVE THE MINUTES OF THE FULL COUNCIL  
MEETING HELD ON 18<sup>th</sup> MARCH 2024:**

The minutes of the full council meeting held on 18<sup>th</sup> March 2024 were approved as a true record.

**212. TO RECEIVE AN UPDATE FROM MERC:**

The Easter Pebble Hunt was very successful this year, so much so that another one is planned for the summer holidays. The next afternoon tea on 7<sup>th</sup> May will coincide with the 10-year anniversary of the opening of the village hall. A special open day will be held at the village hall on Saturday 11<sup>th</sup> May which will allow residents to look at the improvements that have been made over the years.

Links Digital will be visiting the hall on 21<sup>st</sup> May to talk about online scammers and how to avoid being caught out by them.

**213. TO RECEIVE AN UPDATE FROM DISTRICT COUNCILLORS:**

The next planning policy meeting is due to be held on Thursday 25<sup>th</sup> April with Simon Milson. The next full council meeting will be held on the last Wednesday in May.

**214. TO RECEIVE AN UPDATE FROM COUNTY COUNCILLOR:**

County Councillor not present.

**215. MATTERS OUTSTANDING – REPORT CIRCULATED TO COUNCILLORS:**

The Matters Outstanding were noted by Councillors.

**216. PROPOSED BY COUNCILLOR REYNOLDS TO REPLACE THE BROKEN PANEL IN THE LOUTH ROAD /CLAY LANE BUS SHELTER:**

- **GW SHELTER SOLUTIONS £316.43 PLUS VAT**
- **PLASTICS-TO-GO £58 FOR PERSPEX PIECE PLUS £100 TO BE INSTALLED BY D KIRK**

It was

RESOLVED: to purchase a piece of Perspex to be installed by D Kirk Builders on the side of the bus shelter.

**217. PROPOSED BY COUNCILLOR ROWNTREE TO PLACE A DISCLAIMER SIGN AT THE ENTRANCE TO THE A16 MEMORIAL. CONFIRMATION RECEIVED FROM LCC THAT WARNING SIGNS ARE REQUIRED:**  
**SIGNS EXPRESS £63.60 inc VAT**

It was

RESOLVED: to place an order for a warning sign stating:

'Users of this area do so at their own risk'.

## **218. FINANCE REPORT:**

### **HOLTON LE CLAY PARISH COUNCIL**

#### **FINANCIAL REPORT as at**

**31/03/2024**

#### **CASH BOOK**

Balance Brought forward	31/03/2024	
General Account		50,654.93
Burial Account		<u>8,881.23</u>
		59,536.16
Add - Income		
General Receipts		1,714.44
Burial Receipts		<u>211.93</u>
		1,926.37
		<u>61,462.53</u>
Less - Expenditure		
General Payments		9,549.96
Burial Payments		<u>7.80</u>
		9,557.76
		<u>51,904.77</u>
<b>Balance Carried Forward</b>	<b>31/03/2024</b>	<b><u>51,904.77</u></b>

#### **BANK BALANCES as at**

**31/03/2024**

General Account per Statement	42,819.41
less - Outstanding Cheques	<u>0.00</u>
plus - Receipts not cleared	
	42,819.41
Burial Account per Statement	9,085.36
plus - receipts not cleared	0.00
less - Outstanding Cheques	<u>          </u>
	<u>9,085.36</u>

**TOTAL COUNCIL FUNDS AS AT**

7,157.55

**51,904.77**

**ALLOCATION OF FUNDS -**

TOTAL FUNDS, PER ABOVE 51,904.77

**RESERVES**

Parish Council Minimum Reserve	13,000.00
Junior Playing Field New Equipment	24.04
Village Improvement Reserve	5,198.33
muga renovation	14,966.11
	33,188.48

Burial Account Bank Balance (upkeep of Cemetery)	9,085.36
	<u>42,273.84</u>

**PRECEPT RECEIVED IN ADVANCE (see below)**

0	
MONTH	0.00
	<u>42,273.84</u>

**\*APPROX FUNDS AVAILABLE as at 31/03/2024 9,630.93**

PRECEPT - is received in advance twice a year, therefore we usually have monies in our account representing spend in coming months.

**\*EXACT SURPLUS CAN NOT BE CALCULATED UNTIL THE END OF THE FINANCIAL YEAR**

The Finance Report was accepted.

**219. FINANCIAL MATTERS:**

**April 2024 Payments**

**GENERAL**

**Invoice**

DD	Payee		
DD	BRITISH GAS	ELECTRICITY VILLAGE HALL	£177.98
DD	BRITISH GAS	GAS - VILLAGE HALL	£402.73
DD	BRITISH GAS	ELECTRICITY - DEFIBRILLATOR	£27.40
DD	VIRGIN	BROADBAND	£51.16
BACS/DD	NEST/STAFF/HMRC	PAYE/SALARIES/PENSIONS	£2,847.24
DD	DUNCAN TOPLIS	PAYROLL SERVICES	£66.25

BACS	OLDEN THYMES	CEMETERY MAINTENANCE OCT/NOV	£583.33
BACS	LALC	SUBSCRIPTION RENEWAL	£746.40
BACS	D GIBBS	BUS SHELTER CLEAN	£60.00
BACS	MICK HENRY PLUMBING	BOILER SERVICE	£288.00
BACS	D KIRK BUILDER	CEMETERY POSTS AND BIN STORE	£2,010.00
BACS	ELDC	CEMETRY CTAX	£391.92
BACS	RBS RIALTAS	SOFTWARE MAINTENANCE	£494.40
BACS	VIKING	INK CARTRIDGES	£43.39
BACS	VIKING	COPY PAPER	£26.42
BACS	M&J ELECTRICAL	REPLACE DAMAGED CABLE/CARPARK	£180.00
			£8,396.62
CREDIT CARD PAYMENTS			
	CLOUDNEXT	CLLR EMAIL	£17.98
	GIFF GAFF	MOBILE PHONE TOP UP	£12.00
	LINDSEY GARDENS	MEMORIAL ROCKS	£100.00
	OFFICE FURNITURE ONLINE	NEW NOTICEBOARD	£835.85
	NEWTON FLAGS	D-DAY FLAG	£28.80
			£994.63

**Financial matters to be agreed retrospectively due to clerks annual leave.**

The financial matters were accepted for payment.

**220. DATE AND TIME OF NEXT MEETING: MONDAY 20<sup>th</sup> MAY 2024 AT 7.15PM (ANNUAL FULL COUNCIL MEETING)**