

**MINUTES OF THE FULL COUNCIL MEETING OF HOLTON LE CLAY
PARISH COUNCIL, HELD AT THE VILLAGE HALL, PINFOLD LANE,
HOLTON LE CLAY, DN36 5DL MONDAY 22nd APRIL 2024 AT 7.15pm**

Present:

Councillor Mik Boon (Chairman)
Councillor Paul Rowntree
Councillor Helen Reynolds (Vice Chair)
Councillor Chris Lyons
Councillor David Springett
Councillor Patrick Warrener
Councillor Anne Wheeler
Councillor Teresa Dodge
Councillor Steve Smith

Councillor Terry Aldridge – East Lindsey District Council

One member of the public

Public forum opened at 7.15pm

One resident wished to complain that a piece of furniture had been mistakenly removed from outside of his house when it was wrongly thought to have been fly tipped.

The meeting opened at 7.30pm

208. CHAIRMANS WELCOME:

The Chairman welcomed all those present and thanked them for their attendance.

209. TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE:

None received. Councillor Starr was absent.

**210. TO RECEIVE DECLARATIONS OF INTEREST IN
ACCORDANCE WITH THE LOCALISM ACT 2011:**

Councillor Reynolds and Councillor Dodge declared an interest as members of MERC. Councillor Boon declared an interest in item 216.

**211. TO APPROVE THE MINUTES OF THE FULL COUNCIL
MEETING HELD ON 18th MARCH 2024:**

The minutes of the full council meeting held on 18th March 2024 were approved as a true record.

212. TO RECEIVE AN UPDATE FROM MERC:

The Easter Pebble Hunt was very successful this year, so much so that another one is planned for the summer holidays. The next afternoon tea on 7th May will coincide with the 10-year anniversary of the opening of the village hall. A special open day will be held at the village hall on Saturday 11th May which will allow residents to look at the improvements that have been made over the years.

Links Digital will be visiting the hall on 21st May to talk about online scammers and how to avoid being caught out by them.

213. TO RECEIVE AN UPDATE FROM DISTRICT COUNCILLORS:

The next planning policy meeting is due to be held on Thursday 25th April with Simon Milson. The next full council meeting will be held on the last Wednesday in May.

214. TO RECEIVE AN UPDATE FROM COUNTY COUNCILLOR:

County Councillor not present.

215. MATTERS OUTSTANDING – REPORT CIRCULATED TO COUNCILLORS:

The Matters Outstanding were noted by Councillors.

216. PROPOSED BY COUNCILLOR REYNOLDS TO REPLACE THE BROKEN PANEL IN THE LOUTH ROAD /CLAY LANE BUS SHELTER:

- **GW SHELTER SOLUTIONS £316.43 PLUS VAT**
- **PLASTICS-TO-GO £58 FOR PERSPEX PIECE PLUS £100 TO BE INSTALLED BY D KIRK**

It was

RESOLVED: to purchase a piece of Perspex to be installed by D Kirk Builders on the side of the bus shelter.

217. PROPOSED BY COUNCILLOR ROWNTREE TO PLACE A DISCLAIMER SIGN AT THE ENTRANCE TO THE A16 MEMORIAL. CONFIRMATION RECEIVED FROM LCC THAT WARNING SIGNS ARE REQUIRED:
SIGNS EXPRESS £63.60 inc VAT

It was

RESOLVED: to place an order for a warning sign stating:

'Users of this area do so at their own risk'.

218. FINANCE REPORT:

HOLTON LE CLAY PARISH COUNCIL

FINANCIAL REPORT as at

31/03/2024

CASH BOOK

Balance Brought forward	31/03/2024		
General Account			50,654.93
Burial Account			<u>8,881.23</u>
			59,536.16
Add - Income			
General Receipts		1,714.44	
Burial Receipts		<u>211.93</u>	
		1,926.37	<u>61,462.53</u>
Less - Expenditure			
General Payments		9,549.96	
Burial Payments		<u>7.80</u>	
		9,557.76	<u>51,904.77</u>
Balance Carried Forward	31/03/2024		<u><u>51,904.77</u></u>

BANK BALANCES as at

31/03/2024

General Account per Statement		42,819.41	
less - Outstanding Cheques		<u>0.00</u>	
plus - Receipts not cleared			42,819.41
Burial Account per Statement		9,085.36	
plus - receipts not cleared		0.00	
less - Outstanding Cheques			<u>9,085.36</u>

	7,157.55
TOTAL COUNCIL FUNDS AS AT	<u>51,904.77</u>

<u>ALLOCATION OF FUNDS -</u>	
TOTAL FUNDS, PER ABOVE	51,904.77
RESERVES	
Parish Council Minimum Reserve	13,000.00
Junior Playing Field New Equipment	24.04
Village Improvement Reserve	5,198.33
muga renovation	14,966.11
	33,188.48
Burial Account Bank Balance (upkeep of Cemetery)	9,085.36
	<u>42,273.84</u>
PRECEPT RECEIVED IN ADVANCE (see below)	
0	
MONTH	0.00
	<u>42,273.84</u>
*APPROX FUNDS AVAILABLE as at	31/03/2024
	<u>9,630.93</u>

PRECEPT - is received in advance twice a year, therefore we usually have monies in our account representing spend in coming months.

***EXACT SURPLUS CAN NOT BE CALCULATED UNTIL THE END OF THE FINANCIAL YEAR**

The Finance Report was accepted.

219. FINANCIAL MATTERS:

April 2024 Payments

GENERAL	Payee	Invoice	
DD	BRITISH GAS	ELECTRICITY VILLAGE HALL	£177.98
DD	BRITISH GAS	GAS - VILLAGE HALL	£402.73
DD	BRITISH GAS	ELECTRICITY - DEFIBRILLATOR	£27.40
DD	VIRGIN	BROADBAND	£51.16
BACS/DD	NEST/STAFF/HMRC	PAYE/SALARIES/PENSIONS	£2,847.24
DD	DUNCAN TOPLIS	PAYROLL SERVICES	£66.25

BACS	OLDEN THYMES	CEMETERY MAINTENANCE OCT/NOV	£583.33
BACS	LALC	SUBSCRIPTION RENEWAL	£746.40
BACS	D GIBBS	BUS SHELTER CLEAN	£60.00
BACS	MICK HENRY PLUMBING	BOILER SERVICE	£288.00
BACS	D KIRK BUILDER	CEMETERY POSTS AND BIN STORE	£2,010.00
BACS	ELDC	CEMETRY CTAX	£391.92
BACS	RBS RIALTAS	SOFTWARE MAINTENANCE	£494.40
BACS	VIKING	INK CARTRIDGES	£43.39
BACS	VIKING	COPY PAPER	£26.42
BACS	M&J ELECTRICAL	REPLACE DAMAGED CABLE/CARPARK	£180.00
			£8,396.62
CREDIT CARD PAYMENTS			
	CLOUDNEXT	CLLR EMAIL	£17.98
	GIFF GAFF	MOBILE PHONE TOP UP	£12.00
	LINDSEY GARDENS	MEMORIAL ROCKS	£100.00
	OFFICE FUNRITURE ONLNE	NEW NOTICEBOARD	£835.85
	NEWTON FLAGS	D-DAY FLAG	£28.80
			£994.63

Financial matters to be agreed retrospectively due to clerks annual leave.

The financial matters were accepted for payment.

220. DATE AND TIME OF NEXT MEETING: MONDAY 20th MAY 2024 AT 7.15PM (ANNUAL FULL COUNCIL MEETING)