

HOLTON-LE-CLAY PARISH COUNCIL
Village Hall, Pinfold Lane, Holton-le-Clay, GRIMSBY, Lincolnshire
DN36 5DL Emma Portas - Clerk to the Council Telephone and Fax
01472 234566

Email: HLC.PC@outlook.com Website:
<http://parishes.lincolnshire.gov.uk/holtonleclay>

Dear Councillor

You are hereby summoned to attend the Full Council Meeting of Holton-le-Clay Parish Council, which will be held on Monday 17th June 2024 commencing at 7.30 pm at the Village Hall, Pinfold Lane, Holton-le-Clay.

Prior to the commencement of the meeting, there will be a public forum from 7.15 pm for a maximum of 15 minutes when members of the public may ask questions or make short statements to the Council.

Signed Emma Portas Clerk to the Parish Council. 12th June 2024

AGENDA

- 29. CHAIRMANS WELCOME:**
- 30. TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE:**
- 31. TO RECEIVE DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE LOCALISM ACT 2011:**
- 32. TO APPROVE THE MINUTES OF THE ANNUAL FULL COUNCIL MEETING HELD ON 20th MAY 2024:**
- 33. TO RECEIVE AN UPDATE FROM MERC:**
- 34. TO RECEIVE AN UPDATE FROM DISTRICT COUNCILLORS:**
- 35. TO RECEIVE AN UPDATE FROM COUNTY COUNCILLOR:**
- 36. TO NOTE MATTERS OUTSTANDING – REPORT CIRCULATED TO COUNCILLORS:**
- 37. TO REVIEW THE FOLLOWING POLICIES AND IMPLEMENT CHANGES:**
 - GRIEVANCE PROCEDURE - UPDATED TO CONFIRM COMPLIANCE WITH THE ACAS CODE OF PRACTICE**

Burial Payments		18,000.00	
		<u>36,039.21</u>	
Balance Carried Forward	31/05/2024		<u><u>79,490.37</u></u>
<u>BANK BALANCES as at</u>	31/05/2024		
General Account per Statement		79,330.01	
less - Outstanding Cheques		<u>0.00</u>	
plus - Receipts not cleared			79,330.01
Burial Account per Statement		160.36	
plus - receipts not cleared		0.00	
less - Outstanding Cheques		<u> </u>	<u>160.36</u>
			7,157.55
TOTAL COUNCIL FUNDS AS AT			<u><u>79,490.37</u></u>

ALLOCATION OF FUNDS -

TOTAL FUNDS, PER ABOVE		79,490.37
RESERVES		
Parish Council Minimum Reserve	13,000.00	
Junior Playing Field New Equipment	24.04	
Village Improvement Reserve	4,878.17	
muga renovation	14,966.11	
		32,868.32
Burial Account Bank Balance (upkeep of Cemetery)		<u>160.36</u>
		33,028.68
PRECEPT RECEIVED IN ADVANCE (see below)		
5 months		<u>31,988.58</u>

65,017.26

APPROX FUNDS AVAILABLE as*at****31/05/2024****14,473.11**

PRECEPT - is received in advance twice a year, therefore we usually have monies in our account representing spend in coming months.

***EXACT SURPLUS CAN NOT BE CALCULATED UNTIL THE END OF THE FINANCIAL YEAR**

40. FINANCIAL MATTERS:

June 2024 Payments

GENERAL		Invoice	
	Payee		
DD	BRITISH GAS	ELECTRICITY VILLAGE HALL	£119.28
DD	BRITISH GAS	GAS - VILLAGE HALL	£177.38
DD	BRITISH GAS	ELECTRICITY - DEFIBRILLATOR	£27.40
DD	VIRGIN	BROADBAND	£50.40
BACS/DD	NEST/STAFF/HMRC	PAYE/SALARIES/PENSIONS	£2,624.87
DD	DUNCAN TOPLIS	PAYROLL SERVICES	£70.22
BACS	OLDEN THYMES	CEMETERY MAINTENANCE	£670.00
BACS	KONIKA MINOLTA	PRINTER HIRE	£41.58
BACS	KONIKA MINOLTA	PRINTER USAGE	£17.09
BACS	MICK HENRY PLUMBING	REPLACE/ INSTALL TAPS - LADIES TOILET	£260.38
BACS	VIKING DIRECT	STATIONERY	£32.87
BACS	SIGNS EXPRESS	MEMORIAL PLAQUE	£54.00
BACS	LALC	CHAIRMANS WORKSHOP	£36.00
BACS	SADS UK	DEFIBRILLATOR PADS/BATTERY	£139.51
BACS	D E SKELLS	VILLAGE GRASS CUTTING PLUS FLAILING	£1,956.00
BACS	GRIMSBY LIFTS	LIFT SERVICE (6 MONTHS)	£132.00
BACS	WAVE UTILITIES	VILLAGE HALL WATER	£109.06
BACS	CLEAR COUNCILS	INSURANCE RENEWAL	£2,798.60
BACS	CPRE	BEST KEPT VILLAGE ENTRY	£45.00

		£9,361.6
		4
CREDIT CARD PAYMENTS		
CLOUDNEXT	CLLR EMAIL	£17.98
GIFF GAFF	MOBILE PHONE TOP UP	£12.00
POST OFFICE	MINUTE BOOK POSTAGE	£8.19
AMAZON	TELESCOPIC PATIO KNIFE	£32.44
MCAFEE	ANTI VIRUS SUBSCRIPTION RENEWAL	£54.99
AMAZON	WEED KILLER	£32.44
		£158.04

41. DATE AND TIME OF NEXT MEETING: MONDAY 15TH JULY 2024 AT 7.15PM