

HOLTON-LE-CLAY PARISH COUNCIL
Village Hall, Pinfold Lane, Holton-le-Clay, GRIMSBY, Lincolnshire
DN36 5DL Emma Portas - Clerk to the Council Telephone and Fax
01472 234566

Email: HLC.PC@outlook.com Website:
<http://parishes.lincolnshire.gov.uk/holtonleclay>

Dear Councillor

You are hereby summoned to attend the Full Council Meeting of Holton-le-Clay Parish Council, which will be held on Monday 15th July 2024 commencing at 7.30 pm at the Village Hall, Pinfold Lane, Holton-le-Clay.

Prior to the commencement of the meeting, there will be a public forum from 7.15 pm for a maximum of 15 minutes when members of the public may ask questions or make short statements to the Council.

Signed Emma Portas Clerk to the Parish Council. 10th July 2024

AGENDA

- 42. CHAIRMANS WELCOME:**
- 43. TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE:**
- 44. TO RECEIVE DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE LOCALISM ACT 2011:**
- 45. TO APPROVE THE MINUTES OF THE FULL COUNCIL MEETING HELD ON 17th JUNE 2024:**
- 46. TO RECEIVE AN UPDATE FROM MERC:**
- 47. TO RECEIVE AN UPDATE FROM DISTRICT COUNCILLORS:**
- 48. TO RECEIVE AN UPDATE FROM COUNTY COUNCILLOR:**
- 49. TO NOTE MATTERS OUTSTANDING – REPORT CIRCULATED TO COUNCILLORS:**
- 50. TO REVIEW THE FOLLOWING POLICIES AND IMPLEMENT CHANGES:**
 - DOCUMENT RETENTION AND DISPOSAL – NO CHANGE**
 - DATA BREACH – NO CHANGE**

- **STANDING ORDERS - NO CHANGE**

51. PLANNING MATTERS:

- Application reference N/085/00958/24 has been received and is now being considered. Your observations are requested no later than 22/07/2024.

Planning Permission - Change of use of existing land to site 3 no. static caravans.

LAND ADJACENT KARTING TRACK, CHEAPSIDE, HOLTON LE CLAY

- Application reference N/085/00963/24 has been received and is now being considered. Your observations are requested no later than 24/07/2024.

Planning Permission - Erection of a dwelling with detached office/garden store and alterations to existing vehicular & pedestrian access.

7 CHURCH LANE, HOLTON LE CLAY, GRIMSBY, DN36 5AQ

52. PROPOSED BY COUNCILLOR SMITH TO OPPOSE THE PLANS BY NUCLEAR WASTE SERVICES TO CONSTRUCT A GEOLOGICAL DISPOSAL FACILITY AT THEDDLETHORPE AND SUPPORTS THE DEMANDS OD THEDDLETHORPE PARISH COUNCIL FOR AN IMMEDIATE TEST OF PUBLIC SUPPORT:

53. TO RECEIVE FEEDBACK FROM CLLR WHEELER ON THE CLERKS APPRAISAL:

54. TO CONSIDER A QUOTE FROM WOODPECKER TREES FOR CONDUCTING A TREE AND HEDGE SURVEY OF THE 8 ACRES. FURTHER QUOTES CAN BE OBTAINED IF NEEDED:

- **£960 INC VAT**

55. TO CONSIDER A QUOTE FROM WOODPECKER TREES TO FLAIL ALL BOUNDARY HEDGES AND REMOVE ALL ARISINGS FROM THE 8 ACRES PLAYING FIELD. FURTHER QUOTES CAN BE OBTAINED IF NEEDED:

- £1140 INC VAT

56. TO CONSIDER A QUOTE FOR REPAINTING THE VILLAGE HALL SIGN ON PINFOLD LANE. TWO COMPANIES WERE APPROACHED BUT ONLY ONE WAS ABLE TO PROVIDE A QUOTE:

- CS PAINTING AND DECORATING £190 (NO VAT)

57. FINANCE REPORT:

HOLTON LE CLAY PARISH COUNCIL

FINANCIAL REPORT as at **30/06/2024**

CASH BOOK

Balance Brought forward	30/06/2024	
General Account		79,330.01
Burial Account		160.36
		<hr/>
		79,490.37
 Add - Income		
General Receipts		30.00
Burial Receipts		994.14
		<hr/>
		1,024.14
		<hr/>
		80,514.51
 Less - Expenditure		
General Payments		10,887.79
Burial Payments		0.00
		<hr/>
		10,887.79
		<hr/>
		<hr/>
 Balance Carried Forward	30/06/2024	<u><u>69,626.72</u></u>

BANK BALANCES as at **30/06/2024**

General Account per Statement	68,472.22
less - Outstanding Cheques	0.00
	<hr/>
plus - Receipts not cleared	

		68,472.22
Burial Account per Statement	1,154.50	
plus - receipts not cleared	0.00	
less - Outstanding Cheques		
	<u>1,154.50</u>	
		7,157.55
TOTAL COUNCIL FUNDS AS AT		<u><u>69,626.72</u></u>

ALLOCATION OF FUNDS -

TOTAL FUNDS, PER ABOVE		69,626.72
RESERVES		
Parish Council Minimum Reserve	13,000.00	
Junior Playing Field New Equipment	24.04	
Village Improvement Reserve	4,878.17	
muga renovation	14,966.11	
		32,868.32
Burial Account Bank Balance (upkeep of Cemetery)		<u>1,154.50</u>
		34,022.82
PRECEPT RECEIVED IN ADVANCE (see below)		
4 months		
		<u>25,590.86</u>
		<u>59,613.68</u>
*APPROX FUNDS AVAILABLE as at	30/06/2024	<u><u>10,013.14</u></u>

PRECEPT - is received in advance twice a year, therefore we usually have monies in our account representing spend in coming months.

***EXACT SURPLUS CAN NOT BE CALCULATED UNTIL THE END OF THE FINANCIAL YEAR**

58. FINANCIAL MATTERS:

July 2024 Payments

GENERAL

Invoice

	Payee		
DD	BRITISH GAS	ELECTRICITY VILLAGE HALL	£101.40
DD	BRITISH GAS	GAS - VILLAGE HALL	£156.78
DD	BRITISH GAS	ELECTRICITY - DEFIBRILLATOR	£26.51
DD	VIRGIN	BROADBAND	£50.40
BACS	OLDEN THYMES	6x BAGS SLATE FOR MEMORIAL WALL	£32.40
BACS/DD	NEST/STAFF/HMRC	PAYE/SALARIES/PENSIONS	£3,054.10
DD	DUNCAN TOPLIS	PAYROLL SERVICES	£70.22
BACS	OLDEN THYMES	CEMETERY MAINTENANCE	£670.00
BACS	GLENDALE	VERTI DRAIN/SEED/ROLL	£1,140.00
BACS	MICK HENRY PLUMBING	REPAIR DISABLED TOILET	£79.67
BACS	D KIRK/NIGEL SPARKS	CLEARANCE OF FLY TIPPING - JPF	£450.00
BACS	D E SKELLS	VILLAGE GRASS CUTTING	£1,620.00
			£7,451.48
CREDIT CARD PAYMENTS			
	CLOUDNEXT	CLLR EMAIL	£17.98
	GIFF GAFF	MOBILE PHONE TOP UP	£12.00
	AMAZON	BLACK INK CARTRIDGE	£23.45
	AMAZON	STATIONERY	£12.98
	GRIMSBY LAWNMOWER	STRIMMER FUEL	£26.99
	AMAZON	HALF MOON EDGER	£29.98
	AMAZON	TREE LOPPER	£24.98
	AMAZON	HI VIS FLEECE	£29.99
	SCREWFIX	STEEL TOE CAP BOOTS	£46.99
			£225.34

59. TO RESOLVE TO MOVE INTO CLOSED SESSION IN ACCORDANCE WITH THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 DUE TO THE SENSITIVE NATURE OF THE BUSINESS TO BE DISCUSSED:

60. STAFFING MATTERS:

61. TO REVIEW THE JOB DESCRIPTION FOR THE MAINTENANCE OPERATIVE:

62. DATE AND TIME OF NEXT MEETING: MONDAY 16th SEPTEMBER 2024 AT 7.15PM