

**HOLTON-LE-CLAY PARISH COUNCIL**  
**Village Hall, Pinfold Lane, Holton-le-Clay, GRIMSBY, Lincolnshire**  
**DN36 5DL Emma Portas - Clerk to the Council Telephone and Fax**  
**01472 234566**

Email: [HLC.PC@outlook.com](mailto:HLC.PC@outlook.com) Website:  
<http://parishes.lincolnshire.gov.uk/holtonleclay>

Dear Councillor

You are hereby summoned to attend the Full Council Meeting of Holton-le-Clay Parish Council, which will be held on Monday 21<sup>st</sup> October 2024 commencing at 7.30 pm at the Village Hall, Pinfold Lane, Holton-le-Clay.

Prior to the commencement of the meeting, there will be a public forum from 7.15 pm for a maximum of 15 minutes when members of the public may ask questions or make short statements to the Council.

Signed Emma Portas Clerk to the Parish Council. 16<sup>th</sup> October 2024

**AGENDA**

- 84. CHAIRMANS WELCOME:**
- 85. TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE:**
- 86. TO RECEIVE DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE LOCALISM ACT 2011:**
- 87. TO APPROVE THE MINUTES OF THE FULL COUNCIL MEETING HELD ON 16<sup>th</sup> SEPTEMBER 2024:**
- 88. TO RECEIVE AN UPDATE FROM MERC:**
- 89. TO RECEIVE AN UPDATE FROM DISTRICT COUNCILLORS:**
- 90. TO RECEIVE AN UPDATE FROM COUNTY COUNCILLOR:**
- 91. TO NOTE MATTERS OUTSTANDING – REPORT CIRCULATED TO COUNCILLORS:**

**92. TO REVIEW THE FOLLOWING POLICIES AND IMPLEMENT CHANGES:**

- LONE WORKING – NO CHANGE
- DISCIPLINARY – NO CHANGE
- FREEDOM OF INFORMATION – NO CHANGE
- DATA PROTECTION – NO CHANGE
- HOME WORKING – NO CHANGE
- BIODIVERSITY – NO CHANGE

**93. TO APPROVE S137 SPENDING OF £39.98 FOR FOR TWO MEDIUM SIZED POPPY WREATHS FOR REMEMBRANCE DAY:**

**94. PROPOSED BY COUNCILLOR REYNOLDS TO WRITE TO THE BUSINESSES ON PINFOLD LANE TO POLITELY REQUEST THAT THEIR STAFF DO NOT BLOCK ACCESS TO THE DISABLED PARKING BAY TO THE SIDE OF THE VILLAGE HALL:**

**95. PROPOSED BY COUNCILLOR REYNOLDS TO MAKE A FORMAL COMPLAINT TO NORTH THORESBY GP SURGERY FOR THE DELAY IN PROVIDING A GP REPORT THAT WAS REQUESTED ON 27<sup>TH</sup> AUGUST AND NOT RECEIVED UNTIL 9<sup>TH</sup> OCTOBER 2024:**

**96. TO CONSIDER A QUOTE FOR 2x CONCRETE BOARDS TO BE INSTALLED AT THE VILLAGE HALL TO REPLACE THE DAMAGED ONES.**

- **D KIRK BUILDERS £248 (£200 INSTALLATION COSTS)**

**97. PROPOSED BY COUNCILLOR REYNOLDS TO IMPLEMENT A £100 DEPOSIT FOR NEW TENANTS OF THE PARISH GARDEN. IF A PLOT IS LEFT IN AN UNTIDY CONDITION AT THE END OF THE TENANCY, THE DEPOSIT WILL BE USED TO COVER THE COSTS OF RESTORING THE PLOT TO AN ACCEPTABLE STANDARD:**

**98. PROPOSED BY COUNCILLOR WHEELER TO MOVE THE TWO SPEED SIGNS IN THE VILLAGE TO THEIR ORIGINAL POSITIONS ON TETNEY LANE AND LOUTH ROAD:**

**99. TO CONSIDER A QUOTE FROM PLAYDALE TO REPLACE THE DAMAGED BALANCE BEAM ON THE 8 ACRES TRIM TRAIL AT A COST OF £608.61 INC. VAT AND WHETHER THE PARISH COUNCIL INSURANCE WILL BE USED TO COVER THE COST:**

**100. TO CONSIDER A QUOTE FROM THE CEMETERY MAINTENANCE OPERATIVE TO CLEAR TWO PARISH GARDEN PLOTS THAT HAVE BEEN VACATED AND LEFT IN AN UNTIDY/OVERGROWN CONDITION:**

**- £560 – OLDEN THYMES LTD**

**101. FINANCE REPORT:**

**HOLTON LE CLAY PARISH COUNCIL**

**FINANCIAL REPORT as at 30/09/2024**

**CASH BOOK**

**Balance Brought forward 30/09/2024**

General Account		55,831.68
Burial Account		<u>1,514.50</u>
		57,346.18
Add - Income		
General Receipts	38,686.31	
Burial Receipts	<u>672.00</u>	
	39,358.31	
		<u>96,704.49</u>
Less - Expenditure		
General Payments	10,950.45	
Burial Payments	<u>300.00</u>	
	11,250.45	
		<u>85,454.04</u>
<b>Balance Carried Forward</b>	<b>30/09/2024</b>	
		<b><u><u>85,454.04</u></u></b>
<b><u>BANK BALANCES as at</u></b>	<b>30/09/2024</b>	
General Account per Statement	83,567.54	
less - Outstanding Cheques	<u>0.00</u>	
plus - Receipts not cleared		83,567.54
Burial Account per Statement	1,886.50	
plus - receipts not cleared	0.00	
less - Outstanding Cheques	<u>1,886.50</u>	
		<u>7,157.55</u>
<b>TOTAL COUNCIL FUNDS AS AT</b>		<b><u><u>85,454.04</u></u></b>

**ALLOCATION OF FUNDS -**

TOTAL FUNDS , PER ABOVE 85,454.04

RESERVES

Parish Council Minimum Reserve	13,000.00
Junior Playing Field New Equipment	24.04
Village Improvement Reserve	3,638.17

Spring bulbs	100.00	
Memorial testing	300.00	
muga renovation	14,966.11	
		32,028.32
Burial Account Bank Balance (upkeep of Cemetery)		<u>1,886.50</u>
		33,914.82
PRECEPT RECEIVED IN ADVANCE (see below)		
6		
months		<u>38,386.31</u>
		<u>72,301.18</u>
<b>*APPROX FUNDS AVAILABLE as at</b>	<b>30/09/2024</b>	<b><u>13,152.86</u></b>

PRECEPT - is received in advance twice a year, therefore we usually have monies in our account representing spend in coming months.

**\*EXACT SURPLUS CAN NOT BE CALCULATED UNTIL THE END OF THE FINANCIAL YEAR**

## **102. FINANCIAL MATTERS:**

### October 2024 Payments

GENERAL	Payee	Invoice	
DD	BRITISH GAS	ELECTRICITY VILLAGE HALL	£171.50
DD	BRITISH GAS	GAS - VILLAGE HALL	£112.53
DD	BRITISH GAS	ELECTRICITY - DEFIBRILLATOR	£26.51
DD	VIRGIN	BROADBAND	£50.40
BACS/DD	NEST/STAFF/HMRC	PAYE/SALARIES/PENSIONS	£2,885.32
BACS	LALC	CLLR TRAINING	£36.00
BACS	D GIBBS	BUS SHELTER CLEAN	£60.00
BACS	WAVE	VILLAGE HALL WATER	£351.05
BACS	LINCS COUNTY COUNCIL	HR ASSISTANCE	£444.00
BACS	OLDEN THYMES	CEMETERY MAINTENANCE	£670.00
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BACS	VIKING	STATIONARY	£33.56
BACS	D E SKELLS	VILLAGE GRASS CUTTING	£1,620.00
BACS	SIGNS EXPRESS	MEMORIAL PLAQUES x 4	£186.00
DD	UNITY TRUST	BANK SERVICE CHARGE	£10.96

DD	DUNCAN TOPLIS	PAYROLL SERVICES	£70.22
			£7,398.05
CREDIT CARD PAYMENTS			
	CLOUDNEXT	CLLR EMAIL	£17.98
	GIFF GAFF	MOBILE PHONE TOP UP	£12.00
			£29.98

**103. DATE AND TIME OF NEXT MEETING 18<sup>TH</sup> NOVEMBER 2024**