

HOLTON-LE-CLAY PARISH COUNCIL
Village Hall, Pinfold Lane, Holton-le-Clay, GRIMSBY, Lincolnshire
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Dear Councillor

You are hereby summoned to attend the Full Council Meeting of Holton-le-Clay Parish Council, which will be held on Monday 18th November 2024 commencing at 7.30 pm at the Village Hall, Pinfold Lane, Holton-le-Clay.

Prior to the commencement of the meeting, there will be a public forum from 7.15 pm for a maximum of 15 minutes when members of the public may ask questions or make short statements to the Council.

Signed Emma Portas Clerk to the Parish Council. 13th October 2024

AGENDA

- 104. CHAIRMANS WELCOME:**
- 105. TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE:**
- 106. TO RECEIVE DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE LOCALISM ACT 2011:**
- 107. TO APPROVE THE MINUTES OF THE FULL COUNCIL MEETING HELD ON 21ST OCTOBER 2024:**
- 108. TO RECEIVE AN UPDATE FROM MERC:**
- 109. TO RECEIVE AN UPDATE FROM DISTRICT COUNCILLORS:**
- 110. TO RECEIVE AN UPDATE FROM COUNTY COUNCILLOR:**
- 111. TO NOTE MATTERS OUTSTANDING – REPORT CIRCULATED TO COUNCILLORS:**

112. TO REVIEW THE FOLLOWING POLICIES AND IMPLEMENT CHANGES:

- CCTV - NO CHANGE

113. PROPOSED BY COUNCILLOR WHEELER TO MOVE THE TWO SPEED SIGNS IN THE VILLAGE TO THEIR ORIGINAL POSITIONS ON TETNEY LANE AND LOUTH ROAD:

114. TO CONSIDER INSTALLING FOUR POSTS AT THE CEMETERY TO PREVENT VEHICLES FROM PARKING ON THE GRASS. THE POST ARE ALREADY IN STOCK AT THE VILLAGE HALL:

D KIRK BUILDERS £240 INSTALLATION

115. TO CONSIDER QUOTES FOR THE WEED SPRAYING OF THE VILLAGE FOR EITHER A ONE YEAR OR THREE-YEAR CONTRACT. THREE COMPANIES WERE APPROACHED BUT ONLY TWO RESPONDED:

ONE YEAR QUOTE

COMPANY A	£1150 per spray	2 X PER YEAR
COMPANY B	£650 per spray	2X PER YEAR

THREE YEAR QUOTE

	<u>2025-26</u>	<u>2026-27</u>	<u>2027-28</u>		<u>Total</u>
COMPANY A	£1050 per spray	£1102.50 per spray	£1157.62 per spray	2x per year	£6620.24
COMPANY B	£650 per spray	£676 per spray	£703 per spray	2x per year	£4058

116. TO CONSIDER GRASS CUTTING QUOTES FOR THE YEAR 2025/26 FOR EITHER ONE YEAR OR THREE-YEAR CONTRACTS. THREE COMPANIES WERE ASKED TO PROVIDE QUOTES BUT ONLY TWO RESPONDED:

ONE YEAR QUOTE:

COMPANY A	£1863 per cut	8x PER YEAR	TOTAL £14,904 per year
COMPANY B	£1380 per cut	8x PER YEAR	£11,040 per year

THREE YEAR QUOTE:

	<u>2025-26</u>	<u>2026-27</u>	<u>2027-28</u>	
COMPANY A	£1701 per cut (£13,608 per year)	£1786.05 per cut (£14,288.40 per year)	£1875.35 per cut (£15,002.80 per year)	8x per year
COMPANY B	£1380 per cut	£1435 per cut	£1493 per cut	

**117. TO CONSIDER CEMETERY MAINTENANCE QUOTES FOR
EITHER ONE YEAR OR THREE-YEAR CONTRACTS. THREE
COMPANIES WERE ASKED TO PROVIDE QUOTES BUT ONLY
TWO RESPONDED:**

ONE YEAR QUOTE:

COMPANY A	£9257.50 Per year	FORTNIGHTLY MAINTENANCE
COMPANY B	£8050 Per year	FORTNIGHTLY MAINTENANCE

THREE YEAR QUOTE:

	<u>2025-26</u>	<u>2026-27</u>	<u>2027-28</u>	<u>TOTAL</u>
COMPANY A	£8452.50	£8875.12	£9318.88	£26,646.50
COMPANY B	£8050 per year	£8372 per year	£8707 per year	£25128.88

**COMPANY A HAS GIVEN THE OPTION OF A THREE YEAR
COMBINED CONTRACT FOR WEED SPRAYING, CEMETERY
MAINTENANCE AND VILLAGE GRASS CUTTING AT A TOTAL
PRICE OF £76,166 WHICH BREAKS DOWN INTO 36 MONTHLY
PAYMENTS OF £2116**

**118. TO CONSIDER EXTENDING THE WARRANTY ON THE TWO
SOLAR SPEED SIGNS FOR THE VILLAGE FOR A FURTHER 2
YEARS AT £199 PER MACHINE:**

**119. PROPOSED BY COUNCILLOR DODGE TO REPLACE ALL FIRE
EXTINGUISHERS AND THE EMERGENCY LIGHTS THAT
HAVE BEEN IDENTIFIED AS IN NEED OF REPLACING AS
PER THE RECENT FIRE SAFETY INSPECTION:**

- ABATIS £1518 INC VAT

**120. PROPOSED BY COUNCILLOR ROWNTREE TO HAVE THE
DITCH CUT BACK ON THE A16 THAT RUNS ALONG THE
SNAPE ESTATE AT A COST OF £120:**

121. FINANCE REPORT:

HOLTON LE CLAY PARISH COUNCIL

FINANCIAL REPORT as at 31/10/2024

CASH BOOK

Balance Brought forward	31/10/2024	
General Account		83,567.54
Burial Account		<u>1,886.50</u>
		85,454.04
Add - Income		
General Receipts		7,498.81
Burial Receipts		<u>190.74</u>
		7,689.55
		<u>93,143.59</u>
Less - Expenditure		
General Payments		7,392.03
Burial Payments		<u>0.00</u>
		7,392.03
Balance Carried Forward	31/10/2024	<u><u>85,751.56</u></u>

BANK BALANCES as at 31/10/2024

General Account per Statement		83,674.32
less - Outstanding Cheques		<u>0.00</u>
plus - Receipts not cleared		83,674.32
Burial Account per Statement		2,077.24
plus - receipts not cleared		0.00
less - Outstanding Cheques		<u>2,077.24</u>
		<u>7,157.55</u>
TOTAL COUNCIL FUNDS AS AT		<u><u>85,751.56</u></u>

ALLOCATION OF FUNDS -

TOTAL FUNDS, PER ABOVE		85,751.56
RESERVES		
Parish Council Minimum Reserve	13,000.00	
Junior Playing Field New Equipment	24.04	
Village Improvement Reserve	3,638.17	
Spring bulbs	100.00	
Memorial testing muga renovation	14,966.11	
		32,028.32
Burial Account Bank Balance (upkeep of Cemetery)		<u>2,077.24</u>
		34,105.56
PRECEPT RECEIVED IN ADVANCE (see below)		
5 months		
		<u>31,988.59</u>
		<u>66,094.15</u>
*APPROX FUNDS AVAILABLE as at	31/10/2024	<u>19,657.41</u>

PRECEPT - is received in advance twice a year, therefore we usually have monies in our account representing spend in coming months.

***EXACT SURPLUS CAN NOT BE CALCULATED UNTIL THE END OF THE FINANCIAL YEAR**

122. FINANCIAL MATTERS:

November 2024 Payments

GENERAL	Payee	Invoice	
DD	BRITISH GAS	ELECTRICITY VILLAGE HALL	£185.46
DD	BRITISH GAS	GAS - VILLAGE HALL	£330.07
BACS	RESIDENT	PETROL REFUND - LEAF BLOWER	£7.54
DD	EDF	ELECTRICITY - DEFIBRILLATOR	£12.56
DD	BRITISH GAS	ELECTRICITY - DEFIBRILLATOR (FINAL PAYMENT)	£8.84

DD	VIRGIN	BROADBAND	£50.40
BACS/DD	NEST/STAFF/HMRC	PAYE/SALARIES/PENSIONS	£3,514.02
BACS	ABATIS	FIRE SAFETY CHECKS	£684.00
BACS	RUSSELLS	STRIMMER PART	£41.08
BACS	COUNCILLOR	MILEAGE REFUND	£9.90
BACS	COUNCILLOR	SPRING BULBS REFUND	£94.96
BACS	OLDEN THYMES	CEMETERY MAINTENANCE	£670.00
BACS	D E SKELLS	VILLAGE GRASS CUTTING	£1,620.00
DD	DUNCAN TOPLIS	PAYROLL SERVICES	£70.22
			£7,299.05
CREDIT CARD PAYMENTS			
	CLOUDNEXT	CLLR EMAIL	£17.98
	GIFF GAFF	MOBILE PHONE TOP UP	£12.00
	AMAZON	PRINTER INK	£41.45
	CLOUDNEXT	SUBSCRIPTION RENEWAL	£60.00
	AMAZON	WEEDKILLER	£31.99
	AMAZON	SECATEURS	£16.95
	AMAZON	WHEELBARROW	£54.95
	VICTORIAN PLUMBING	TOILET SEAT	£25.89
	AMAZON	CABLE TIES	£16.87
	AMAZON	A3 SKETCH PAD	£11.29
			£289.37

123. DATE AND TIME OF NEXT MEETING 16TH DECEMBER 2024