

**MINUTES OF THE FULL COUNCIL MEETING OF HOLTON LE CLAY
PARISH COUNCIL, HELD AT THE VILLAGE HALL, PINFOLD LANE,
HOLTON LE CLAY, DN36 5DL MONDAY 18th November 2024 AT
7.15pm**

Present:

**Councillor David Springett (Chairman)
Councillor Helen Reynolds (Vice Chair)
Councillor Chris Lyons
Councillor Steve Smith
Councillor Teresa Dodge
Councillor Paul Rowntree**

**Councillor Terry Aldridge – East Lindsey District Council
Councillor Hugo Marfleet – Lincolnshire County Council**

In Attendance: Emma Portas – Clerk and RFO

No members of the public

Public forum opened at 7.15pm and closed at 7.30pm

The meeting opened at 7.30pm

104. CHAIRMANS WELCOME:

The Chairman extended a warm welcome to all those present and thanked them for their attendance. He also thanked the members of the parish council who participated in the Remembrance Day service at the A16 memorial, as well as the village hall committee for kindly providing refreshments after the event.

105. TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE:

Apologies were received and accepted for Councillor Warrener and Councillor Wheeler. Councillor Starr was absent.

**106. TO RECEIVE DECLARATIONS OF INTEREST IN
ACCORDANCE WITH THE LOCALISM ACT 2011:**

Councillor Dodge and Councillor Reynolds declared an interest as members of HLC MERC.

107. TO APPROVE THE MINUTES OF THE FULL COUNCIL MEETING HELD ON 21st OCTOBER 2024:

The minutes of the full council meeting held on 21st October 2024 were approved.

108. TO RECEIVE AN UPDATE FROM MERC:

The Afternoon Tea Information Day was a great success, drawing in over 80 attendees.

The Remembrance Day lunch, though smaller than usual, with 8 attendees, saw generous donations contributing to the cost of the meal.

The Christmas Fayre was a big hit, though it required a significant amount of effort from everyone involved. Adding to the festive spirit, a resident of the village has kindly donated a Christmas tree to the village hall which is gratefully received.

Looking ahead, the December Afternoon Tea promises to be a popular event and will feature a special visit from Father Christmas, with an expected attendance of 80 – 90 people. The next Quiz Night on 14th December has already sold out.

Councillor Dodge expressed thanks to Councillor Reynolds for her hard work and dedication in supporting the village hall. The events would not be possible without Councillor Reynolds commitment.

109. TO RECEIVE AN UPDATE FROM DISTRICT COUNCILLORS:

Councillor Aldridge provided an update on the proposed nuclear waste disposal site. The location may be subject to change as additional sites are being considered alongside Theddlethorpe.

110. TO RECEIVE AN UPDATE FROM COUNTY COUNCILLOR:

Councillor Marfleet provided his own perspective on the proposed nuclear waste site. He believes Theddlethorpe is the one of the most suitable locations in the country. He highlighted the significant employment and training opportunities the project could bring to the area. If the waste is to be brought in by train, there is potential for the train line to be reopened, provided there is sufficient demand from residents.

A campaign has been launched for Fairer Funding in Lincolnshire. Candidates having begun putting themselves forward for the position of Mayor of Lincolnshire. The devolved authority will unite Lincolnshire County Council, North Lincolnshire and North East Lincolnshire Council.

111. TO NOTE MATTERS OUTSTANDING – REPORT CIRCULATED TO COUNCILLORS:

Matters Outstanding were noted by councillors.

112. TO REVIEW THE FOLLOWING POLICIES AND IMPLEMENT CHANGES:

CCTV – No change

Policy update accepted with no changes.

RESOLVED.

113. PROPOSED BY COUNCILLOR WHEELER TO MOVE THE TWO SPEED SIGNS IN THE VILLAGE TO THEIR ORIGINAL POSITIONS ON TETNEY LANE AND LOUTH ROAD:

Proposal not seconded.

114. TO CONSIDER INSTALLING FOUR POSTS AT THE CEMETERY TO PREVENT VEHICLES FROM PARKING ON THE GRASS. THE POST ARE ALREADY IN STOCK AT THE VILLAGE HALL:

**D KIRK BUILDERS £240 INSTALLATION
AGREED**

115. TO CONSIDER QUOTES FOR THE WEED SPRAYING OF THE VILLAGE FOR EITHER A ONE YEAR OR THREE-YEAR CONTRACT. THREE COMPANIES WERE APPROACHED BUT ONLY TWO RESPONDED:

ONE YEAR QUOTE

COMPANY A	£1150 per spray	2 X PER YEAR
COMPANY B	£650 per spray	2X PER YEAR

THREE YEAR QUOTE

	<u>2025-26</u>	<u>2026-27</u>	<u>2027-28</u>		<u>Total</u>
COMPANY A	£1050 per spray	£1102.50 per spray	£1157.62 per spray	2x per year	£6620.24
COMPANY B	£650 per spray	£676 per spray	£703 per spray	2x per year	£4058

It was

RESOLVED: to award a one-year contract for weed spraying to Company A – DE Skells.

116. TO CONSIDER GRASS CUTTING QUOTES FOR EITHER ONE YEAR OR THREE-YEAR CONTRACTS. THREE COMPANIES WERE ASKED TO PROVIDE QUOTES BUT ONLY TWO RESPONDED:

ONE YEAR QUOTE:

COMPANY A	£1863 per cut	8x PER YEAR	TOTAL £14,904 per year
COMPANY B	£1380 per cut	8x PER YEAR	£11,040 per year or £12,420 if allow for one extra cut

THREE YEAR QUOTE:

	<u>2025-26</u>	<u>2026-27</u>	<u>2027-28</u>	
COMPANY A	£1701 per cut	£1786.05 per cut	£1875.35 per cut	8x per year

	(£13,608 per year)	(£14,288.40 per year)	(£15,002.80 per year)	
COMPANY B	£1380 per cut	£1435 per cut	£1493 per cut	

It was

RESOLVED: to award a three-year grass cutting contract to Company B – DE Skells.

117. TO CONSIDER CEMETERY MAINTENANCE QUOTES FOR EITHER ONE YEAR OR THREE-YEAR CONTRACTS. THREE COMPANIES WERE ASKED TO PROVIDE QUOTES BUT ONLY TWO RESPONDED:
ONE YEAR QUOTE:

COMPANY A	£9257.50 Per year	FORTNIGHTLY MAINTENANCE
COMPANY B	£8050 Per year	FORTNIGHTLY MAINTENANCE

THREE YEAR QUOTE:

	<u>2025-26</u>	<u>2026-27</u>	<u>2027-28</u>	<u>TOTAL</u>
COMPANY A	£8452.50	£8875.12	£9318.88	£26,646.50
COMPANY B	£8050 per year	£8372 per year	£8707 per year	£25128.88

**COMPANY A HAS GIVEN THE OPTION OF A THREE-YEAR
COMBINED CONTRACT FOR WEED SPRAYING, CEMETERY
MAINTENANCE AND VILLAGE GRASS CUTTING AT A TOTAL
PRICE OF £76,166 WHICH BREAKS DOWN INTO 36 MONTHLY
PAYMENTS OF £2116**

It was

RESOLVED:

To award a three-year contract to Company A – Olden Thymes.

**118. TO CONSIDER EXTENDING THE WARRANTY ON THE TWO
SOLAR SPEED SIGNS FOR THE VILLAGE FOR A FURTHER 2
YEARS AT £199 PER MACHINE:**

Councillor Rowntree proposed not extending the warranty on the speed signs.

All in favour

119. PROPOSED BY COUNCILLOR DODGE TO REPLACE ALL FIRE EXTINGUISHERS AND THE EMERGENCY LIGHTS THAT HAVE BEEN IDENTIFIED AS IN NEED OF REPLACING AS PER THE RECENT FIRE SAFETY INSPECTION:

- ABATIS £1518 INC VAT

All in favour

120. PROPOSED BY COUNCILLOR ROWNTREE TO HAVE THE DITCH CUT BACK ON THE A16 THAT RUNS ALONG THE SNAPE ESTATE AT A COST OF £120:

All in favour

121. FINANCE REPORT:

**HOLTON LE CLAY PARISH
COUNCIL**

FINANCIAL REPORT as at 31/10/2024

CASH BOOK

Balance Brought forward	31/10/2024		
General Account			83,567.54
Burial Account			<u>1,886.50</u>
			85,454.04
Add - Income			
General Receipts		7,498.81	
Burial Receipts		<u>190.74</u>	
		7,689.55	
			<u>93,143.59</u>
Less - Expenditure			

General Payments		7,392.03	
Burial Payments		0.00	
		<u>7,392.03</u>	
Balance Carried Forward	31/10/2024		<u>85,751.56</u>
<u>BANK BALANCES as at</u>	31/10/2024		
General Account per Statement		83,674.32	
less - Outstanding Cheques		<u>0.00</u>	
plus - Receipts not cleared			83,674.32
Burial Account per Statement		2,077.24	
plus - receipts not cleared		0.00	
less - Outstanding Cheques		<u>0.00</u>	
			<u>2,077.24</u>
			<u>7,157.55</u>
TOTAL COUNCIL FUNDS AS AT			<u>85,751.56</u>

ALLOCATION OF FUNDS -

TOTAL FUNDS, PER ABOVE		85,751.56
RESERVES		
Parish Council Minimum Reserve	13,000.00	
Junior Playing Field New Equipment	24.04	
Village Improvement Reserve	3,638.17	
Spring bulbs	100.00	
Memorial testing	300.00	
Muga renovation	14,966.11	
		32,028.32
Burial Account Bank Balance (upkeep of Cemetery)		<u>2,077.24</u>

		34,105.56
PRECEPT RECEIVED IN ADVANCE (see below)		
5 months		<u>31,988.59</u>
		<u>66,094.15</u>
*APPROX FUNDS AVAILABLE as		
at	31/10/2024	<u>19,657.41</u>

PRECEPT - is received in advance twice a year, therefore we usually have monies in our account representing spend in coming months.

***EXACT SURPLUS CAN NOT BE CALCULATED UNTIL THE END OF THE FINANCIAL YEAR**

The Finance report was accepted as a true record.

122. FINANCIAL MATTERS:

November 2024 Payments

GENERAL	Payee	Invoice	
DD	BRITISH GAS	ELECTRICITY VILLAGE HALL	£185.46
DD	BRITISH GAS	GAS - VILLAGE HALL	£330.07
BACS	RESIDENT	PETROL REFUND - LEAF BLOWER	£7.54
DD	EDF	ELECTRICITY - DEFIBRILLATOR	£12.56
DD	BRITISH GAS	ELECTRICITY - DEFIBRILLATOR (FINAL PAYMENT)	£8.84
DD	VIRGIN	BROADBAND	£50.40
BACS/DD	NEST/STAFF/HMRC	PAYE/SALARIES/PENSIONS	£3,514.02
BACS	ABATIS	FIRE SAFETY CHECKS	£684.00
BACS	RUSSELLS	STRIMMER PART	£41.08
BACS	COUNCILLOR	MILEAGE REFUND	£9.90
BACS	COUNCILLOR	SPRING BULBS REFUND	£94.96
BACS	OLDEN THYMES	CEMETERY MAINTENANCE	£670.00
BACS	D E SKELLS	VILLAGE GRASS CUTTING	£1,620.00
DD	DUNCAN TOPLIS	PAYROLL SERVICES	£70.22
			£7,299.05

CREDIT CARD PAYMENTS

CLOUDNEXT	CLLR EMAIL	£17.98
GIFF GAFF	MOBILE PHONE TOP UP	£12.00
AMAZON	PRINTER INK	£41.45
CLOUDNEXT	SUBSCRIPTION RENEWAL	£60.00
AMAZON	WEEDKILLER	£31.99
AMAZON	SECATEURS	£16.95
AMAZON	WHEELBARROW	£54.95
VICTORIAN PLUMBING	TOILET SEAT	£25.89
AMAZON	CABLE TIES	£16.87
AMAZON	A3 SKETCH PAD	£11.29
		£289.37

All invoices were accepted for payment.

123. DATE AND TIME OF NEXT MEETING 16TH DECEMBER 2024