

HOLTON-LE-CLAY PARISH COUNCIL
Village Hall, Pinfold Lane, Holton-le-Clay, GRIMSBY, Lincolnshire
DN36 5DL Lucy Waller - Clerk to the Council Telephone and Fax 01472
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<http://parishes.lincolnshire.gov.uk/holtonleclay>

Dear Councillor

You are hereby summoned to attend the next meeting of Holton-le-Clay Parish Council, which will be held on Monday 21st March 2016 commencing at 7.00 pm in the Council Offices, Village Hall, Pinfold Lane, Holton-le-Clay. There will be a 30 minute Public Forum when members of the public may ask questions or make short statements to the Council.

Signature:
2016,



Clerk to the Parish Council March 15th

AGENDA

273. CHAIRMAN'S WELCOMING COMMENTS:

274. TO RECEIVE APOLOGIES FOR ABSENCE AND RESOLVE TO ACCEPT:

275. TO RECEIVE DECLARATIONS OF INTEREST:

276. TO APPROVE THE MINUTES OF THE LAST FULL COUNCIL MEETING HELD ON 15TH FEBRUARY 2016 AND THE MINUTES OF THE EXTRAORDINARY MEETING HELD ON THE 1ST MARCH 2016.

277. TO NOTE THE PROGRESS OF THE ACTIONS FROM PREVIOUS MEETING/S:

278. TO RECEIVE A REPORT FROM LINCOLNSHIRE POLICE:

279. TO RECEIVE A REPORT FROM LINCOLNSHIRE COUNTY COUNCILLOR:

280. TO RECEIVE A REPORT FROM THE ELDC DISTRICT COUNCILLORS:

281. TO RECEIVE REPORTS FROM OUTSIDE BODIES;

- **NDP GROUP (written report circulated)**
- **MERC (written report circulated)**
- **CHANCE TO SHARE (joint committee meeting/ 8 acres)**

282. TO NOTE PUBLIC CONCERNS RECEIVED AND RESOLVE ANY ACTION:

- **Delivery drivers parking on grass verge when delivering to Junior School.**
- **Parking around Infants school causing difficulties to other drivers.**
- **Bins not collected in Pinfold Gardens due to limited access caused by inconsiderate parking- police have suggested Parish Council letter drop to surrounding houses.**

- **High frequency of dog fouling In the passage between Champions close and Peppercorn Walk.**
- **Broken Glass on disused tennis courts – a dog has been injured.**

283. TO ADJOURN THE MEETING FOR A PUBLIC FORUM: (30 MINUTE MAXIMUM)

284. PLANNING MATTERS ELDC:

- **To consider consultee response to:**

N/085/00470/16- HOLTON GRANGE COURT DN36 5HR- SINGLE STORY EXTENSION.

285. TO CONSIDER ANY ACTION IN REGARD TO ELDC FOOTWAY LIGHTING PROPOSED CHANGES:

286. TO CONSIDER CEMETERY CONTRACT TENDERS RECEIVED AND AWARD CONTRACT FROM 1ST MAY 2016.

287. TO NOTE REPORT ON VILLAGE HALL ROOF AND RESOLVE ANY RELATED ACTION:

288. TO CONSIDER ANY ACTION IN RESPONSE TO THE NORTH EAST Lincs CONSULTATION ON THE LOCAL PLAN:

289. TO RESOLVE TO APPOINT A CHAIRMAN TO THE FINANCE COMMITTEE OR RESOLVE TO DISSOLVE THE FINANCE COMMITTEE AND TO APPOINT ANY COUNCILLOR TO OVERSEE INTERNAL MONTHLY CHECKS.

290. PROPOSED BY COUNCILLOR REYNOLDS THAT THE PARISH COUNCIL ENTER HOLTON-LE-CLAY IN THE BEST KEPT VILLAGE COMPETITION AT A COST OF £25 AND WORK TO IMPROVE ISSUES HIGHLIGHTED IN LAST YEARS COMPETITION:

- **LITTER**
- **GRAFFITI ON GARAGE AND CHURCH**
- **RECYCLING BINS UNSIGHTLY AND OVERSPILL**
- **CHURCH BENCH AND GRASS CUTTING**
- **PLANTERS AT CEMETERY- THESE HAVE NOW BEEN REMOVED**
- **NOTICEBOARDS**
- **8 ACRES/ TENNIS COURT**
- **ABSENCE OF BIRD BOXES**

291. PROPOSED BY COUNCILLOR REYNOLDS THAT THE SIX BIRD BOXES KINDLY DONATED BY MR AND MRS TACEY BE ERECTED AROUND THE VILLAGE BY MR TACEY AND THE PARISH COUNSEL RESOLVE THE LOCATIONS IN WHICH THEY ARE TO BE PLACED:

Suggestions: 8 acres, Junior playing field, large tree to the front of Four Candles, tree in the layby opposite the entrance to Silver Street, Pelham green, Churchyard or Village Hall.

292. PROPOSED BY COUNCILLOR ROWNTREE THAT THE PARISH COUNCIL GAUGE PUBLIC INTEREST IN THE COUNTY LINX RADIO BUS VISITING HOLTON-LE-CLAY AND ARRANGE A VISIT IF SUFFICIENT INTEREST:

293. PROPOSED BY COUNCILLOR CLIFTON THAT THE PARISH COUNCIL AGREE AND PROMOTE THE ONLINE PETITION TO VOTE TO GIVE PARISH COUNCILS APPEAL RIGHTS AGAINST PLANNING DECISIONS, WHICH IS ALSO BEING SUPPORTED BY NALC:

294. FINANCIAL MATTERS:

TO AUTHORISE PAYMENTS:

MARCH 2016 PAYMENTS

<u>OUT OF COMMITTEE</u>					
CHQ NO	PAYEE	DETAILS	NET	VAT	GROSS
1102	MOWNS & GROWNS	HEDGE WORK 8 ACRES	£30.00		£30.00
	MICK HENRY				
1103	PLUMBING	BOILER SERVICE/GAS METER	£337.50	£67.50	£405.00
		VILLAGE HALL/ COUNCIL			
		OFFICE WATER 19 NOV-			
1104	ANGLIAN WATER	23RD FEB	£181.69		£181.69
1105	HM REV& CUST	PAYE TO 5TH MARCH	£166.47		£166.47
1106-					
1108	SALARY	MARCH SALARY	£1,810.93		£1,810.93
Totals			£2,526.59	£67.50	£2,594.09
BURIAL ACCOUNT					
83	CHEQUE VOID	CHEQUE VOID	£0.00		£0.00
		CEMETERY WATER 19 NOV-			
84	ANGLIAN WATER	23 FEB	£53.80		£53.80
Totals			£53.80		£53.80
<u>FOR AUTHORISATION</u>					
1109	OXLEY SHUTTERS	ANNUAL SERVICE	£425.00	£85.00	£510.00
1110	LALC	ANNUAL SUBSCRIPTION	£435.63	£83.73	£519.36
		2X EMERGENCY EXIT LED			
1111	AMJ	SIGNS	£120.00	£24.00	£144.00
		WORK TO JNR P/F			
1112	NEWBY LEISURE	FOLLOWING ROSPA REPORT	£895.00	£179.00	£1,074.00
	B&C SHELTER				
1113	SOLUTIONS	BUS SHELTER	£2,460.00	£492.00	£2,952.00
		REPLACEMENT DOWN			
1114	AMJ	LIGHT	£60.00	£12.00	£72.00
1115	LUCY WALLER	PETTY CASH TOP UP	£64.28		£64.28
		VILLAGE HALL/ COUNCIL			
D/D	EON GAS	OFFICE GAS 1 MONTH	£217.00	£43.40	£260.40

D/D	VIRGIN MEDIA BUSINESS	PHONE/INTERNET 1 MONTH	£61.17	£12.23	£73.40
D/D	EON ELEC	VILLAGE HALL/ COUNCIL OFFICE ELECTRICITY 1 MONTH	£74.77	£3.74	£78.51
D/D	PWLB	PWLB REPAYMENT 10 OF 30	£4,604.31		£4,604.31
Totals			£9,417.16	£935.10	£10,352.26

BURIAL ACCOUNT

85	SIGNS EXPRESS	WALL OF REMEMBRANCE PLAQUE AND FITTING	£39.00	£7.80	£46.80
GENERAL ACCOUNT TOTALS FOR MARCH			£11,943.75	£1,002.60	£12,946.35
BURIAL ACCOUNT TOTALS FOR MARCH			£92.80	£7.80	£100.60

TO NOTE FINANCE REPORT:

HOLTON LE CLAY PARISH COUNCIL

FINANCIAL REPORT as at **29TH FEB**
2016

CASH BOOK

Balance Brought forward	01/02/2016		
General Account			59,361.16
Burial Account			3,731.58
			<u>63,092.74</u>
Add - Income			
General Receipts		500.00	
Burial Receipts		803.00	
			<u>1,303.00</u>
			64,395.74
Less - Expenditure			
General Payments		5,143.23	
Burial Payments		0.00	
			<u>5,143.23</u>
Balance Carried Forward	29/02/2016		<u>59,252.51</u>

BANK BALANCES as at **29/02/2016**

General Account per Statement	55,692.93
less - Outstanding Cheques	<u>975.00</u>

		54,717.93
Burial Account per Statement	4,534.58	
less - Outstanding Cheques	<u>0.00</u>	
		<u>4,534.58</u>
TOTAL COUNCIL FUNDS AS AT		<u><u>59,252.51</u></u>

ALLOCATION OF FUNDS -

TOTAL FUNDS , PER ABOVE		59,252.51
RESERVES		
Parish Council Minimum Reserve	13,000.00	
Village Hall Loan Repayments	18,700.00	
DONATION/GRANT NOTICE BOARD	890.00	
RESERVED EXPENDITURE NOTICE BOARD	813.55	
ELDC GRANT BUS SHELTER	1,000.00	
		34,403.55
Burial Account Bank Balance (upkeep of Cemetery)	<u>4,534.58</u>	
		<u>38,938.13</u>
PRECEPT RECEIVED IN ADVANCE (see below)		
1		
MONTH	<u>4,500.00</u>	
		<u>43,438.13</u>
*APPROX FUNDS AVAILABLE as at 29/02/2016		<u><u>15,814.38</u></u>

(Of Which £3556.45 is the funds freed up by paying the Cemetery Contract with burial funds and is for village improvements)

PRECEPT - is received in advance twice a year , therefore we usually have monies in our account representing spend in coming months .

***EXACT SURPLUS CAN NOT BE CALCULATED UNTIL THE END OF THE FINANCIAL YEAR**

TO NOTE PETTY CASH / CLERK & CHAIR LOGGED EXPENDITURE:

ITEM/ SUPPLIER	COST £
POSTAGE VARIOUS/ POST OFFICE	12.80
GREEN WASTE BIN FEE/ELDC	25.00
CREAM CARD/IT'S JUST A BOX	5.00
FIRST AID BOX & ACCIDENT BOOK/DK MEDICAL SUPPLIES	16.48
PETROL/ESSO	5.00

TOTAL £64.28

CHAIR & CLERK LOGGED EXPENDITURE £60 PLUS VAT- REPLACEMENT DOWN LIGHT VILLAGE HALL, £30 HEDGE WORK 8 ACRES

295. CLERK'S REPORT:

Diary entries of note:

16th Feb – telephone confirmation that LCC are investigating a safety zone and reduced speed limit around the Infants school.

17th Feb- Cemetery tender packs sent out.

23rd Feb- bins not initially collected Pinfold Gardens & Whisby court

26th Feb- Various Pot holes Church Walk reported to Highways

1st March- Bus shelter installed opposite Carmen Crescent

2nd March- Councillor Craig Leyland (Leader ELDC) confirmed attendance at Annual Parish Meeting

2nd March- streetlights out on Silver Street reported to LCC

4th March – Public concern received regarding parking around infant school

8th March – Public concern received regarding delivery drivers parking on grass verge when delivering to Junior School.

8th March – Noticeboard ordered (six week lead time)

9th March- Councillor John Davie (Executive Councillor: Economic Development, Environment, Planning, Tourism) LCC confirmed attendance at the Annual Parish Meeting.

14th March- Road Markings Beech Grove, South Field, Magnolia Drive reported to LCC (need re-marking, this has been prioritised and added to the list of line marking to be done by LCC)

Correspondence of Note:

10th March- notice of soil contamination survey to take place on the old railway, survey to be performed by Dalcour Maclaren on behalf on Dong Energy, on or shortly after 1st April. Fees payable to Parish Council for surveys confirmed at £1000.

Office Closures March/April

Fri 25th March-Good Friday

Mon 28th March – Easter Monday

Tue. 29th, Wed. 30th, Thurs. 31st & Fri 1st April – Staff annual leave

Fri 22nd April – Staff annual leave.

296. ITEMS FOR THE NEXT AGENDA:

297. TIME & DATE OF NEXT MEETING:

Extraordinary meeting 7pm Tuesday 22nd March

Annual council meeting 7pm Monday 16th May

Annual parish meeting 7pm Tuesday 17th May