

**HOLTON-LE-CLAY PARISH COUNCIL**  
**Village Hall, Pinfold Lane, Holton-le-Clay, GRIMSBY, Lincolnshire**  
**DN36 5DL Emma Portas - Clerk to the Council Telephone and Fax**  
**01472 234566**

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<http://parishes.lincolnshire.gov.uk/holtonleclay>

Dear Councillor

You are hereby summoned to attend the Full Council Meeting of Holton-le-Clay Parish Council, which will be held on Thursday 19<sup>th</sup> December 2024 commencing at 7.30 pm at the Village Hall, Pinfold Lane, Holton-le-Clay.

Prior to the commencement of the meeting, there will be a public forum from 7.15 pm for a maximum of 15 minutes when members of the public may ask questions or make short statements to the Council.

Signed Emma Portas Clerk to the Parish Council. 12<sup>th</sup> December 2024

**AGENDA**

- 129. CHAIRMANS WELCOME:**
- 130. TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE:**
- 131. TO RECEIVE DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE LOCALISM ACT 2011:**
- 132. TO APPROVE THE MINUTES OF THE FULL COUNCIL MEETING HELD ON 18<sup>th</sup> NOVEMBER 2024 AND THE EXTRAORDINARY FULL COUNCIL MEETING HELD ON 27<sup>TH</sup> NOVEMBER 2024:**
- 133. TO RECEIVE AN UPDATE FROM MERC:**
- 134. TO RECEIVE AN UPDATE FROM DISTRICT COUNCILLORS:**
- 135. TO RECEIVE AN UPDATE FROM COUNTY COUNCILLOR:**
- 136. TO NOTE MATTERS OUTSTANDING – REPORT CIRCULATED TO COUNCILLORS:**

**137. TO CONSIDER OPTIONS FOR UPGRADING THE OFFICE  
PRINTER NOW THAT THE CURRENT CONTRACT HAS  
EXPIRED:**

- **OUTRIGHT PURCHASE OF BROTHER COLOUR PRINTER WITH WIRELESS CAPABILITY £304.08. DOES NOT INCLUDE SERVICING, INK OR TONER**
  
- **3 YEAR RENTAL KONIKA MINOLTA COLOUR PRINTER - £53.73 PER QUARTER PLUS PRINTING COSTS. PRICE INCLUDES SERVICING AND INK AND TONER DELIVERY**

**138. FINANCE REPORT:**

**HOLTON LE CLAY PARISH COUNCIL**

**FINANCIAL REPORT as at**                      **30/11/2024**

**CASH BOOK**

Balance Brought forward	30/11/2024		
General Account			83,674.32
Burial Account			<u>2,077.24</u>
			85,751.56
Add - Income			
General Receipts		899.60	
Burial Receipts		<u>570.00</u>	
		1,469.60	<u>87,221.16</u>
Less - Expenditure			
General Payments		8,258.82	
Burial Payments		<u>0.00</u>	
		8,258.82	<u>78,962.34</u>
<b>Balance Carried Forward</b>	<b>30/11/2024</b>		<b><u><u>78,962.34</u></u></b>

<b><u>BANK BALANCES as at</u></b>	<b>30/11/2024</b>	
General Account per Statement		76,315.10
less - Outstanding		
Cheques		<u>0.00</u>
plus - Receipts not cleared		
		76,315.10
Burial Account per		
Statement		2,647.24
plus - receipts not cleared		0.00
less - Outstanding		
Cheques		<u>2,647.24</u>
		<u>7,157.55</u>
<b>TOTAL COUNCIL FUNDS AS AT</b>		<b><u>78,962.34</u></b>

#### **ALLOCATION OF FUNDS -**

TOTAL FUNDS, PER ABOVE 78,962.34

#### RESERVES

Parish Council General Contingency Reserve	32,437.60
Junior Playing Field New Equipment	24.04
Village Improvement	
Reserve	3,725.55
Spring bulbs	5.04
Memorial testing	300.00
muga renovation	14,966.11
burial account reserve	2,647.24

54,105.58

24,856.76

**\*APPROX FUNDS AVAILABLE as at 30/11/2024 24,856.76**

PRECEPT - is received in advance twice a year, therefore we usually have monies in our account representing spend in coming months.

**\*EXACT SURPLUS CAN NOT BE CALCULATED UNTIL THE END OF THE FINANCIAL YEAR**

### **139. FINANCIAL MATTERS:**

#### December 2024 Payments

GENERAL	Payee	Invoice	
DD	BRITISH GAS	ELECTRICITY VILLAGE HALL	£245.05
DD	BRITISH GAS	GAS - VILLAGE HALL	£750.31
BACS	ABATIS	FIRE ALARM FAULT	£84.00
DD	EDF	ELECTRICITY - DEFIBRILLATOR	
DD	MICK HENRY PLUMBING	REPAIR TAPS	£227.64
DD	VIRGIN	BROADBAND	£50.40
BACS/DD	NEST/STAFF/HMRC	PAYE/SALARIES/PENSIONS	£3,082.68
BACS	KONIKA MINOLTA	PRINTER	£5.27
BACS	MICK HENRY PLUMBING	REPLACE THERMOSTAT	£144.00
BACS	D KIRK	CEMETERY POSTS/VILLAGE HALL WALL	£470.00
BACS	OLDEN THYMES	PARISH GARDEN CLEARANCE	£500.00
DD	ICO	SUBSCRIPTION GDPR	£40.00
BACS	OLDEN THYMES	CEMETERY MAINTENANCE	£670.00
BACS	SLCC	SUBSCRIPTION RENEWAL	£240.00
DD	DUNCAN TOPLIS	PAYROLL SERVICES	£70.22
			£6,579.57
CREDIT CARD PAYMENTS			
	CLOUDNEXT	CLLR EMAIL PLUS DOMAIN RENEWAL	£27.56
	GIFF GAFF	MOBILE PHONE TOP UP	£12.00
	AMAZON	CABLE TIES	£18.98
	CURRYS	PRINTER	£74.97
	A-Z PROMOTIONS	MAP COPYING	£56.00
	ROYAL BRITISH LEGION	POPPY WREATHS	£49.98
	AMAZON	STATIONARY	£2.12
			£241.61

### **140. TO RESOLVE TO MOVE INTO CLOSED SESSION IN ACCORDANCE WITH THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 DUE TO THE SENSITIVE NATURE OF THE BUSINESS TO BE DISCUSSED:**

**141. STAFFING MATTERS:**

**142. DATE AND TIME OF NEXT MEETING 20<sup>TH</sup> JANUARY 2025**