

**MINUTES OF THE FULL COUNCIL MEETING OF HOLTON LE CLAY
PARISH COUNCIL, HELD AT THE VILLAGE HALL, PINFOLD LANE,
HOLTON LE CLAY, DN36 5DL MONDAY 20th JANUARY 2025 AT 7.15pm**

Present:

**Councillor David Springett (Chairman)
Councillor Helen Reynolds (Vice Chair)
Councillor Chris Lyons
Councillor Teresa Dodge
Councillor Anne Wheeler
Councillor Paul Rowntree**

**Councillor Terry Aldridge – East Lindsey District Council
Councillor Hugo Marfleet – Lincolnshire County Council**

In Attendance: Emma Portas – Clerk and RFO

No members of the public

Public forum opened at 7.15pm and closed at 7.30pm

The meeting opened at 7.30pm

148. CHAIRMANS WELCOME:

The Chairman welcomed all those present and thanked them for their attendance.

149. TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE:

Apologies were received and accepted for Councillor Warrener.
Councillor Smith was absent.

**150. TO RECEIVE DECLARATIONS OF INTEREST IN
ACCORDANCE WITH THE LOCALISM ACT 2011:**

Councillors Wheeler, Reynolds and Dodge all declared an interest as members of MERC.

**151. TO APPROVE THE MINUTES OF THE EXTRAORDINARY FULL
COUNCIL MEETING HELD ON 13th JANUARY 2025**

The minutes for the extraordinary full council meeting held on 13th January 2025 were approved and accepted as a true record.

152. TO RECEIVE AN UPDATE FROM MERC:

Councillor Reynolds provided the following updates:

- The Village Hall has now reopened and welcomed classes back following the Christmas break.
- The last afternoon tea saw fewer people in attendance than usual but this tends to be the norm in January.
- MERC has provided the parish council with a donation of £4,000 as a contribution towards the cost of utilities.
- The summer fayre is now in the first stages of being planned.
- The next quiz night will be held at the end of March and there will be a fashion show at the end of February.

153. TO RECEIVE AN UPDATE FROM DISTRICT COUNCILLORS:

Councillor Aldridge attended a planning policy meeting recently where 106 agreements were considered followed by an open session. This will be the new format to the meetings until the National Planning Policy Framework is finalised.

Councillor Aldridge attended a recent Independents meeting on climate change and devolution issues.

154. TO RECEIVE AN UPDATE FROM COUNTY COUNCILLOR:

Councillor Marfleet requested a list of matters outstanding so that he can report back with updates.

155. TO NOTE MATTERS OUTSTANDING – REPORT CIRCULATED TO COUNCILLORS:

The matters outstanding report was noted by members.

156. PROPOSED BY COUNCILLOR WARRENER THAT THE PARISH COUNCIL REQUESTS THAT TRAFFIC CALMING MEASURES ARE PUT INTO PLACE BETWEEN CLAY LANE

AND THE LOUTH ROAD SHOPS AHEAD OF THE NEW ESTATE BEING BUILT:

It was

RESOLVED: to request that Highways consider installing a zebra crossing between Clay Lane and the shops on Louth Road.

157. TO CONSIDER QUOTES FOR THE INSTALLATION OF THE NEW BALANCE BEAM ON THE 8 ACRES TRIM TRAIL:

- **D KIRK BUILDERS £150, NO VAT**
- **PLAYDALE PLAYGROUNDS £372 INC VAT**

It was

RESOLVED: to request D Kirk Builders to install the new balance beam.

158. TO CONSIDER A QUOTE FOR THE REPAIR OF THE LOUTH ROAD/PICKSLEY CRESCENT BUS SHELTER:

- **D KIRK BUILDERS £140**

It was

RESOLVED: to request D Kirk Builders to reinstate the panel to the Loth Road bus stop.

159. TO AGREE THE PARISH PRECEPT FOR THE YEAR 2025/26. A DETAILED REPORT HAS BEEN CIRCULATED TO COUNCILLORS FOR CONSIDERATION AND WILL BE PUBLISHED ON THE WEBSITE ALONGSIDE THE MEETING MINUTES. IT IS RECOMMENDED BY THE CLERK/RFO THAT AN INCREASE OF 6% IS CONSIDERED. THIS WILL ENSURE THAT THE COUNCIL CAN CONTINUE TO DELIVER ITS SERVICES EFFECTIVELY AND START WORKING TOWARDS A PRECEPT THAT REFLECTS ACTUAL BUDGETARY REQUIREMENTS. A GRADUAL PRECEPT ADJUSTMENT ALLOWS THE COUNCIL TO MAINTAIN FINANCIAL STABILITY, MEET ONGOING COMMITMENTS AND RESPOND TO UNEXPECTED CHALLENGES:

OPTION 1

Budget 2024/25	£90,434	Precept	2024/25	£76,772
Budget 2025/26	£96,179	Precept	2025/26	£96,179

To request the full amount of the budget with no contribution from the surplus funds. This would lead to an increase of £15 per year on a Band D property.

OPTION 2

Budget	2024/25	£90,434	Precept	2024/25	£76,772
Budget	2024/25	£96,179	Precept	2025/26	£81,378

To increase the precept by 6% on last year will leave a shortfall of £14,801 to be bridged by surplus funds. A 6% increase on Band D properties would mean an increase of £3.56 per year.

OPTION 3

Budget 2024/25	£90,434	Precept	2024/25	£76,772
Budget 2025/26	£96,179	Precept	2025/26	£76,772

Keep the precept the same as last year. This will leave a shortfall of £19,407 which would need to come from surplus funds.

It was

RESOLVED: to request a precept of £81,378 – a 6% increase on last year.

Councillor Reynolds voted against this option and requested this be noted in the minutes.

160. A GIFT OF £75,000 HAS BEEN OFFERED TO THE VILLAGE BY THE FENWICK FAMILY FOR THE INSTALLATION OF A SKATE PARK ON THE 8 ACRES PLAYING FIELD.

PROPOSED BY COUNCILLOR SPRINGETT TO ACCEPT THE KIND DONATION, AND TO AGREE TO BUILD A SKATE PARK WITH THE PARISH COUNCIL TAKING SOLE RESPONSIBILITY FOR INSTALLATION, MAINTENANCE AND INSURANCE:

It was

RESOLVED: to formally accept the donation of £75,000 by the Fenwick family for the installation of a new skate park.

161. PROPOSED BY COUNCILLER WHEELER TO NAME THE SKATE PARK FENWICK PARK AS A THANK YOU TO THE DONATING FAMILY:

It was

RESOLVED: to name the new skate park 'Fenwick Park'.

162. FINANCIAL REPORT

HOLTON LE CLAY PARISH COUNCIL

FINANCIAL REPORT as at

31/12/2024

CASH BOOK

Balance Brought forward	31/12/2024		
General Account			76,315.10
Burial Account			<u>2,647.24</u>
			78,962.34
Add - Income			
General Receipts		1,251.60	
Burial Receipts		<u>600.00</u>	
		1,851.60	<u>80,813.94</u>
Less - Expenditure			
General Payments		6,835.11	
Burial Payments		<u>0.00</u>	
		6,835.11	<u><u>73,978.83</u></u>
Balance Carried Forward	31/12/2024		

BANK BALANCES as at

31/12/2024

General Account per Statement		70,731.59	
less - Outstanding Cheques		<u>0.00</u>	
plus - Receipts not cleared			70,731.59
Burial Account per Statement		3,247.24	
plus - receipts not cleared		0.00	

less - Outstanding
Cheques

3,247.24

7,157.55

TOTAL COUNCIL FUNDS AS AT

73,978.83

ALLOCATION OF FUNDS -

TOTAL FUNDS, PER ABOVE

73,978.83

RESERVES

Parish Council General Contingency Reserve	32,437.60
Junior Playing Field New Equipment	24.04
Village Improvement Reserve	3,515.55
Spring bulbs	5.04
Memorial testing	300.00
muga renovation	14,966.11
burial account reserve	3,247.24

54,495.58

19,483.25

***APPROX FUNDS AVAILABLE as at 31/12/2024**

19,483.25

PRECEPT - is received in advance twice a year, therefore we usually have monies in our account representing spend in coming months.

***EXACT SURPLUS CAN NOT BE CALCULATED UNTIL THE END OF THE FINANCIAL YEAR**

The Finance Report was accepted as a true record.

163. FINANCIAL MATTERS:

January 2025 Payments

GENERAL

Invoice

	Payee		
DD	BRITISH GAS	ELECTRICITY VILLAGE HALL	£238.66
DD	BRITISH GAS	GAS - VILLAGE HALL	£596.58
BACS	ABATIS	FIRE ALARM FAULT	£84.00
DD	EDF	ELECTRICITY - DEFIBRILLATOR	£19.56
BACS	ELAN CITY	SPEED SIGN KEY	£15.60
BACS	VIKING	STAMPS/ENVELOPES	£112.33
DD	UNITY TRUST	SERVICE CHARGE	£6.00
BACS	L HIRST	ROOF REPAIR	£180.00
DD	VIRGIN	BROADBAND	£50.40
BACS/DD	NEST/STAFF/HMRC	PAYE/SALARIES/PENSIONS	£2,407.87
BACS	OLDEN THYMES	CEMETERY MAINTENANCE	£670.00
DD	DUNCAN TOPLIS	PAYROLL SERVICES	£70.22
BACS	TIM LAWSON ELECTRICAL	PAT TESTING - XMAS LIGHTS	£120.00
			£4,571.22
CREDIT CARD PAYMENTS			
	CLOUDNEXT	CLLR EMAIL PLUS DOMAIN RENEWAL	£17.98
	GIFF GAFF	MOBILE PHONE TOP UP	£12.00
			£29.98

It was

RESOLVED: to accept all financial matters for payment.

164. TO RESOLVE TO MOVE INTO CLOSED SESSION IN ACCORDANCE WITH THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 DUE TO THE SENSITIVE NATURE OF THE BUSINESS TO BE DISCUSSED:

165. STAFFING MATTERS:

Staffing matters were discussed and resolved.

166. DATE AND TIME OF NEXT MEETING:

17TH FEBRUARY 2025