

**HOLTON-LE-CLAY PARISH COUNCIL**  
**Village Hall, Pinfold Lane, Holton-le-Clay, GRIMSBY, Lincolnshire**  
**DN36 5DL Emma Portas - Clerk to the Council Telephone and Fax**  
**01472 234566**

Email: [HLC.PC@outlook.com](mailto:HLC.PC@outlook.com) Website:  
<http://parishes.lincolnshire.gov.uk/holtonleclay>

Dear Councillor

You are hereby summoned to attend the Full Council Meeting of Holton-le-Clay Parish Council, which will be held on Monday 17<sup>th</sup> February 2025 commencing at 7.30 pm at the Village Hall, Pinfold Lane, Holton-le-Clay.

Prior to the commencement of the meeting, there will be a public forum from 7.15 pm for a maximum of 15 minutes when members of the public may ask questions or make short statements to the Council.

Signed Emma Portas Clerk to the Parish Council. 12<sup>th</sup> February 2025

**AGENDA**

- 167. CHAIRMANS WELCOME:**
- 168. TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE:**
- 169. TO RECEIVE DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE LOCALISM ACT 2011:**
- 170. TO APPROVE THE MINUTES OF THE FULL COUNCIL MEETING HELD ON 20<sup>th</sup> JANUARY 2025:**
- 171. TO RECEIVE AN UPDATE FROM MERC:**
- 172. TO RECEIVE A REPORT FROM THE DISTRICT COUNCILLORS:**
- 173. TO RECEIVE A REPORT FORM THE COUNTY COUNCILLOR:**
- 174. TO NOTE MATTERS OUTSTANDING – REPORT CIRCULATED TO COUNCILLORS:**

**175. PLANNING MATTERS:**

Application reference N/085/00068/25 has been received and is now being considered. Your observations are requested no later than 24/02/2025.

Planning Permission - Erection of a summer house.

11 FENWICK COURT, HOLTON LE CLAY, GRIMSBY, DN36 5DG

**176. DOCUMENT MANAGEMENT**

- **HEALTH AND SAFETY – NO CHANGE**
- **PUBLICATION SCHEME – NO CHANGE**
- **PARISH COUNCIL PROTOCOL - NO CHANGE**

**177. PROPOSED BY COUNCILLOR WHEELER TO PURCHASE 3 NEW BINS FOR THE CEMETERY. THE ONES THAT ARE CURRENTLY IN PLACE HAVE LOST THEIR LIDS AND SOME ARE BROKEN AND NO LONGER USABLE. METAL AND PLASTIC BINS HAVE BEEN CONSIDERED AND METAL IS THE PREFERRED OPTION FOR ITS DURABILITY:**

- **AMAZON £16.56 EACH INC VAT AND DELIVERY**
- **B&Q £21.99 INC DELIVERY**

**178. PROPOSED BY COUNCILLOR REYNOLDS TO HAVE THE VEGETATION AROUND THE PERIMETER OF THE JUNIOR PLAYING FIELD CUT AND STRIMMED BACK:**

- **DE SKELLS £460**
- **OT GARDENS £180**

**179. PROPOSED BY COUNCILLOR REYNOLDS TO HAVE THE MOSS CLEARED FROM THE SURFACE OF THE TENNIS COURTS IN PREPARATION FOR THE RESURFACING:**

- **DE SKELLS £460 USING A MINI DIGGER**
- **OT GARDENS £700**

## 180. FINANCIAL REPORT

HOLTON LE CLAY PARISH COUNCIL

### FINANCIAL REPORT as at

31/01/2025

#### CASH BOOK

Balance Brought forward	31/01/2025	
General Account		70,731.59
Burial Account		<u>3,247.24</u>
		73,978.83
 Add - Income		
General Receipts		5,011.53
Burial Receipts		<u>463.44</u>
		5,474.97
		<u>79,453.30</u>
 Less - Expenditure		
General Payments		4,517.20
Burial Payments		<u>1.20</u>
		4,518.40
 <b>Balance Carried Forward</b>	<b>31/01/2025</b>	<b><u><u>74,934.90</u></u></b>

#### BANK BALANCES as at

31/01/2025

General Account per Statement		71,225.92
less - Outstanding Cheques		<u>0.00</u>
plus - Receipts not cleared		71,255.92
 Burial Account per Statement		3,709.48
plus - receipts not cleared		0.00
less - Outstanding Cheques		<u>3,709.48</u>
		<u>7,157.55</u>
 <b>TOTAL COUNCIL FUNDS AS AT</b>		<b><u><u>74,965.40</u></u></b>

#### ALLOCATION OF FUNDS -

TOTAL FUNDS , PER ABOVE	74,965.40
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RESERVES

Parish Council General Contingency Reserve	32,437.60
Junior Playing Field New Equipment	24.04
Village Improvement Reserve	3,515.55
Spring bulbs	5.04
Memorial testing	300.00
muga renovation	14,966.11
burial account reserve	3,709.48
parish garden deposits reserve	200.00

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55,157.82

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19,807.58

*APPROX FUNDS AVAILABLE as at	31/01/2025	<u>19,807.58</u>
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PRECEPT - is received in advance twice a year , therefore we usually have monies in our account representing spend in coming months .

**\*EXACT SURPLUS CAN NOT BE CALCULATED UNTIL THE END OF THE FINANCIAL YEAR**

## **181. FINANCIAL MATTERS**

### February 2025 Payments

GENERAL	Invoice		
	Payee		
DD	BRITISH GAS	ELECTRICITY VILLAGE HALL	£160.87
DD	BRITISH GAS	GAS - VILLAGE HALL	£913.07
BACS	D KIRK	TRIM TRAIL BEAM/CEMETERY POSTS/BUS SHELTER	£530.00
DD	EDF	ELECTRICITY - DEFIBRILLATOR	£19.56
BACS	GRIMSBY LIFTS	LIFT SERVICE	£138.00
BACS	VIKING	STAMPS/ENVELOPES	£112.33
DD	VIRGIN	BROADBAND	£50.40

BACS/DD	NEST/STAFF/HMRC	PAYE/SALARIES/PENSIONS	£2,027.23
BACS	OLDEN THYMES	CEMETERY MAINTENANCE	£670.00
DD	DUNCAN TOPLIS	PAYROLL SERVICES	£70.22
BACS	ABATIS	FIRE EXTINGUISHER REPLACEMENTS	£1,518.00
			£6,209.68
CREDIT CARD PAYMENTS			
	CLOUDNEXT	CLLR EMAIL PLUS DOMAIN RENEWAL	£17.98
	GIFF GAFF	MOBILE PHONE TOP UP	£12.00
			£29.98

**182. DATE AND TIME OF NEXT MEETING:**

17<sup>TH</sup> MARCH 2025