

**HOLTON-LE-CLAY PARISH COUNCIL**  
**Village Hall, Pinfold Lane, Holton-le-Clay, GRIMSBY, Lincolnshire**  
**DN36 5DL Emma Portas - Clerk to the Council Telephone and Fax**  
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Dear Councillor

You are hereby summoned to attend the Full Council Meeting of Holton-le-Clay Parish Council, which will be held on Monday 14<sup>th</sup> April 2025 commencing at 7.30 pm at the Village Hall, Pinfold Lane, Holton-le-Clay.

Prior to the commencement of the meeting, there will be a public forum from 7.15 pm for a maximum of 15 minutes when members of the public may ask questions or make short statements to the Council.

Signed Emma Portas Clerk to the Parish Council. 9<sup>th</sup> April 2025

**AGENDA**

- 204. CHAIRMANS WELCOME:**
- 205. TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE:**
- 206. TO RECEIVE DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE LOCALISM ACT 2011:**
- 207. TO APPROVE THE MINUTES OF THE FULL COUNCIL MEETING HELD ON 17<sup>TH</sup> MARCH 2025 AND THE EXTRAORDINARY FULL COUNCIL MEETING HELD ON 24<sup>TH</sup> MARCH 2025:**
- 208. TO RESOLVE TO FILL ONE VACANCY BY CO-OPTION FOLLOWING AN APPLICATION FROM MR JON SHIELS:**
- 209. TO GRANT FINANCIAL DISPENSATION TO MR JON SHIELS:**
- 210. TO RECEIVE AN UPDATE FROM MERC:**
- 211. TO RECEIVE A REPORT FROM THE DISTRICT COUNCILLORS:**

**212. TO RECEIVE A REPORT FROM THE COUNTY COUNCILLOR:**

**213. TO NOTE MATTERS OUTSTANDING – REPORT CIRCULATED TO COUNCILLORS:**

**214. PLANNING MATTERS:**

- **APPLICATION REF: 00382/25 PLANNING PERMISSION EXTENSION TO EXISTING DWELLING TO PROVIDE ADDITIONAL LIVING ACCOMMODATION (WORKS COMPLETE) LOCATION: 41 HOLTON MOUNT, HOLTON LE CLAY, LINCOLNSHIRE, DN36 5HD. CLOSING DATE FOR COMMENTS 27<sup>TH</sup> APRIL 2025**

- **APPLICATION REF: DM/0761/23**

**AN APPEAL HAS BEEN MADE TO THE PLANNING INSPECTORATE IN RESPECT OF THE LAND OFF LOUTH ROAD, NEW WALTHAM. AN INFORMAL HEARING WILL TAKE PLACE ON 3<sup>RD</sup> JUNE AT 10.00 IN THE ASSEMBLY ROOM, GRIMSBY TOWN HALL.**

**COUNCILLOR REYNOLDS IS CONSIDERING ATTENDING THE APPEAL AND WILL NEED INPUT FROM OTHER COUNCILLORS AS TO THEIR VIEWS ON THIS:**

**215. TO REVIEW AND IMPLEMENT CHANGES TO THE MODEL FINANCIAL REGULATIONS:**

**CHANGES MADE TO REGULATIONS 5.4,5.7 AND 5.11.**

Regulation 5.4 now says: For a contract for the supply of goods, services or works where the estimated value will exceed the thresholds set by Parliament, the full requirements of The Procurement Act 2023 and The Procurement Regulations 2024 or any superseding legislation (“the Legislation”), must be followed in respect of the tendering, award and notification of that contract. In Regulation 5.7, the phrase “public contract” (which now only applies above the thresholds) has been replaced and the word “advertising” has been replaced by “invitations and notices”: For contracts estimated to be over £30,000 including VAT, the council must comply with any requirements of the Legislation regarding the publication of invitations and notices.

From 24 February all notices must now be posted on Find-Tender, not Contracts Finder. Footnote 1 in the model has been removed. Posting an invitation on Contracts Finder is no longer compliant with the law. This is not required where a council has invited specific firms rather than publishing an open invitation. Pre-24 February invitations are

still on Contract Finder and do not need to be moved. In Regulation 5.11, the phrase “into smaller lots” has been removed, because there is now a duty to consider splitting above threshold contracts into lots and the words here could be confusing. It has been reduced to: Contracts must not be split to avoid compliance with these rules.

**216. TO REVIEW THE FOLLOWING POLICIES AND IMPLEMENT CHANGES:**

**GRIEVANCE PROCEDURE – NO CHANGE**

**ASSET REGISTER – NO CHANGE**

**CIVILITY AND RESPECT – NO CHANGE**

**PRESS AND MEDIA - NO CHANGE**

**217. PROPOSED BY COUNCILLOR SPRINGETT TO COMMEMORATE THE 80<sup>th</sup> ANNIVERSARY OF VE DAY BY PURCHASING A NEW FLAG AND HOSTING A SMALL CEREMONY AT THE A16 WAR MEMORIAL ON 8<sup>TH</sup> MAY 2025 AT 9pm:**

**VE DAY FLAG £19.99 PLUS P&P**

**218. TO CONSIDER A QUOTE TO REPLACE THE PRESSURE GAUGE ON THE IDEAL BOILER AND THE EXPANSION VESSEL ON THE WORCESTER BOILER. THESE ARE BOTH ISSUES THAT WERE FLAGGED UP DURING THE GAS SAFETY INSPECTION - £242.40 INC VAT:**

**219. PROPOSED BY COUNCILLOR ROWNTREE TO HAVE A CORNER OF THE JUNIOR PLAYING FIELD CLEARED OF ALL DEAD BRANCHES AND TWIGS. IT IS BELIEVED THIS AREA MAY POSE A FIRE RISK, AS THERE IS EVIDENCE OF SMALL FIRES BEING MADE OVER THE SCHOOL HOLIDAYS:**

**DE SKELLS**

**LINDSEY TREES**

## 220. FINANCE REPORT:

HOLTON LE CLAY PARISH COUNCIL

### FINANCIAL REPORT as at

31/03/2025

#### CASH BOOK

Balance Brought forward	31/03/2025		
General			
Account			64,867.60
Burial Account			<u>4,650.48</u>
			69,518.08
 Add - Income			
General			
Receipts		76,460.00	
Burial Receipts		<u>83.00</u>	
		76,543.00	<u>146,061.08</u>
 Less - Expenditure			
General			
Payments		12,959.40	
Burial Payments		<u>0.00</u>	
		12,959.40	<u>133,101.6</u>
 <b>Balance Carried Forward</b>	<b>31/03/2025</b>		<b><u><u>8</u></u></b>

#### BANK BALANCES as at

31/03/2025

		128,368.2	
General Account per Statement		0	
less - Outstanding Cheques		<u>0.00</u>	
plus - Receipts not cleared			128,368.20
 Burial Account per			
Statement		4,733.48	
plus - receipts not cleared		0.00	
less - Outstanding Cheques		<u>          </u>	
			<u>4,650.48</u>
			7,157.55
			<b>133,101.6</b>
<b>TOTAL COUNCIL FUNDS AS AT</b>			<b><u><u>8</u></u></b>

#### ALLOCATION OF FUNDS -

TOTAL FUNDS , PER ABOVE 133,101.68

RESERVES

Parish Council General Contingency Reserve	32,437.60
Junior Playing Field New Equipment	24.04
Village Improvement Reserve	0.00
Spring bulbs	5.04
Memorial testing	300.00
muga renovation	90,966.11
burial account reserve	4,733.48
parish garden deposits reserve	400.00

128,866.2

7

4,235.41

**\*APPROX FUNDS AVAILABLE as at 31/03/2025 4,235.41**

PRECEPT - is received in advance twice a year, therefore we usually have monies in our account representing spend in coming months

**\*EXACT SURPLUS CAN NOT BE CALCULATED UNTIL THE END OF THE FINANCIAL YEAR**

**221. FINANCIAL MATTERS:**

**FINANCIAL MATTERS TO BE CIRCULATED TO COUNCIL NEXT WEEK AS NOT ALL INVOICES ARE AVAILABLE YET.**

**222. DATE AND TIME OF NEXT MEETING:**

**19<sup>th</sup> MAY 2025 AT 6.30pm - ANNUAL PARISH MEETING FOLLOWED AT 7.15PM BY THE ANNUAL FULL COUNCIL MEETING**