

**MINUTES OF THE EXTRAORDINARY FULL COUNCIL MEETING OF
HOLTON LE CLAY PARISH COUNCIL, HELD AT THE VILLAGE HALL,
PINFOLD LANE, HOLTON LE CLAY, DN36 5DL MONDAY 24th MARCH
2025 AT 7.30pm**

Present:

Councillor David Springett (Chairman)
Councillor Helen Reynolds (Vice Chair)
Councillor Steve Smith
Councillor Anne Wheeler
Councillor Paul Rowntree
Councillor Chris Lyons
Councillor Teresa Dodge

199. CHAIRMANS WELCOME:

The Chairman welcomed everyone and thanked them for attending.

200. TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE:

None received.

**201. TO RECEIVE DECLARATIONS OF INTEREST IN
ACCORDANCE WITH THE LOCALISM ACT 2011:**

None declared.

**202. TO CONSIDER QUOTES FOR THE REPAIR OF THE CENTRAL
HEATING AT THE VILLAGE HALL AND APPOINT A
PLUMBER:**

- COMPANY A £771.20 PLUS VAT

Attend to central heating system Investigate issues with central heating system.

Dose system with chemicals to improve circulation.

After a period of 1 to 2 weeks Drain down, disconnect and remove 16 radiators.

Flush out radiators outside with mains water. Refit all radiators Refill, vent system on completion. Dose system with inhibitor.

Run and test on completion

- **COMPANY B £934 PLUS VAT**

To repair faults with heating system in village hall, Pinfold Lane, Holton Le Clay.

Drain down system, replace zone valves and damaged/broken radiator valves.

Refill system, test, and leave in good working order.

Supply

4 x 22mm zone valves

7 x 15mm thermostatic valves

It was

RESOLVED: to request that Company A carry out the central heating repair.

203. THERE IS CURRENTLY A SHORTFALL OF £7,924 IN THE SKATE PARK INSTALLATION COSTS. THE RESPONSIBLE FINANCIAL OFFICER (RFO) RECOMMENDS TWO OPTIONS:

OPTION ONE - TRANSFERRING THE ENTIRE SHORTFALL FROM THE GENERAL RESERVE TO THE SKATE PARK RESERVE. FOLLOWING THIS TRANSFER, THE GENERAL RESERVE WOULD HAVE A BALANCE OF £24,513, WHICH REPRESENTS APPROXIMATELY FOUR MONTHS OF RUNNING COSTS.

OPTION TWO - TRANSFER £4,000 FROM THE BURIAL ACCOUNT TO THE SKATE PARK RESERVE AND TAKE THE REMAINING £3,974 FROM THE GENERAL RESERVE. THIS WOULD LEAVE A BALANCE OF £28,463 IN THE GENERAL RESERVE:

It was

RESOLVED: to choose Option2. The burial funds of £4,000 will be transferred along with £3,974 from the general reserve to the skate park reserve.