

HOLTON-LE-CLAY PARISH COUNCIL
Village Hall, Pinfold Lane, Holton-le-Clay, GRIMSBY, Lincolnshire
DN36 5DL Lucy Waller - Clerk to the Council Telephone and Fax 01472
234566

E mail: HLC.PC@btconnect.com Website:
<http://parishes.lincolnshire.gov.uk/holtonleclay>

Dear Councillor

You are hereby summoned to attend the Meeting of Holton-le-Clay Parish Council, which will be held on Monday 20th June 2016 commencing at 7.00 pm in the Council Offices, Village Hall, Pinfold Lane, Holton-le-Clay. There will be a 30 minute Public Forum when members of the public may ask questions or make short statements to the Council.



Signed

Clerk to the Parish Council. 15th June 2016

AGENDA

49. CHAIRMAN'S WELCOME:

50. TO RECEIVE APOLOGIES FOR ABSENCE:

51. TO RECEIVE DECLARATIONS OF INTEREST:

52. TO APPROVE THE DRAFT MINUTES OF THE LAST FULL COUNCIL MEETING, HELD ON THE 16th MAY 2016 & THE PUBLIC AND PRIVATE MINUTES OF THE EXTRAORDINARY MEETING HELD ON THE 9th JUNE 2016, AS CORRECT RECORDS:

53. TO NOTE THE PROGRESS OF ACTIONS FROM PREVIOUS MEETINGS:

54. TO RECEIVE A REPORT FROM LINCOLNSHIRE POLICE:

55. TO RECEIVE A REPORT FROM THE COUNTY COUNCILLOR:

56. TO RECEIVE A REPORT FROM THE DISTRICT COUNCILLORS:

57. TO RECEIVE REPORTS FROM OUTSIDE BODIES:

NDP
MERC
JOINT COMMITTEE

58. TO NOTE PUBLIC CONCERNS RECEIVED AND RESOLVE ANY ACTION: Inconsiderate parking Garth Way. Mr Simon Dodson to speak with the Chairman's Permission.

59. TO ADJOURN THE MEETING FOR A MAXIMUM OF 30 MINUTES FOR THE PUBLIC FORUM:

60. PLANNING MATTERS E.L.D.C:

To resolve consultee comments:

N/085/01024/16- Royal Oak Extension to provide porch & Pergola plus external flue (response by 21st June)

N/085/01015/16- 44 Holton Mount first floor extension (response by 24th June)

Note: appeal decision Holton-Grange Court erection of single detached dwelling- appeal dismissed.

61. RESOLVE ACTION IN RELATION TO CEMETERY DRIVE:

62. TO RESOLVE RESPONSE TO E.L.D.C REGARDING FOOTWAY LIGHTING (DEFINITIVE RESPONSE REQUIRED BY 1ST JULY)

63. TO CONSIDER ANNUAL PARISH COUNCIL MEMBERSHIP TO CPRE AT £36 PER YEAR.

64. TO RESOLVE SET UP OF NEST PENSION SCHEME VIA DUNCAN & TOPLIS AT A COST OF £250 PLUS VAT.

65. PROPOSED BY COUNCILLOR CLIFTON THAT THE PARISH COUNCIL REQUEST THAT HLC MERC SHARE RESPONSIBILITY FOR VILLAGE HALL CAR PARK AND AMENITY AREA TIDYING/UPKEEP :

66. PROPOSED BY COUNCILLOR CLIFTON THAT THE PARISH COUNCIL MAKE A DECISION IN PRINCIPLE TO DEVELOP AND ADOPT A SOCIAL MEDIA POLICY :

67. PROPOSED BY COUNCILLOR CLIFTON THAT THE PARISH COUNCIL APPOINT A MEMBER/2 MEMBERS TO TAKE RESPONSIBILITY FOR REVIEWING SMALL PLANNING APPLICATIONS AND MAKING RECOMMENDATIONS TO FULL COUNCIL

68. PROPOSED BY COUNCILLOR CLIFTON THAT THE PARISH COUNCIL USE THE EMERGING NEIGHBOURHOOD

DEVELOPMENT PLAN WHEN CONSIDERING PLANNING APPLICATIONS:

69. PROPOSED BY COUNCILLOR CLIFTON THAT THE PARISH COUNCIL MAKE FORMAL CONTACT WITH SIMON WILLIAMS TO BEGIN PROACTIVE CONSULTATION ON DETAILED PLANNING/RESERVED MATTERS :

70. PROPOSED BY COUNCILLOR REYNOLDS THAT THE REMAINING 9 LAND AWARDS HISTORIC DOCUMENTS BE PRINTED AND ROLLED FOR STORAGE AND BE AVAILABLE FOR PUBLIC VIEWING, ORIGINALS BE SENT TO LINCOLNSHIRE ARCHIVES AND LARGE STORAGE TABLE BE REMOVED :

71. PROPOSED BY COUNCILLOR REYNOLDS THAT A SECOND LEAFLET RACK BE PURCHASED FOR THE MEETING ROOM:

72. PROPOSED BY COUNCILLOR REYNOLDS THAT INFORMATION BOARDS BE PLACED AT THE ENTRANCE OF THE JUNIOR PLAYING FIELD ON GARTH WAY/PINFOLD LANE AND LOUTH ROAD. :

73. PROPOSED BY COUNCILLOR DULIEU THAT A WORKING GROUP BE SET UP TO CREATE A CONSULTATION PLAN:

74. FINANCIAL MATTERS : FINANCE REPORTS

HOLTON LE CLAY PARISH COUNCIL

FINANCIAL REPORT as at

31st May 2016

CASH BOOK

Balance Brought forward	01/04/2015		
General Account			37,275.74
Burial Account			4,579.34
			<hr/>
			41,855.08
Add - Income			
General		41,737.4	
Receipts		1	
Burial Receipts		75.00	
		<hr/>	
			41,812.41
			<hr/>
			83,667.49

Less - Expenditure			
General		20,685.7	
Payments		1	
Burial Payments		46.80	
		<u> </u>	20,732.51
	31/05/201		
Balance Carried Forward	6		<u>62,934.98</u>

<u>BANK BALANCES as at</u>	31/05/2016		
		62,166.9	
General Account per Statement		7	
less - Outstanding Cheques		<u>3,839.53</u>	58,327.44
Burial Account per Statement		4,607.54	
less - Outstanding Cheques		<u>0.00</u>	4,607.54
			<u>4,607.54</u>
TOTAL COUNCIL FUNDS AS AT			<u>62,934.98</u>

ALLOCATION OF FUNDS -

TOTAL FUNDS , PER ABOVE			62,934.98
RESERVES			
Parish Council Minimum Reserve	13,000.00		
Village Hall Loan Repayments	17,000.00		
Village improvement	3,556.45		
		33,556.4	
		5	
Burial Account Bank Balance (upkeep of Cemetary)		<u>4,607.54</u>	
		38,163.9	
		9	
PRECEPT RECEIVED IN ADVANCE (see below)			
		19,333.3	
4 MONTHS		<u>4</u>	
			<u>57,497.33</u>
	31/01/201		
* APPROX FUNDS AVAILABLE as at	6		<u>5,437.65</u>

PRECEPT - is received in advance twice a year , therefore we usually have monies in our account

representing spend in coming months

***EXACT SURPLUS CAN NOT BE CALCULATED UNTIL THE END OF THE FINANCIAL YEAR**

Please note there is also **£1800** due to be moved from Burial acc to general acc to partly cover cem contract cost. (To be done once new bank accounts have been finalised)

& PAYMENTS FOR AUTHORISATION

June 2016 Payments

OUT OF COMMITTEE

CHQ NO	PAYEE	DETAILS	NET	VAT	GROSS
10	AMJ ELECTRICAL	PAT TESTING/ NEW LIGHTS	£212.00	£42.40	£254.40
11	PLAYDALE	2ND PAYMENT FOR EQUIPMENT	£4,681.78	£936.36	£5,618.14
12	CAME AND COMPANY	INSURANCE	£1,367.59		£1,367.59
13	SOCKS N KNICKS T/A MOWNS N GROWNS	FENCE PANEL	£40.00		£40.00
14	LOCAL WORLD/ REPAY L WALLER	RECRUITMENT	£320.00	£64.00	£384.00
15	JOBS TODAY/REPAY L WALLER	RECRUITMENT	£99.00	£19.80	£118.80
17	ANGLIAN WATER	V-HALL WATER 24TH FEB-24TH MAY 16	£859.26		£859.26
18	GLENDALE	AMENITY GRASS 15/04 X 2	£440.00	£88.00	£528.00
19	GLENDALE	8 ACRES 15/04 X 2	£74.00	£14.80	£88.80
20	GLENDALE	JNR P/F 15/04 X 2	£23.40	£4.68	£28.08
21	SOCKS N KNICKS T/A MOWNS N GROWNS	CEM CONTRACT MAY	£332.50		£332.50
22	HM REV & CUST	PAYE - 5TH JUNE	£144.84		£144.84
<u>FOR AUTHORISATION</u>					
BACS	ALERT FIRE PROTECTION	FIRE RISK ASSESMENT & EXTINGUISHER TEST	£254.00		£254.00
BACS	GLENDALE	AMENITY GRASS 29/04 13/05 27/05	£1,320.00	£264.00	£1,584.00
BACS	GLENDALE	8 ACRES 29/04,13/05,27/05	£222.00	£44.40	£266.40
BACS	GLENDALE	JNR P/F 29/04,13/05,27/05	£70.20	£14.04	£84.24

		TIMBER TILTED			
		WALK-MISSED OFF			
		PREVIOUS INVOICE			
BACS	PLAYDALE	IN ERROR	£317.98	£63.60	£381.58
BACS	SALARY	SALARY JUNE	£1,527.94		£1,527.94
		EMAIL FEES			
D/D	BT	QUARTER	£18.00	£3.60	£21.60
		PHONE/INTERNET 1			
D/D	VIRGIN MEDIA	MONTH	£61.83	£12.37	£74.20
D/D	EON GAS	GAS 25/04-23/05	£106.89	£5.34	£112.23
D/D	EON ELEC	ELEC 25/04-23/05	£72.77	£3.64	£76.41
		VARIOUS			
23	OFFICE FRIENDS	STATIONARY	£13.94	£2.79	£16.73
		INTERNAL AUDIT			
24	J COOPER	FEES	£50.00		£50.00
25	SALARY	SALARY PAYMENT	£14.26		£14.26
26	L WALLER	PETTY CASH	£40.50		£40.50
			£12,684.6	£1,583.8	£14,268.5
totals			8	2	0

BURIAL ACCOUNT

NO PAYMENTS DUE.

Petty cash Expenditure

Postage £8.66, Biscuits £3.78, Laminates £6.99, Padlock £9.99, laminator £28.47 Total Spend £57.89

75. CLERKS REPORT:

76. ITEMS FOR THE NEXT AGENDA:

77. TO RESOLVE THAT UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960, THE PUBLIC AND REPRESENTATIVES OF THE PRESS AND BROADCAST MEDIA BE EXCLUDED FROM THE MEETING DURING THE CONSIDERATION OF THE FOLLOWING ITEMS OF BUSINESS AS PUBLICITY WOULD BE PREJUDICIAL TO THE PUBLIC INTEREST BECAUSE OF THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED.

78. CONFIDENTIAL STAFFING MATTER:

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80. TIME & DATE OF NEXT MEETING:

July 18th.