

**MINUTES OF THE FULL COUNCIL MEETING OF HOLTON LE CLAY
PARISH COUNCIL, HELD AT THE VILLAGE HALL, PINFOLD LANE,
HOLTON LE CLAY, DN36 5DL MONDAY 14th APRIL 2025 AT 7.30pm**

Present:

Councillor David Springett (Chairman)
Councillor Helen Reynolds (Vice Chair)
Councillor Steve Smith
Councillor Paul Rowntree
Councillor Chris Lyons
Councillor Teresa Dodge
Councillor Patrick Warrener

One member of the public

204. CHAIRMANS WELCOME:

The chairman welcomed all those present and thanked them for their attendance.

205. TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE:

Apologies were received and accepted from Councillor Wheeler and District Councillor Terry Aldridge.

**206. TO RECEIVE DECLARATIONS OF INTEREST IN
ACCORDANCE WITH THE LOCALISM ACT 2011:**

Councillor Dodge and Councillor Reynolds declared an interest as members of HLC MERC.

**207. TO APPROVE THE MINUTES OF THE FULL COUNCIL
MEETING HELD ON 17TH MARCH 2025 AND THE
EXTRAORDINARY FULL COUNCIL MEETING HELD ON 24TH
MARCH 2025:**

The minutes of the full council meeting held on 17th March 2025 and the extraordinary full council meeting held on 24th March 2025 were approved.

**208. TO RESOLVE TO FILL ONE VACANCY BY CO-OPTION
FOLLOWING AN APPLICATION FROM MR JON SHIELS:**

Mr John Shiels was co-opted onto the parish council and duly signed the acceptance of office, witnessed by the clerk.

209. TO GRANT FINANCIAL DISPENSATION TO MR JON SHIELS:

Financial dispensation was granted to Councillor Shiels.

210. TO RECEIVE AN UPDATE FROM MERC:

The annual Pebble Hunt is underway in the village and lots of children have been busy trading their pebbles for prizes over the Easter break.

Afternoon Tea numbers have picked up now that the weather is improving. The next Afternoon Tea will be a special celebration of the 80th anniversary of VE Day.

The committee has recently been awarded three grants which will be used for the purchase of a new cooker, more storage in the kitchen and some new sofas for the village hall.

The committee is hoping to replace the four planters that are positioned in front of the shops on Louth Road.

211. TO RECEIVE A REPORT FROM THE DISTRICT COUNCILLORS:

Councillor Aldridge sent a brief report to be read out in his absence. As always, Councillor Aldridge attended the HLC Afternoon Tea last month and engaged with residents. He also attended the Men's Lunch on 8th March where the guest speaker was Mr Marc Jones, the Lincolnshire Police and Crime Commissioner. Councillor Aldridge raised the point that Holton le Clay seems to be very often neglected in terms of police presence.

There was a planning committee meeting held last week but there were no applications from Holton le Clay. It was noted that several applications have been approved under delegated powers.

212. TO RECEIVE A REPORT FROM THE COUNTY COUNCILLOR:

None received.

Two residents have been in touch with the parish council regarding the lack of traffic calming measures within the village. The clerk will liaise with the county councillor and inform him of the content of the messages.

213. TO NOTE MATTERS OUTSTANDING – REPORT CIRCULATED TO COUNCILLORS:

Matters Outstanding were noted by Councillors.

214. PLANNING MATTERS:

- **APPLICATION REF: 00382/25 PLANNING PERMISSION EXTENSION TO EXISTING DWELLING TO PROVIDE ADDITIONAL LIVING ACCOMMODATION (WORKS COMPLETE) LOCATION: 41 HOLTON MOUNT, HOLTON LE CLAY, LINCOLNSHIRE, DN36 5HD. CLOSING DATE FOR COMMENTS 27TH APRIL 2025**

There were no objections raised to this application.

- **APPLICATION REF: DM/0761/23**

AN APPEAL HAS BEEN MADE TO THE PLANNING INSPECTORATE IN RESPECT OF THE LAND OFF LOUTH ROAD, NEW WALTHAM. AN INFORMAL HEARING WILL TAKE PLACE ON 3RD JUNE AT 10.00 IN THE ASSEMBLY ROOM, GRIMSBY TOWN HALL.

COUNCILLOR REYNOLDS IS CONSIDERING ATTENDING THE APPEAL AND WILL NEED INPUT FROM OTHER COUNCILLORS AS TO THEIR VIEWS ON THIS:

Previous objections to this plan remain the same and will be reiterated by Councillor Reynolds at the planning appeal.

215. TO REVIEW AND IMPLEMENT CHANGES TO THE MODEL FINANCIAL REGULATIONS:

CHANGES MADE TO REGULATIONS 5.4,5.7 AND 5.11.

Regulation 5.4 now says: For a contract for the supply of goods, services or works where the estimated value will exceed the thresholds set by Parliament, the full requirements of The Procurement Act 2023 and The Procurement Regulations 2024 or any

superseding legislation (“the Legislation”), must be followed in respect of the tendering, award and notification of that contract. In Regulation 5.7, the phrase “public contract” (which now only applies above the thresholds) has been replaced and the word “advertising” has been replaced by “invitations and notices”: For contracts estimated to be over £30,000 including VAT, the council must comply with any requirements of the Legislation regarding the publication of invitations and notices.

From 24 February all notices must now be posted on Find-Tender, not Contracts Finder. Footnote 1 in the model has been removed. Posting an invitation on Contracts Finder is no longer compliant with the law. This is not required where a council has invited specific firms rather than publishing an open invitation. Pre-24 February invitations are still on Contract Finder and do not need to be moved. In Regulation 5.11, the phrase “into smaller lots” has been removed, because there is now a duty to consider splitting above threshold contracts into lots and the words here could be confusing. It has been reduced to: Contracts must not be split to avoid compliance with these rules.

The changes to the model financial regulations were adopted.

216. TO REVIEW THE FOLLOWING POLICIES AND IMPLEMENT CHANGES:

GRIEVANCE PROCEDURE – NO CHANGE

ASSET REGISTER – NO CHANGE

CIVILITY AND RESPECT – NO CHANGE

PRESS AND MEDIA - NO CHANGE

The above policies were duly reviewed and adopted.

**217. PROPOSED BY COUNCILLOR SPRINGETT TO
COMMEMORATE THE 80th ANNIVERSARY OF VE DAY BY
PURCHASING A NEW FLAG AND HOSTING A SMALL
CEREMONY AT THE A16 WAR MEMORIAL ON 8TH MAY 2025
AT 9pm:**

VE DAY FLAG £19.99 PLUS P&P

It was

RESOLVED: to purchase a commemorative VE Day flag and host a small service at the A16 memorial on 8th May.

218. TO CONSIDER A QUOTE TO REPLACE THE PRESSURE GAUGE ON THE IDEAL BOILER AND THE EXPANSION VESSEL ON THE WORCESTER BOILER. THESE ARE BOTH ISSUES THAT WERE FLAGGED UP DURING THE GAS SAFETY INSPECTION - £242.40 INC VAT:

It was

AGREED: to have the necessary repairs carried out to both boilers.

219. PROPOSED BY COUNCILLOR ROWNTREE TO HAVE A CORNER OF THE JUNIOR PLAYING FIELD CLEARED OF ALL DEAD BRANCHES AND TWIGS. IT IS BELIEVED THIS AREA MAY POSE A FIRE RISK, AS THERE IS EVIDENCE OF SMALL FIRES BEING MADE OVER THE SCHOOL HOLIDAYS:

DE SKELLS

LINDSEY TREES

It was

RESOLVED: to allow expenditure of up to £400 for the work to be carried out at the Junior Playing Field, whilst the council awaits quotations.

220. FINANCE REPORT:

HOLTON LE CLAY PARISH COUNCIL

FINANCIAL REPORT as at

31/03/2025

CASH BOOK

Balance Brought forward	31/03/2025	
General Account		64,867.60
Burial Account		4,650.48
		<hr/> 69,518.08
Add - Income		
General Receipts		76,460.00
Burial Receipts		83.00
		<hr/>

		76,543.00	
			146,061.08
Less - Expenditure			
General			
Payments		12,959.40	
Burial Payments		0.00	
		12,959.40	
			133,101.6
Balance Carried Forward	31/03/2025		8
<u>BANK BALANCES as at</u>	<u>31/03/2025</u>		
		128,368.2	
General Account per Statement		0	
less - Outstanding Cheques		0.00	
plus - Receipts not cleared			128,368.20
Burial Account per			
Statement		4,733.48	
plus - receipts not cleared		0.00	
less - Outstanding Cheques			4,650.48
			7,157.55
			133,101.6
TOTAL COUNCIL FUNDS AS AT			8

ALLOCATION OF FUNDS -

TOTAL FUNDS, PER ABOVE 133,101.68

RESERVES

Parish Council General Contingency Reserve	32,437.60
Junior Playing Field New Equipment	24.04
Village Improvement	
Reserve	0.00
Spring bulbs	5.04
Memorial testing	300.00
Muga renovation	90,966.11
burial account reserve	4,733.48
parish garden deposits reserve	400.00

128,866.2

4,235.41

APPROX FUNDS AVAILABLE as at*31/03/2025****4,235.41**

PRECEPT - is received in advance twice a year, therefore we usually have monies in our account representing spend in coming months.

***EXACT SURPLUS CAN NOT BE CALCULATED UNTIL THE END OF THE FINANCIAL YEAR**

The Financial Report was accepted as a true record.

221. FINANCIAL MATTERS:

FINANCIAL MATTERS TO BE CIRCULATED TO COUNCIL NEXT WEEK AS NOT ALL INVOICES ARE AVAILABLE YET.

Noted

222. DATE AND TIME OF NEXT MEETING:

19th MAY 2025 AT 6.30pm - ANNUAL PARISH MEETING FOLLOWED AT 7.15PM BY THE ANNUAL FULL COUNCIL MEETING