

HOLTON-LE-CLAY PARISH COUNCIL
Village Hall, Pinfold Lane, Holton-le-Clay, GRIMSBY, Lincolnshire
DN36 5DL Lucy Waller - Clerk to the Council Telephone and Fax 01472
234566

E mail: HLC.PC@btconnect.com Website:
<http://parishes.lincolnshire.gov.uk/holtonleclay>

Dear Councillor

You are hereby summoned to attend the next meeting of Holton-le-Clay Parish Council, which will be held on Monday 15th February 2016 commencing at 7.00 pm in the Council Offices, Village Hall, Pinfold Lane, Holton-le-Clay. There will be a 30 minute Public Forum when members of the public may ask questions or make short statements to the Council.

Signature:  **Clerk to the Parish Council February 10th 2016,**

AGENDA

246. CHAIRMAN'S WELCOMING COMMENTS:

247. TO RECEIVE APOLOGIES FOR ABSENCE AND RESOLVE TO ACCEPT:

248. TO RECEIVE DECLARATIONS OF INTEREST:

249. TO APPROVE THE MINUTES OF THE LAST FULL COUNCIL MEETING HELD ON THE 19th JANUARY 2016.

250. TO NOTE THE PROGRESS OF THE ACTIONS FROM PREVIOUS MEETING/S:

251. TO RECEIVE A REPORT FROM LINCOLNSHIRE POLICE:

252. TO RECEIVE A REPORT FROM LINCOLNSHIRE COUNTY COUNCILLOR:

253. TO RECEIVE A REPORT FROM THE ELDC DISTRICT COUNCILLORS:

254. TO RECEIVE REPORTS FROM OUTSIDE BODIES

- HLC MERC
- NDP TEAM

255. TO ADJOURN THE MEETING FOR A PUBLIC FORUM: (30 MINUTE MAXIMUM)

256. PLANNING MATTERS ELDC:

To consider consultee response to:

N/085/00165/16 31 THE CRESCENT DN36 5DL

Extensions and alterations to existing dwelling to provide an enlarged bedroom and enlarged kitchen/dining room and the erection of a single garage on the site of an existing garage, which is to be removed.

N/085/00243/16 14 CAMBRIAN WAY, DN36 5DE

Planning Permission – Extension and alterations to existing dwelling to provide a utility room with an additional bedroom and ensuite on the first floor.

N/085/00883/15 LAND EAST OF LOUTH ROAD DN365AE

Hybrid application of outline erection of up to 300 dwellings with means of access to be considered and full planning permission for change of land use.

257. TO CONSIDER QUOTES FOR COPING OF VILLAGE HALL BUILDING:

258. TO RESOLVE FURTHER ACTION IN REGARD TO ELDC CONSULTATION ON POTENTIAL CUTS TO STREET LIGHTING:

259. TO RESOLVE THE ADOPTION OF THE FINANCIAL SUPPORT AND GRANT AWARDS POLICY:

260. TO RESOLVE ACTION IN REGARD TO THE CEMETERY MAINTENANCE CONTRACT:

261. TO NOTE CHANGES TO THE NALC MODEL FINANCIAL REGULATIONS AND RESOLVED TO UPDATE HOLTON-LE-CLAY PARISH COUNCIL FINANCIAL REGULATIONS IN LINE WITH NALC RECOMMENDATIONS:

262. TO APPOINT A CHAIRMAN OF THE FINANCE COMMITTEE:

263. TO APPOINT NEW BANK SIGNATORIES:

264. TO RESOLVE TO ACCEPT THE TERMS AND CONDITIONS OF UNITY BANK:

265. TO DISCUSS THE DATE AND AGENDA OF THE ANNUAL PARISH MEETING:

266. PROPOSED BY COUNCILLOR CLIFTON THAT THE PARISH AGREE THE BENEFITS OF GREATER PUBLIC INVOLVEMENT IN PARISH COUNCIL COMMITTEES AND AGREE A CO-OPTION PROCESS.

267. PROPOSED BY COUNCILLOR ROWNTREE THAT THE PARISH COUNCIL ORGANISE A CLEAN FOR THE QUEEN EVENT BETWEEN 4TH-6TH MARCH, AND INVITE THE PUBLIC AND GROUPS TO ATTEND.

268.FINANCIAL MATTERS:

• TO AUTHORISE PAYMENTS

FEBRUARY 2016 PAYMENTS

<u>OUT OF COMMITTEE</u>					
CHQ NO	PAYEE	DETAILS	NET	VAT	GROSS
1091	WMD JOINERY LTD	REPAIRS TO BENCH (CHEQUE SIGNED IN ADVANCE)	£820.00		£820.00
1092	GRIMSBY ROOFING	REPAIR BOILER ROOM ROOF	£760.00	£152.00	£912.00
<u>FOR AUTHORISATION</u>					
1093	HOLTON-LE-CLAY PARISH COUNCIL	ACCOUNT OPENING CHEQUE	£500.00		£500.00
1094	HMRC	PAYE TO 5TH FEB	£175.23		£175.23
1095	DUNCAN & TOPLIS	PAYROLL SERVICES 1/4 TO 31/12/15	£25.00	£5.00	£30.00
1096- 1098	SALARY FEB	SALARY FEB	£1,713.63		£1,713.63
1099	GREEN FINGERS	CEM CONTRACT JAN	£40.00		£40.00
1100	L WALLER	PETTY CASH TOP UP	£117.33		£117.13
1101	LD LAWN MOWERS	CHAINSAW OIL	£4.99	£1.00	£5.99
D/D	E-ON	ELECTRICITY - 1 feb	£90.77	£4.78	£95.55
D/D	E-ON	GAS 24/12-22/01	£182.71	£36.54	£219.25
D/D	VIRGIN MEDIA	TELEPHONE/ INTERNET	£62.83	£12.57	£75.40
totals			£4,492.49	£211.89	£4,704.18

BURIAL ACCOUNT

OUT OF COMMITTEE

82	MOWNS & GROWNS	HEDGE WORK CEMETERY	£100.00		£100.00
TOTAL			£100.00		£100.00

• **TO NOTE FINANCE REPORT**

HOLTON LE CLAY PARISH COUNCIL

<u>FINANCIAL REPORT as at</u>		<u>31-Jan-</u>	
		<u>16</u>	
<u>CASH BOOK</u>			
Balance Brought forward	01/01/2016		
General Account			52,092.98
Burial Account			<u>2,924.58</u>
			55,017.56
Add - Income			
General Receipts		9,986.12	
Burial Receipts		<u>907.00</u>	
			<u>10,893.12</u>
			65,910.68
Less - Expenditure			
General Payments		2,717.94	
Burial Payments		<u>100.00</u>	
			<u>2,817.94</u>
Balance Carried Forward	31/01/2016		<u><u>63,092.74</u></u>
<u>BANK BALANCES as at</u>			
	31/01/2016		
General Account per Statement		59,685.16	
less - Outstanding Cheques		<u>324.00</u>	
			59,361.16
Burial Account per Statement		3,731.58	
less - Outstanding Cheques		<u>0.00</u>	
			<u>3,731.58</u>
TOTAL COUNCIL FUNDS AS AT	31/03/2016		<u><u>63,092.74</u></u>

ALLOCATION OF FUNDS -

TOTAL FUNDS , PER ABOVE 63,092.74

RESERVES

Parish Council Minimum Reserve	13,000.00
Village Hall Loan Repayments	18,700.00
DONATION/GRANT NOTICE BOARD	390.00
RESERVED EXPENDITURE NOTICE BOARD	813.55

INSURANCE PAYMENT		
BENCH	820.00	
ELDC GRANT BUS SHELTER	1,000.00	
		34,723.55
Burial Account Bank Balance (upkeep of Cemetary)		<u>2,924.58</u>
		37,648.13
PRECEPT RECEIVED IN ADVANCE (see below)		
3MONTHS		<u>9,000.00</u>
		<u>46,648.13</u>
FUNDS AVAILABLE TO SPEND as at	31/01/2016	<u>16,444.61</u>

(Of Which £3556.45 is the funds freed up by paying the Cemetery Contract with burial funds and is for village improvements)

PRECEPT - is received in advance twice a year , therefore we usually have monies in our account representing spend in coming months .

TO NOTE PETTY CASH / CLERK & CHAIR LOGGED EXPENDITURE

ITEM/ SUPPLIER	COST £
POSTAGE VARIOUS/ POST OFFICE	11.36
WELLINGTONS/ WYNSORS WORLD OF SHOES	9.99
LAMINATES A5/ AMAZON	6.75
LAMINATES A4 / AMAZON	6.99
SALT SPREADER/ ESE DIRECT	81.24
PARKING WHILE BANKING/ FRESHNEY PLACE	1.00

TOTAL £117.33

CHAIR & CLERK LOGGED EXPENDITURE £120 PLUS VAT- REPLACEMENT LIT EMERGENCY EXIT SIGNS X 2.

269. CLERKS REPORT:

Diary entries of note:

20th Jan – Public concern damage to grass (Garth Way) by refuse vehicle – reported to ELDC.

22nd Jan- 2x interment of Ashes.

28th Jan- Bus Shelter Grant confirmed, installation following highways works w/c 15th Feb. Amount confirmed at £1460 which with ELDC Councillors Grant from Cllr S. Weller covers entire cost.

2nd Feb- Public Concerns- Highways trees issues and congestion/parking around Louth Road Shops- Passed to LCC Highways.

5th Feb- Public concern- Parking on grass verge/ yellow zig zags- Picksley Crescent – Reported to Highways/ Lincolnshire Police.

Correspondence of Note:

Letter of thanks from St Peters Church for S137 grant of £75 – funds spent on refurbishing Christmas Lights.

Information Re Area Forums on ELDC Parish Portal:

Email regarding re location of Dog Bins – Giving permission for the moving of one bin to a different area.

Area Forums

Your nominated Councillor and/or your Clerk/representative are welcome to attend whichever Forum is most appropriate or convenient. Please confirm attendance by responding to committee.admin@e-lindsey.gov.uk no later than Wednesday 23 March stating which Forum you wish to attend so that we can confirm numbers with each venue.

Area Forum: North - Monday 4 April 2016 at The London Road Sports Pavilion, Louth. 7-9pm with tea / coffee available from 6:30pm

Area Forum: East - Tuesday 12 April 2016 at The Corn Exchange, Alford. 7-9pm with tea / coffee available from 6:30pm

Area Forum: West - Monday 18 April 2016 at The Stanhope Hall, Horncastle. 7-9pm with tea / coffee available from 6:30pm

270. BURIAL BOARD MATTERS:

- **TO RESOLVE APPROVAL OF MEMORIAL USING COLOUR.**

271. ITEMS FOR THE NEXT AGENDA:

272. TIME AND DATE OF NEXT MEETING:

Monday 21st March 2016 , 7pm.