**HOLTON-LE-CLAY PARISH COUNCIL Village Hall, Pinfold Lane, Holton-le-Clay, GRIMSBY, Lincolnshire DN36 5DL Emma Portas - Clerk to the Council Telephone and Fax 01472 234566** Email: [HLC.PC@outlook.com](mailto:HLC.PC@outlook.com) Website: <http://parishes.lincolnshire.gov.uk/holtonleclay>

Dear Councillor

You are hereby summoned to attend the HR Committee Meeting of Holton-le-Clay Parish Council, which will be held on Wednesday 18th June 2025 commencing at 10.30am at the Village Hall, Pinfold Lane, Holton-le-Clay.

Signed Emma Portas Clerk to the Parish Council. 28th May 2025

**1. TO ELECT A CHAIR PERSON OF THE HR COMMITTEE FOR THE YEAR 2025/26:**

**2. TO RECEIVE APOLOGIES FOR ABSENCE:**

**3. TO RECEIVE DECLARATIONS OF INTEREST:**

**4. TO APPROVE THE MINUTES OF THE HR COMMITTEE MEETING HELD ON 29TH JANUARY 2025:**

**5. TO RESOLVE TO MOVE INTO CLOSED SESSION IN ACCORDANCE WITH THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 DUE TO THE SENSITIVE NATURE OF THE BUSINESS TO BE DISCUSSED:**

**6. STAFFING MATTERS:**

**7. APPRAISALS:**