

**MINUTES OF THE FULL COUNCIL MEETING OF HOLTON LE CLAY
PARISH COUNCIL, HELD AT THE VILLAGE HALL, PINFOLD LANE,
HOLTON LE CLAY, DN36 5DL MONDAY 15th SEPTEMBER 2025 AT
7.30pm**

Present:

**Councillor Helen Reynolds (Chair)
Councillor Steve Smith
Councillor Chris Lyons
Councillor Anne Wheeler**

**Councillor Terry Aldridge – East Lindsey District Council
Councillor Alex McGonigle – Lincolnshire County Council**

67. CHAIRMANS WELCOME:

The Chair welcomed all those present and thanked them for their attendance.

68. TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE:

Apologies were received from Councillors Rowntree, Dodge and Warrener.

**69. TO RECEIVE DECLARATIONS OF INTEREST IN ACCORDANCE
WITH THE LOCALISM ACT 2011:**

Councillor Reynolds and Councillor Wheeler declared an interest as members of MERC.

**70. TO APPROVE THE MINUTES OF THE FULL COUNCIL MEETING
HELD ON 28TH JULY 2025:**

The minutes of the full council meeting held on 28th July 2025 were approved.

71. TO RECEIVE AN UPDATE FROM MERC:

Part of the renovation of the floor in the hall has been completed with three coats of varnish.

The next Quiz Night will be held on 27th September 2025. 100 tickets have already been sold.

Jazz Night in October might not go ahead due to lack of interest.

A fashion show will be held in October and the ever-popular pebble Hunt will return for October half term.

The production of the Parish Magazine has now stopped. News and events will continue to be posted online and posters put up around the village.

The hall has had a lick of paint using funding from a Co-Op grant. Two new sofas were purchased for the hall recently using a district council grant from Cllr S Lyons.

72. TO RECEIVE AN UPDATE FROM DISTRICT COUNCILLOR:

Councillor Aldridge gave an update on the Pinfold Lane development of 5 new houses. A Tree Preservation Order has been upheld on the Oak Tree but not on the Lime tree.

Councillor Aldridge agreed to enquire as to why a planning application for Holton Mount was approved despite previously being rejected by the district council.

73. TO RECEIVE AN UPDATE FROM COUNTY COUNCILLOR:

A resident recently reported issues with flooding on the A16. These will be rectified very soon.

As there is still no update on the cycle path being installed at the Maples, Cllr McGonigle will try to obtain some feedback as to the hold up.

He will make further enquiries regarding the parish councils request for traffic calming measures on Louth Road, Louth Road/Clay Lane and Picksley Crescent.

As a result of reports of arson on the 8 Acres, Cllr McGonigle has been in touch with the Fire Service Area Manager and school education visits are due to be carried out.

74. TO NOTE MATTERS OUTSTANDING:

Noted

75. PLANNING MATTERS:

APPLICATION REFERENCE 03103/25/RVC HAS BEEN RECEIVED AND IS NOW BEING CONSIDERED. YOUR OBSERVATIONS ARE REQUESTED NO LATER THAN 22ND SEPTEMBER 2025.

**SECTION 73 APPLICATION TO VARY CONDITION NO. 3 (HEDGE HEIGHT), CONDITION NO. 9 (CARRIAGEWAY WIDTH), CONDITION NO. 10 (DRIVEWAY) AND CONDITION NO. 11 (WASTE COLLECTION) AS PREVIOUSLY IMPOSED ON PLANNING PERMISSION REFERENCE N/085/02715/06 FOR THE ERECTION OF 5 NO. DETACHED DWELLINGS.
32 LOUTH ROAD HOLTON LE CLAY LINCOLNSHIRE DN36 5HL**

No Objections raised

**APPLICATION REFERENCE 02419/25/FUL HAS BEEN RECEIVED AND IS NOW BEING CONSIDERED. YOUR OBSERVATIONS ARE REQUESTED NO LATER THAN 26TH SEPTEMBER 2025.
PLANNING PERMISSION - CHANGE OF USE FROM GRASSED AREA OF FORMER AIRFIELD TO PROVIDE GENERAL STORAGE ANCILLARY TO EXISTING LANDSCAPING BUSINESS, CONSTRUCTION OF HARD STANDING, SITING OF 3 NO. STORAGE CONTAINERS AND THE ERECTION OF PERIMETER FENCING AND ACCESS GATES.
LAND EAST OF THE BARN CHEAPSIDE HOLTON LE CLAY, LINCOLNSHIRE**

No objections raised

76. TO REVIEW THE FOLLOWING POLICIES AND ADOPT ANY CHANGES:

- **COMMUNITY ENGAGEMENT STRATEGY (NO CHANGE)**
- **SICKNESS ABSENCE (NO CHANGE)**
- **TRAINING POLICY (NO CHANGE)**
- **DIGNITY AT WORK (NO CHANGE)**

All policies were adopted with no changes

77. PROPOSED BY COUNCILLOR REYNOLDS TO WRITE TO THE DISTRICT COUNCIL TO URGE THEM TO RECONSIDER AND/OR HALT ANY FURTHER DEVELOPMENTS HAPPENING WITHIN HOLTON LE CLAY:

Agreed

78. PROPOSED BY COUNCILLOR REYNOLDS TO PURCHASE SPRING BULBS FOR UP TO £100:

Agreed

79. TO CONSIDER A QUOTE TO INSTALL BIRD PROOF MESH AROUND THE SOLAR PANELS AT THE VILLAGE HALL IN ORDER TO REDUCE THE AMOUNT OF GUTTER CLEARANCE NEEDED EVERY YEAR:

- **JETTAWAY £720 INC VAT**

OTHER QUOTES WERE SOUGHT AND THE AVERAGE ESTIMATE WAS IN THE REGION OF £1600

Deferred until the October meeting

80. FINANCIAL MATTERS:

September 2025 Payments

GENERAL

Invoice

	Payee			
DD	EON	ELECTRICITY VILLAGE HALL	£125.32	
DD	BRITISH GAS	GAS - VILLAGE HALL	£0.00	account
BACS	OLDEN THYMES	CEMETERY MAINTENANCE	£704.33	
DD	EDF	ELECTRICITY - DEFIBRILLATOR	£18.90	
DD	VIRGIN	BROADBAND	£50.40	
BACS/DD	NEST/STAFF/HMRC	PAYE/SALARIES/PENSIONS	£2,773.80	
DD	DUNCAN TOPLIS	PAYROLL SERVICES	£75.84	
DD	PWLB	PUBLIC WORKS LOAN	£4,604.31	
BACS	JETTAWAY	GUTTER CLEANING	£180.00	
BACS	D E SKELLS	VILLAGE GRASS CUTTING	£1,656.00	
BACS	WAVE	VILLAGE HALL WATER	£171.29	
DD	UNITY TRUST	SERVICE CHARGE	£6.00	
			£10,366.19	
CREDIT CARD PAYMENTS				
	GIFF GAFF	MOBILE PHONE TOP UP	£12.00	
				£12.00

Agreed

81. FINANCE REPORT CIRCULATED AS APPENDIX A:

Agreed

82. DATE AND TIME OF NEXT MEETING: MONDAY 20TH OCTOBER 2025

DRAFT