

**Selflessness, Integrity, Objectivity, Accountability, Openness,
Honesty, Leadership**

HOLTON-LE-CLAY PARISH COUNCIL

**Village Hall, Pinfold Lane, Holton-le-Clay, GRIMSBY, Lincolnshire
DN36 5DL Emma Portas - Clerk to the Council Telephone and Fax
01472 234566**

E mail: HLC.PC@outlook.com Website:
<http://parishes.lincolnshire.gov.uk/holtonleclay>

Dear Councillor

You are hereby summoned to attend the Full Council Meeting of Holton-le-Clay Parish Council, which will be held on Monday 16th February 2026 commencing at 7.30pm at the Village Hall, Pinfold Lane, Holton-le-Clay.

Prior to the commencement of the meeting there will be a public forum from 7.15pm for a maximum of 15 minutes when members of the public may ask questions or make short statements to the Council.

Signed Emma Portas Clerk to the Parish Council. 11th February 2026

AGENDA

- 138. CHAIRMANS WELCOME:**
- 139. TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE:**
- 140. TO RECEIVE DECLARATIONS OF INTEREST IN
ACCORDANCE WITH THE LOCALISM ACT 2011:**
- 141. TO APPROVE THE MINUTES OF THE FULL COUNCIL
MEETING HELD ON 19th JANUARY 2026:**
- 142. TO RECEIVE AN UPDATE FROM MERC:**
- 143. TO RECEIVE AN UPDATE FROM DISTRICT COUNCILLOR:**
- 144. TO RECEIVE AN UPDATE FROM COUNTY COUNCILLOR:**
- 145. TO NOTE MATTERS OUTSTANDING:**
- 146. TO UPDATE AND ADOPT THE FOLLOWING POLICIES:**
 - FINANCIAL RISK ASSESSMENT**

- **PARISH COUNCILLOR PROTOCOL**

- **PUBLICATION SCHEME**

147. PLANNING MATTERS:

Application reference 03781/25/ADV has been received and is now being considered. Your observations are requested no later than 19th February 2026.

Consent to Display - 1no. internally illuminated double sided totem sign (sign 1), 2no. externally illuminated double-sided free-standing signs (sign 2 and 3), 2no. externally illuminated fascia signs (sign 4 and 5), 1no. non illuminated roundel sign (sign 6) and 1no. non illuminated painted fence sign (sign 7).

Jug And Bottle Louth Road Holton Le Clay Lincolnshire DN36 5YN

Application reference 02824/25/FUL has been received and is now being considered.

Planning Permission - Erection of 14no. dwellings and construction of a vehicular access and associated landscaping.

Land Rear Of 53 Tetney Lane Holton Le Clay Lincolnshire

Application reference 00045/26/FUL has been received and is now being considered. Your observations are requested no later than 26th February 2026.

Planning Permission - Extension to existing dwelling to provide additional living accommodation.

8 Glebe Close Holton Le Clay Lincolnshire DN36 5YA

148. PROPOSED BY COUNCILLOR SMITH TO APPLY FOR A DISTRICT COUNCILLORS GRANT TO PROVIDE UPDATED MAPS OF THE VILLAGE ONCE THE NEW DEVELOPMENTS ARE. THE ORIGINAL MAPS COST £160 EACH PLUS VAT:

149. TO CONSIDER A REQUEST FROM OLDEN THYMES LTD TO PURCHASE GRAVEL AND SLATE FOR BOTH THE CEMETERY DRIVEWAY AND THE WALL OF REMEMBRANCE AT A COST OF £300

150. TO CONSIDER QUOTES FOR THE REPAIR OF THE FLAT ROOF AT THE VILLAGE HALL TO PREVENT FURTHER DAMAGE TO THE CEILING FROM HEAVY RAINFALL:

- **COMPANY A OPTION 1: SUPPLY AND FIX HT POLYESTER FELTING TO SECTION OF FLAT ROOF AND SUPPLY AND FIX LEAD SUBSTITUTE FLASHING £945 PLUS VAT**

OPTION2: CLEAN OFF ROOF, AFFIX 12MM PLY OVER WHOLE AREA ALONG WITH NEW FLASHING, TIMBER CLADDING TO GABLE END AND BREATHABLE FELTING SYSTEM FINISHED WITH HT POLYESTER CAP-SHEET AND PVC CLADDING TO GABLE END £9875 PLUS VAT

- **COMPANY B OPTION 1: FULL CLEAN WITH PRIMER AND RE-FELT USING CHARCOAL TOP COAT AND RENEWED FLASHING £2200 PLUS VAT**

OPTION 2: TEMPORARY REPAIR TO PROVIDE NEW FLASHINGS AND FELTING £500 PLUS VAT

151. TO CONSIDER JOINING YMCA VILLAGE HALL ADVISORY SERVICE AT A COST OF £60 PER YEAR:

152. FINANCIAL MATTERS:

February 2026 Payments

GENERAL		Invoice	
	Payee		
DD	EON	ELECTRICITY VILLAGE HALL	£223.21
DD	BRITISH GAS	GAS - VILLAGE HALL	£391.97
BACS	OLDEN THYMES	CEMETERY MAINTENANCE	£704.33
DD	EDF	ELECTRICITY - DEFIBRILLATOR	IN CREDIT
DD	VIRGIN	BROADBAND	£50.40
BACS/DD	NEST/STAFF/HMRC	PAYE/SALARIES/PENSIONS	£3,271.87
BACS	LALC	CLLR TRAINING	£30.00
BACS	KONIKA	PRINTER HIRE	£64.48
BACS	KONIKA	PRINTER USAGE	£17.45
BACS	SIGNS EXPRESS	MEMORIAL PLAQUE	£54.00
DD	UNITY TRUST BANK	BANK CHARGES	£6.00
BACS	APEX	SHUTTER REPAIR/NEW MOTOR - KITCHEN	£420.00

BACS	CHERRY TREE LANDSCAPING	TREE TRIMMING	£350.00
BACS	LALC	CLLR TRAINING	£21.00
			£5,604.71
CREDIT CARD PAYMENTS			
	GIFF GAFF	MOBILE PHONE TOP UP	£12.00
	MICROSOFT	WINDOWS 11 SUBSCRIPTION	£8.49
			£20.49

153. FINANCE REPORT CIRCULATED AS APPENDIX A:

**154. DATE AND TIME OF NEXT MEETING: MONDAY 16th MARCH
2026**