

**MINUTES OF THE FULL COUNCIL MEETING OF HOLTON LE CLAY  
PARISH COUNCIL, HELD AT THE VILLAGE HALL, PINFOLD LANE,  
HOLTON LE CLAY, DN36 5DL MONDAY 16<sup>th</sup> FEBRUARY 2026 AT  
7.00pm**

**Present:**

**Councillor Helen Reynolds (Chair)  
Councillor Steve Smith  
Councillor Paul Rowntree  
Councillor Anne Wheeler  
Councillor Patrick Warrener  
Councillor Chris Lyons  
Councillor Teresa Dodge**

**Councillor Terry Aldridge – East Lindsey District Council  
Councillor Alex McGonigle – Lincolnshire County Council**

**No members of the public**

**Public forum opened at 7.15pm and closed at 7.30pm**

**138. CHAIRMAN'S WELCOME:**

The Chair welcomed everyone to the meeting and thanked them for their attendance.

**139. TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE:**

All present.

**140. TO RECEIVE DECLARATIONS OF INTEREST IN  
ACCORDANCE WITH THE LOCALISM ACT 2011:**

Councillors Wheeler, Reynolds and Dodge declared interests as members of MERC.

**141. TO APPROVE THE MINUTES OF THE FULL COUNCIL  
MEETING HELD ON 19<sup>th</sup> JANUARY 2025:**

The minutes of the full council meeting held on 19<sup>th</sup> January 2026 were approved and signed accordingly.

**142. TO RECEIVE AN UPDATE FROM MERC:**

A Race Night was held at the village hall that was fun and had good attendance. Another one will be possibly held towards the end of the year. A Quiz Night will be held at the end of March.

The next Soup Winter Warmer session will be held on Tuesday 17<sup>th</sup> February at 12.30pm. The last one of the season will be 17<sup>th</sup> March as we start to head into the spring.

The next meeting of the village hall committee (MERC) will be held on Tuesday 24<sup>th</sup> February. They will discuss adoption of policies and appoint new trustees as they look at switching over to a Charitable Incorporated Organisation (CIO).

**143. TO RECEIVE AN UPDATE FROM DISTRICT COUNCILLOR:**

Councillor Aldridge attended a planning meeting recently but there was nothing of note for Holton le Clay. He will be attending a planning policy meeting on Thursday 19<sup>th</sup> February.

**144. TO RECEIVE AN UPDATE FROM COUNTY COUNCILLOR:**

The application by the parish council for a pelican crossing at the top of Picksley Crescent has been declined due to the low number of pedestrians crossing the road at certain times of the day. A second assessment will be undertaken once the new housing developments are complete.

The consultation on Local Government Reorganisation to restructure the two-tier system into a unitary authority should be decided within 6 – 8 weeks.

Budget setting has been finalised at LCC and an extra £3.9 million has been allocated to improving the roads.

**145. TO NOTE MATTERS OUTSTANDING:**

Noted

**146. TO UPDATE AND ADOPT THE FOLLOWING POLICIES:**

- **FINANCIAL RISK ASSESSMENT**
- **PARISH COUNCILLOR PROTOCOL**
- **PUBLICATION SCHEME**

The above policies were duly adopted with no recommended changes.

**147. PLANNING MATTERS:**

Application reference 03781/25/ADV has been received and is now being considered. Your observations are requested no later than 19th February 2026.

Consent to Display - 1no. internally illuminated double sided totem sign (sign 1), 2no. externally illuminated double-sided free-standing signs (sign 2 and 3), 2no. externally illuminated fascia signs (sign 4 and 5), 1no. non illuminated roundel sign (sign 6) and 1no. non illuminated painted fence sign (sign 7).

Jug And Bottle Louth Road Holton Le Clay Lincolnshire DN36 5YN

No objections to this application.

Application reference 02824/25/FUL has been received and is now being considered.

Planning Permission - Erection of 14no. dwellings and construction of a vehicular access and associated landscaping.

Land Rear Of 53 Tetney Lane Holton Le Clay Lincolnshire

Objections will be submitted for this application.

Application reference 00045/26/FUL has been received and is now being considered. Your observations are requested no later than 26th February 2026.

Planning Permission - Extension to existing dwelling to provide additional living accommodation.

8 Glebe Close Holton Le Clay Lincolnshire DN36 5YA

No objections to this application.

**148. PROPOSED BY COUNCILLOR SMITH TO APPLY FOR A DISTRICT COUNCILLORS GRANT TO PROVIDE UPDATED MAPS OF THE VILLAGE ONCE THE NEW DEVELOPMENTS ARE COMPLETED. THE ORIGINAL MAPS COST £160 EACH PLUS VAT:**

Proposal withdrawn until the developments are closer to completion.

**149. TO CONSIDER A REQUEST FROM OLDEN THYMES LTD TO PURCHASE GRAVEL AND SLATE FOR BOTH THE CEMETERY DRIVEWAY AND THE WALL OF REMEMBRANCE AT A COST OF £300:**

It was  
AGREED to allow a budget of up to £300 to fill the pot holes at the cemetery.

**150. TO CONSIDER QUOTES FOR THE REPAIR OF THE FLAT ROOF AT THE VILLAGE HALL TO PREVENT FURTHER DAMAGE TO THE CEILING FROM HEAVY RAINFALL:**

- **COMPANY A OPTION 1: SUPPLY AND FIX HT POLYESTER FELTING TO SECTION OF FLAT ROOF AND SUPPLY AND FIX LEAD SUBSTITUTE FLASHING £945 PLUS VAT**

**OPTION2: CLEAN OFF ROOF, AFFIX 12MM PLY OVER WHOLE AREA ALONG WITH NEW FLASHING, TIMBER CLADDING TO GABLE END AND BREATHABLE FELTING SYSTEM FINISHED WITH HT POLYESTER CAP-SHEET AND PVC CLADDING TO GABLE END £9875 PLUS VAT**

- **COMPANY B OPTION 1: FULL CLEAN WITH PRIMER AND RE-FELT USING CHARCOAL TOP COAT AND RENEWED FLASHING £2200 PLUS VAT**

**OPTION 2: TEMPORARY REPAIR TO PROVIDE NEW FLASHINGS AND FELTING £500 PLUS VAT**

It was

AGREED – to appoint Company B, Option 1 for the roof repair.

**151. TO CONSIDER JOINING YMCA VILLAGE HALL ADVISORY SERVICE AT A COST OF £60 PER YEAR:**

There was no proposer or seconder for this item.

**152. FINANCIAL MATTERS:**

February 2026 Payments

GENERAL	Payee	Invoice	
DD	EON	ELECTRICITY VILLAGE HALL	£223.21
DD	BRITISH GAS	GAS - VILLAGE HALL	£391.97
BACS	OLDEN THYMES	CEMETERY MAINTENANCE	£704.33
DD	EDF	ELECTRICITY - DEFIBRILLATOR	IN CREDIT
DD	VIRGIN	BROADBAND	£50.40
BACS/DD	NEST/STAFF/HMRC	PAYE/SALARIES/PENSIONS	£3,271.87
BACS	LALC	CLLR TRAINING	£30.00
BACS	KONIKA	PRINTER HIRE	£64.48
BACS	KONIKA	PRINTER USAGE	£17.45
BACS	SIGNS EXPRESS	MEMORIAL PLAQUE	£54.00
DD	UNITY TRUST BANK	BANK CHARGES	£6.00
BACS	APEX	SHUTTER REPAIR/NEW MOTOR - KITCHEN	£420.00
BACS	CHERRY TREE LANDSCAPING	TREE TRIMMING	£350.00
BACS	LALC	CLLR TRAINING	£21.00
			£5,604.71
CREDIT CARD PAYMENTS	GIFF GAFF	MOBILE PHONE TOP UP	£12.00
	MICROSOFT	WINDOWS 11 SUBSCRIPTION	£8.49
			£20.49

Approved.

**153. FINANCE REPORT CIRCULATED AS APPENDIX A:**

Approved with one abstention.

**154. DATE AND TIME OF NEXT MEETING: MONDAY 16<sup>th</sup> MARCH 2026**

Noted.