

**MINUTES OF THE FULL COUNCIL MEETING OF HOLTON LE CLAY  
PARISH COUNCIL, HELD AT THE VILLAGE HALL, PINFOLD LANE,  
HOLTON LE CLAY, DN36 5DL MONDAY 20<sup>th</sup> APRIL 2026 AT 7.00pm**

**Present:**

**Councillor Helen Reynolds (Chair)  
Councillor Paul Rowntree  
Councillor Anne Wheeler  
Councillor Patrick Warrener  
Councillor Chris Lyons**

**In attendance: Emma Portas – Clerk/RFO**

**Councillor Terry Aldridge – East Lindsey District Council**

**One member of the public**

**Public forum opened at 7.15pm**

One member of the public introduced himself as a prospective new member of the parish council. He has applied for co-option at the May meeting. He gave a brief overview of his employment background and the skills he can bring to the parish council.

**Public forum closed at 7.30pm**

**167. CHAIRMANS WELCOME:**

The Chair welcomed everyone to the meeting and thanked them for their attendance.

**168. TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE:**

Apologies were received from Councillor McGonigle – Lincolnshire County Council.

**169. TO RECEIVE DECLARATIONS OF INTEREST IN  
ACCORDANCE WITH THE LOCALISM ACT 2011:**

Councillors Wheeler and Councillor Reynolds declared interests as members of MERC.

**170. TO APPROVE THE MINUTES OF THE FULL COUNCIL  
MEETING HELD ON March 2026:**

The minutes of the full council meeting held on 16<sup>th</sup> March 2026 were approved and signed accordingly.

**171. TO RECEIVE AN UPDATE FROM MERC:**

The latest afternoon tea was very popular and was attended by more than 70 guests. There will be another race night planned for later in the year. The summer fair will be held on 4<sup>th</sup> July.

**172. TO RECEIVE AN UPDATE FROM DISTRICT COUNCILLOR:**

Councillor Aldridge attended a planning conference at Warwick University in March. He will be attending the Patients Panel Meeting at the doctors surgery on 22<sup>nd</sup> April 2026.

**173. TO RECEIVE AN UPDATE FROM COUNTY COUNCILLOR:**

Councillor McGonigle sent a report. He has made enquiries regarding the cycle path between The Maples and the A16. Unfortunately, developments have come to a stand still due to issues of land ownership. The developer has split the work into two phases. Phase 1, running between the new development and Squadron Lane has been approved. Once this has been signed off, work will be able to commence. Phase 2, which would connect Squadron Lane to the A16 is still under review and at present, land ownership remains unresolved and as such, no timescale can be provided for the delivery of Phase 2.

**174. TO NOTE MATTERS OUTSTANDING:**

Noted

**175. PLANNING MATTERS:**

Application reference 00488/26/FUL has been received and is now being considered. Your observations are requested no later than 30th April 2026. Planning Permission - Erection of 2no. industrial units, fencing with gates to a maximum height of 2.1m and associated car parking. Land South East Of Unit 1 Merlin Park Cheapside Holton Le Clay Lincolnshire

No objections

Application reference 00127/26/LBA has been received and is now being considered. Your observations are requested no later than 22nd April 2026. Listed Building Consent - Internal alterations to bathroom, bedroom and hallway of existing dwelling. White Cottage Peppercorn Walk, Holton Le Clay Lincolnshire DN36 5DQ

No objections

**176. FINANCE REPORT CIRCULATED AS APPENDIX A**

**177. FINANCIAL MATTERS:**

April 2026 Payments

GENERAL		Invoice	
	Payee		
DD	EON	ELECTRICITY VILLAGE HALL	£192.60
DD	BRITISH GAS	GAS - VILLAGE HALL	£357.49
BACS	OLDEN THYMES	CEMETERY MAINTENANCE	£739.58
BACS	ELDC	CEMETERY COUNCIL TAX	£424.32
BACS	ACCLC	YEAR END CLOSEDOWN	£990.00
DD	EDF	ELECTRICITY - DEFIBRILLATOR	IN CREDIT
DD	VIRGIN	BROADBAND	£52.80
BACS	CLOUDNEXT	EMAIL LICENCE RENEWAL	£179.98
BACS	DE SKELLS	MARCH GRASS CUT	£1,656.00
BACS/DD	NEST/STAFF/HMRC	PAYE/SALARIES/PENSIONS	£3,409.55
BACS	RIALTAS	SOFTWARE SUPPORT/MAINTENANCE	£1,010.40
BACS	GRIMSBY LIFTS	LIFT SERVICE	£144.00
BACS	LALC	MEMBERSHIP RENEWAL	£787.38
DD	UNITY TRUST	SERVICE CHARGE	£7.00
			£9,951.10
CREDIT CARD PAYMENTS			
	GIFF GAFF	MOBILE PHONE TOP UP	£12.00
	AMAZON	STATIONARY	£9.98
	AMAZON	STATIONARY	£5.97
	AMAZON	STATIONARY	£8.17
	MICROSOFT	OFFICE SUBSCRIPTION	£8.49
			£44.61

APPROVED

**178. DATE AND TIME OF NEXT MEETING: MONDAY 11<sup>th</sup> MAY 2026 6.30pm ANNUAL PARISH MEETING FOLLOWED BY ANNUAL FULL COUNCIL MEETING 7.15pm- NOTED**

DRAFT