

HOLTON-LE-CLAY PARISH COUNCIL

Village Hall, Pinfold Lane, Holton-le-Clay, GRIMSBY, Lincolnshire DN36 5DL

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Dear Councillor

You are hereby summoned to attend the next meeting of Holton-le-Clay Parish Council, which will be held on Monday 18th May 2015 commencing at 7.00 pm in the Council Offices, Village Hall, Pinfold Lane, Holton-le-Clay. There will be a 30 minute Public Forum between 7.05 pm and 7.35 pm when members of the public may ask questions or make short statements to the Council

Signature  Clerk to the Council Date...13/05/15...

AGENDA

- 1. CHAIRMAN'S WELCOME- ACTING CHAIRMAN CLIVE BLACKLOCK IN THE CHAIR:**
- 2. TO ELECT THE CHAIRMAN OF THE COUNCIL AND TO RECEIVE THE CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE FOR 2015/16:**

New Chairman in the Chair.

- 3. (IF REQUIRED) TO ELECT THE VICE-CHAIRMAN OF THE COUNCIL AND TO RECEIVE THE VICE CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE FOR 2015/16:**

Note –the appointment of a Vice-Chairman is at the discretion of the Council as there is no legal requirement.

- 4. TO RECEIVE APOLOGIES FOR ABSENCE & RESOLUTION TO ACCEPT:**
- 5. TO RECEIVE DECLARATIONS OF INTEREST:**
- 6. TO APPROVE THE MINUTES OF THE LAST MEETING HELD ON MONDAY 20TH APRIL AS A CORRECT RECORD: Enc**
- 7. TO NOTE THE PROGRESS OF THE ACTIONS FROM PREVIOUS MEETING/S: Enc**
- 8. TO ADJOURN THE MEETING FOR THE PUBLIC FORUM: (Maximum 30 minutes)**

9. REPORT FROM COUNTY COUNCILLOR. IF PRESENT

10. PLANNING MATTERS EAST LINDSEY DISTRICT COUNCIL:

To note full planning permission granted to:
N/085/00421/15 East Lodge Farmhouse –Erection of annex with an attached car port.
N/085/00230/15 89 Tetney Lane –Extension and alterations.

11. TO RESOLVE TO BEGIN THE PROCESS OF CO-OPTION TO THE PARISH COUNCIL.

12. TO RESOLVE TO APPOINT TO COMMITTEES, APPOINT REPRESENTATIVES TO OUTSIDE BODIES AND DESIGNATE WARD AREAS OF RESPONSIBILITY AT THE JUNE MEETING FOLLOWING CO-OPTION OF FURTHER MEMBERS.

13. TO REVIEW AND ADOPT THE MODEL STANDING ORDERS

14. TO REVIEW AND ADOPT THE NEW FINANCIAL REGULATIONS,(to follow) AND DISCUSS THE CHANGE OF BANK ACCOUNT TO ALLOW INTERNET BANKING AND DEBIT CARD.

15. TO REVIEW ASSET REGISTER

16. TO REVIEW AND AMEND IF NECESSARY COUNCIL POLICIES:

COMPLAINTS POLICY

MODEL PUBLICATION SCHEME

PRESS/MEDIA POLICY

SAFEGUARDING POLICY

EQUAL OPPORTUNITIES POLICY

PARISH COUNCILLOR PROTOCOL

17. TO REVIEW AND ADOPT THE FINANCIAL RISK ASSESSMENT 2015/2016.

- 18. TO APPROVE THE TIMETABLE OF PARISH COUNCIL MEETINGS 2015/2016.(to follow)**
- 19. TO APPROVE NEW SIGNATORIES.**
- 20. TO CONSIDER ADOPTION OF THE N.D.P GROUP RECOMMENDATION THAT LAND ALLOCATION IS NOT INCLUDED IN THE HOLTON-LE- NEIGHBOURHOOD DEVELOPMENT PLAN.**
- 21. PROPOSED BY COUNCILLOR ROWNTREE THAT A COMMITTEE BE FORMED TO ADDRESS ISSUES WITH THE VILLAGE GRASS CUTTING.**
- 22. TO DECIDE ON ACTION TO BE TAKEN IN REGARD TO MAINTENANCE ISSUES – OFFICE AND OUTSIDE LIGHTS REGULARLY CUTTING OUT.**
- 23. TO CONSIDER APPLYING FOR FURTHER GRANT FUNDING FOR BUS SHELTERS.**
- 24. FINANCIAL MATTERS:
TO CONSIDER ACCOUNTS FOR PAYMENT
REPORT FROM R.F.O ON FINANCES INCLUDING PETTY CASH**
- 25. ANNUAL GOVERNANCE STATEMENT:**
- 26. CLERKS REPORT-(to follow)**
- 27. TO NOTE ADEQUATE INSURANCE IS IN PLACE: *year 2 of 3 year contract with Zurich- cover has been adjusted to include new play equipment and printer/copier.***
- 28. REPORTS FROM OUTSIDE BODIES:

REPORT FROM DISTRICT COUNCILLORS.

VERBAL REPORT FROM NDP GROUP AND WRITTEN REPORT TO BE TABLED.**

**29. REPORTS FROM OTHER OUTSIDE BODIES IF
NECESSARY.**

**30. DATE AND TIME OF NEXT MEETING:
T.B.C , ANNUAL PARISH MEETING 19th June 6pm**