

**MINUTES OF THE FULL COUNCIL MEETING OF HOLTON LE CLAY
PARISH COUNCIL, HELD AT THE VILLAGE HALL, PINFOLD LANE,
HOLTON LE CLAY, DN36 5DL TUESDAY 21st JULY 2026 AT 7.30pm**

Present:

**Councillor Helen Reynolds (Chair)
Councillor Anne Wheeler (Vice Chair)
Councillor Chris Lyons
Councillor Patrick Warrener
Councillor Hugh Short
Councillor Paul Rowntree**

**Councillor Alex McGonigle – Lincolnshire County Council
Apologies for absence: Councillor Aldridge - East Lindsey District
Council**

3 members of the public. Public forum opened at 7.15pm

Two members of the public forum discussed the possibility of them setting up a football club on the 8 acres with 8 teams ranging from under 5's to under 18's. They suggested using mobile goal posts on wheels that could be locked up on the playing field. They would be happy to pay £1000 for the year to hire the pitches and are also looking into grant funding from the football association to re-open the community centre to be used as a base.

One member of the public forum introduced himself to the council – Marc Ireland – he gave an overview of his personal and employment history and has applied for co-option in September.

In attendance: Emma Portas – Clerk and RFO

56. CHAIRMANS WELCOME:

The Chairman welcomed everyone present and thanked them for their attendance.

**57. TO RECEIVE DECLARATIONS OF INTEREST IN
ACCORDANCE WITH THE LOCALISM ACT 2011:**

Councillor Wheeler declared an interest in MERC.

Councillor Short declared an interest in Item 72.

58. TO APPROVE THE MINUTES OF THE FULL COUNCIL MEETING HELD ON 15th JUNE 2026:

Approved

59. TO RECEIVE AN UPDATE FROM MERC:

Councillor Reynolds informed the group that she has now resigned from MERC and that Maureen Surfleet will take over as Chairman. The number of events organised by MERC may now reduce but they hope to continue with afternoon tea once per month and classes will continue as normal.

The summer fayre was a huge success again this year with plenty of activities for families to take part in.

60. TO RECEIVE AN UPDATE FROM DISTRICT COUNCILLOR:

None received.

61. TO RECEIVE AN UPDATE FROM COUNTY COUNCILLOR:

Councillor McGonigle provided an update on the Local Government Reorganisation: The plans for a new unitary authority have been approved. Under the agreed proposal, children's services, adult social care and the fire and rescue service will come under their own authority. Elections for two councillors to the new unitary authority will be held in May, with those elected initially serving as a shadow authority before the new council assumes its full powers.

62. CLERKS REPORT:

Over the past month, we have continued to experience small fires being started within the wildlife area of the Junior Playing Field. These incidents have been reported to the police, and additional patrols have been requested. I will also investigate whether there is a suitable location to install the wildlife camera to help monitor the area.

Karl has been busy weeding the cuttings between Champions Close and Peppercorn Walk, and the area is looking much improved. He has also continued with general tidying and maintenance works at the skate park.

Japanese Knotweed has been identified behind the Royal Oak public house. This has been reported to Lincolnshire County Council for investigation and appropriate action.

A fresh report has been submitted to Anglian Water regarding the ongoing water leak to the rear of the Royal Oak. Although a representative from the pub advised that Anglian Water had been working on the issue, enquiries confirmed that no current investigation was taking place, so the matter has now been raised again.

63. TO NOTE MATTERS OUTSTANDING:

Noted

64. TO CONSIDER SWITCHING GAS SUPPLIERS WHEN THE CURRENT CONTRACT ENDS IN FEBRUARY 2027. THIS IS AN OPPORTUNITY TO LOCK IN PRICES FOR A FIXED TERM IN LIGHT OF THE CURRENT FLUCTUATIONS IN ENERGY PRICES:

Supplier	Supplier Term	S/C per day	Unit Rate (p/kwh)	Annual Cost
	CURRENT PRICES	61 p/day	10.32 p/kWh	£3,533.20

3 Year

Supplier	Supplier Term	S/C per day	Unit Rate (p/kwh)	Annual Cost
Yu Energy	36 Months	37.79 p/day	6.736 p/kWh	£2,298.77
British Gas Lite	36 Months	50 p/day	6.9 p/kWh	£2,395.95
EDF	36 Months	30 p/day	7.2 p/kWh	£2,419.19
EON	<u>36 Months</u>	<u>32.52 p/day</u>	<u>7.38 p/kWh</u>	<u>£2,486.13</u>
Total New Energy	36 Months	160.74 p/day	6.36 p/kWh	£2,626.93

1 Year

Supplier	Supplier Term	S/C per day	Unit Rate (p/kwh)	Annual Cost
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Yu Energy	12 Months	38.34 p/day	7.754 p/kWh	£2,627.35
British Gas Lite	12 Months	50 p/day	7.9 p/kWh	£2,716.74
EDF	12 Months	30 p/day	8.4 p/kWh	£2,804.14
EON	<u>12 Months</u>	<u>34.12 p/day</u>	<u>8.41 p/kWh</u>	<u>£2,822.38</u>
Total New Energy	12 Months	160.74 p/day	7.15 p/kWh	£2,880.35

It was

AGREED: to switch suppliers from British Gas to Yu Energy for a term of 3 years.

65. PLANNING MATTERS:

Application reference 00994/26/ADV has been received and is now being considered. Your observations are requested no later than 29th July 2026. Consent to display - 1no. internally illuminated freestanding floor mounted totem sign.
Co Op Supermarket Pinfold Lane Holton Le Clay Lincolnshire DN36 5DL

No objections raised.

66. TO CONSIDER SPENDING £305 IN ORDER TO APPLY FOR PLANNING PERMISSION TO INSTALL FLOODLIGHTING ON THE SKATE PARK AND MUGA:

AGREED

67. TO CONSIDER PURCHASING A RIVET MACHINE FOR REPLACING RIVETS ON THE SKATE PARK RAMPS. THE

RIVETS POP OUT DUE TO HEAVY USE AND THEY NEED REPLACING FROM TIME TO TIME:

- **CEF ONLINE STORE: MILWAUKEE SUB COMPACT RIVET TOOL WITH BATTERY £184.95 (M12 BPRT)**
- **TOOLSTATION: MILWAUKEE SUB COMPACT RIVET TOOL £139.99, BATTERY SOLD SEPARATELY £48.98 (M12 BPRT)**

It was

AGREED: to purchase a Milwaukee rivet tool from CEF Online Store

68. TO CONSIDER PURCHASING A NEW STRIMMER ATTACHMENT TO REPLACE THE OLD ONE WHICH IS BROKEN BEYOND REPAIR:

- **CHARLIES.CO.UK £169.99 INC FREE DELIVERY**
- **SAM TURNER AND SON £173.99 PLUS P&P**

It was

AGREED: to purchase a strimmer attachment from Charlies.co.uk at £169.99

69. TO RECEIVE AN UPDATE ON THE HIRING OF THE FOOTBALL PITCH ON THE 8 ACRES:

Councillor Reynolds gave further updates on the football pitch and everyone was happy with a hire charge of £1000 per year. Councillor Reynolds will work with the new club to assist with getting it up and running and liaison will continue with the junior school with a view to bringing the community centre up to standard for future use. There is also a possibility that the football club may be able to service the ride on mower and use it for the upkeep of the pitches.

70. TO CONSIDER GRANTING FULL DELEGATED RESPONSIBILITIES TO THE HR COMMITTEE. THIS IS TO ENSURE THAT SHOULD A FORMAL GRIEVANCE OR STAFF DISCIPLINARY ARISE, THERE WILL BE A SUFFICIENT NUMVBER OF COUNCILLORS AVAILABLE TO TAKE PART IN AN APPEALS PROCESS:

Agreed

71. TO ELECT A FOURTH MEMBER TO JOIN THE HR COMMITTEE IN ORDER TO ENSURE A QUORUM AT MEETINGS:

Councillor Warrener agreed to join the HR Committee.

72. TO CONSIDER QUOTES FOR FLOODLIGHTING ON THE SKATE PARK. DETAILED QUOTES CIRCULATED TO COUNCILLORS AHEAD OF THE MEETING. BLACKROW ENGINEERING, AXO LEISURE, QUEST ELECTRICAL AND MJ ELECTRICAL WERE ALL APPROACHED FOR QUOTES. MJ ELECTRICAL CHOSE TO OPT OUT.

- **AXO LESIURE: TO SUPPLY AND INSTALL 8m HIGH COLUMNS WITH LED 300w FLOODLIGHTS AND ELECTRICAL CABINET TO HOUSE MAINS BOARD AND CONTROLS £18,000 PLUS VAT**
- **QUEST ELECTRICAL: TO INSTALL 10x 300w LED FLOODLIGHTS WITH BUILT IN PIR ON 5X6 METRE HIGH COLUMNS. CIRCUIT PROTECTED WITH TIMELOCK. 16mm 3 CORE SWA TO BE INSTALLED FROM PARK METRE ENCLOSURE. £13,859.93 PLUS VAT**
- **BLACKROW ENGINEERING: TO INSTALL 8 x FLOODLIGHTS WITH SUPPLY CABLES FROM EXISTING JUNCTION BOX. EXCAVATION FOR THE LIGHTING COLUMNS IS NOT INCLUDED WITHIN THE QUOTE £12,810.**

Revision to Blackrow quote to include excavation and install of posts £27,267 plus VAT

It was

AGREED: to appoint Quest Electrical as the preferred contractors to install floodlighting upon the granting of planning permission.
One abstention.

73. FINANCE REPORT CIRCULATED AS APPENDIX A:

Agreed

74. FINANCIAL MATTERS:

July 2026 Payments

GENERAL

Invoice

Payee			
DD	EON	ELECTRICITY VILLAGE HALL	£129.90
DD	BRITISH GAS	GAS - VILLAGE HALL	£446.60
BACS	OLDEN THYMES	CEMETERY MAINTENANCE	£739.58

BACS	ICCM	MEMBERSHIP RENEWAL	£110.00
DD	EDF	ELECTRICITY - DEFIBRILLATOR	IN CREDIT
DD	VIRGIN	BROADBAND	£57.00
BACS	DE SKELLS	APRIL GRASS CUT	£1,722.00
BACS/DD	NEST/STAFF/HMRC	PAYE/SALARIES/PENSIONS	£3,704.96
BACS	K HOLMES	REFUND, DOG BAGS	£12.99
BACS	K HOLMES	REFUND PETROL	£8.74
BACS	LALC	CHAIRS WORKSHOP	£48.00
DD	UNITY TRUST	BANK CHARGES	£7.00
BACS	SIGNS EXPRESS	MEMORIAL PLAQUES	£90.00
			£7,076.77
CREDIT CARD PAYMENTS			
	GIFF GAFF	MOBILE PHONE TOP UP	£12.00
	MICROSOFT	OFFICE SUBSCRIPTION	£8.49
			£20.49

APPROVED

75. PROPOSED BY COUNCILLOR ROWNTREE TO APPLY FOR A BUS SHELTER GRANT FOR A NEW SHELTER TO BE INSTALLED ON LOUTH ROAD OPPOSITE THE GP SURGERY. GRANTS OF UP TO £3,000 ARE AVAILABLE FROM LCC TO PROVIDE A CONTRIBUTION TO WARDS THE REPAIR, UPKEEP OR PURCHASE OF NEW BUS SHELTERS:

- **THE SHELTER STORE – HALTON BUS SHELTER £2514 PLUS £440 DELIVERY AND £1400 INSTALLATION**

It was

AGREED: to apply for a street furniture licence in the first instance and depending on the results of the application, to then apply for a bus shelter grant for the bus stop opposite the GP surgery on Louth Road.

76. TO CONSIDER A QUOTE FOR THE REPLACEMENT OF TWO FIRE DAMAGED SKATE RAMPS AND CLAIM THE COST ON THE INSURANCE:

- **AXO LEISURE £1550 INC VAT**

Agreed

77. TO RESOLVE TO MOVE INTO CLOSED SESSION IN ACCORDANCE WITH THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 DUE TO THE SENSITIVE NATURE OF THE BUSINESS TO BE DISCUSSED:

Agreed

78. STAFFING MATTERS:

Recent appraisal and time management discussed.

**79. DATE AND TIME OF NEXT MEETING: 21st SEPTEMBER
2026**