

**Selflessness, Integrity, Objectivity, Accountability, Openness,
Honesty, Leadership**

HOLTON-LE-CLAY PARISH COUNCIL

**Village Hall, Pinfold Lane, Holton-le-Clay, GRIMSBY, Lincolnshire
DN36 5DL Emma Portas - Clerk to the Council Telephone and Fax
01472 234566**

E mail: clerk@holtonleclayparishcouncil.gov.uk Website:
<http://parishes.lincolnshire.gov.uk/holtonleclay>

Dear Councillor

You are hereby summoned to attend the Full Council Meeting of Holton-le-Clay Parish Council, which will be held on Monday 21st September 2026 commencing at 7.30pm at the Village Hall, Pinfold Lane, Holton-le-Clay.

Prior to the commencement of the meeting there will be a public forum from 7.15pm for a maximum of 15 minutes when members of the public may ask questions or make short statements to the Council.

Signed Emma Portas Clerk to the Parish Council. 16th September 2026

AGENDA

- 80. CHAIRMANS WELCOME:**
- 81. TO RECEIVE DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE LOCALISM ACT 2011:**
- 82. TO RECEIVE APOLOGIES FOR ABSENCE:**
- 83. TO APPROVE THE MINUTES OF THE FULL COUNCIL MEETING HELD ON 21st JULY 2026:**
- 84. TO RESOLVE TO FILL ONE COUNCILLOR VACANCY BY CO-OPTION FOLLOWING AN APPLICATION FROM MR MARC IRELAND
AN EMAIL OF INTEREST HAS PREVIOUSLY BEEN CIRCULATED TO FULL COUNCIL:**
- 85. TO RECEIVE AN UPDATE FROM MERC:**
- 86. TO RECEIVE AN UPDATE FROM DISTRICT COUNCILLOR:**

87. TO RECEIVE AN UPDATE FROM COUNTY COUNCILLOR:
88. CLERKS REPORT:
89. TO NOTE MATTERS OUTSTANDING:
90. TO NOTE THE PUBLICATION OF THE NOTICE OF CONCLUSION OF AUDIT AND CONFIRM THAT THE AUDITED ANNUAL GOVERNANCE & ACCOUNTABILITY RETURN (AGAR) FOR 2025/26 HAS BEEN MADE AVAILABLE FOR PUBLIC INSPECTION:
91. TO CONSIDER A REQUEST FROM MERC TO HAVE THE DOOR AT THE TOP OF THE WHEELCHAIR RAMP CHANGED TO AN AUTOMATIC DOOR FOR WHEELCHAIR USERS. THEY ARE PLANNING TO FUND THIS BY APPLYING FOR AN ELIF GRANT:
92. PROPOSED BY COUNCILLOR REYNOLDS TO HAVE A TRIBUTE FRAMED TO ACCOMPANY A MEMORIAL PLAQUE DONATED TO THE VILLAGE FOR THE WAR MEMORIAL – MB PICTURE FRAMING £80:
93. PROPOSED BY COUNCILLOR REYNOLDS TO LEAVE THE GATES TO THE JUNIOR PLAYING FIELD UNLOCKED DUE TO LACK OF VOLUNTEERS TO OPEN AND CLOSE THEM:
94. PROPOSED BY COUNCILLOR REYNOLDS TO REPAIR THE MUGA FENCE NEAR THE ENTRANCE. TWO COMPANIES WERE APPROACHED FOR QUOTES BUT ONLY ONE RESPONDED.
- PLATERS FENCING £1731 INC VAT
95. PROPOSED BY COUNCILLOR REYNOLDS TO HAVE THE DOUBLE GATES AT THE VILLAGE HALL REPAIRED AS THEY ARE CORRODED ON ONE SIDE. TWO COMPANIES WERE APPROACHED BUT ONLY ONE RESPONDED.
- TRADITIONAL FENCING LTD £775

96. PROPOSED BY COUNCILLOR WHEELER TO HAVE A ROLLING PROGRAMME OF MAINTENANCE WORKS FOR THE PLAY PARKS, ADDRESSING ANY ISSUES HIGHLIGHTED IN THE INSPECTIONS REPORTS:

97. FINANCIAL MATTERS:

September 2026 Payments

GENERAL		Invoice	
	Payee		
DD	EON	ELECTRICITY VILLAGE HALL	£127.10
DD	BRITISH GAS	GAS - VILLAGE HALL	£44.42
BACS	OLDEN THYMES	CEMETERY MAINTENANCE	£739.58
BACS	K HOLMES	CABLE TIES/BAGS	£11.59
DD	EDF	ELECTRICITY - DEFIBRILLATOR	IN CREDIT
DD	VIRGIN	BROADBAND	£52.80
DD	WAVE/ANGLIAN WATER	CEMETERY WATER	£272.84
BACS	WAVE/ANGLIAN WATER	VILLAGE HALL WATER	£155.68
BACS/DD	NEST/STAFF/HMRC	PAYE/SALARIES/PENSIONS/MILEAGE	£4,060.19
BACS	VIKING	OFFICE SUPPLIES	£29.82
DD	UNITY TRUST	BANK CHARGES	£7.00
BACS	E PORTAS	REFUND FOB BATTERIES	£4.75
BACS	PLAY INSPECTION CO	ROSPA INSPECTIONS	£378.00
BACS	E PORTAS	REFUND POSTAGE	£3.30
BACS	JETAWAY	GUTTER CLEAN	£180.00
BACS	PKF LITTLEJOHN	EXTERNAL AUDIT	£756.00
			£6,823.07
CREDIT CARD PAYMENTS			
	GIFF GAFF	MOBILE PHONE TOP UP	£12.00
	MICROSOFT	OFFICE SUBSCRIPTION	£8.49
	TOOLSTATION	ANTI VANDAL PAINT	£22.19
			£42.68

98. FINANCE REPORT:
CIRCULATED TO COUNCILLORS BY EMAIL

99. DATE AND TIME OF NEXT MEETING: 19TH OCTOBER 2026