

HOLTON-LE-CLAY PARISH COUNCIL
Village Hall, Pinfold Lane, Holton-le-Clay, GRIMSBY, Lincolnshire DN36 5DL
Mrs B L Gash - Clerk to the Council
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THERE WILL BE HELD A FULL COUNCIL MEETING ON
MONDAY 16th JUNE 2014 AT 7.00 PM

MEMBERS OF THE PUBLIC ARE INVITED TO ATTEND

AGENDA

14/157. CHAIRMAN'S OPENING REMARKS.

14/158. TO RECEIVE APOLOGIES FOR ABSENCE AND REASONS GIVEN.

14/159. TO RECEIVE DECLARATIONS OF INTEREST - in accordance with the requirements of the Localism Act 2011 and to consider any applications for dispensations in relation to disclosable pecuniary or beneficial interests.

14/160. NOTES OF THE LAST MEETING HELD ON MONDAY 19TH MAY 2014 TO BE APPROVED AS MINUTES.

14/161. MATTERS ARISING FROM THE MINUTES.

14/162. NOTES OF THE BURIAL BOARD MEETING ON MONDAY 19TH MAY 2014 TO BE APPROVED AS MINUTES.

14/163. JOINT MEETING PARISH COUNCIL/HLC MERC of 22nd April 2014 – TO ADOPT THE RECOMMENDATIONS – MINUTES WRITTEN BY HLC MERC.

14/164. TO ADJOURN THE MEETING FOR THE PUBLIC FORUM (Maximum 30 minutes)

14/165. TO RECEIVE A REPORT FROM THE LINCOLNSHIRE POLICE. Also particulars of decision for Full Planning Permission on Unit 1, The Holt, Pinfold Lane.

14/166. TO RECEIVE A REPORT FROM THE COUNTY COUNCILLOR.

14/167. PLANNING MATTERS EAST LINDSEY DISTRICT COUNCIL

a. Planning Applications.

PLANNING APPLICATION NUMBER: N/085/01015/14

APPLICANT: Mr R Wilson

PROPOSAL: Planning Permission – Rear extension dwelling to provide a sun lounge on the site of an existing conservatory which is to be demolished.

LOCATION: 1A PELHAM ROAD, HOLTON-LE-CLAY, GRIMSBY DN36 5EU

DECISION BY HOLTON-LE-CLAY PARISH COUNCIL:

PLANNING APPLICATION NUMBER: N/085/01035/14

APPLICANT: Mr & Mrs Fredrichsen

PROPOSAL: Planning Permission – Rear single storey extension to existing house to provide an enlarged kitchen, on site of existing conservatory which is to be demolished.

LOCATION: 7 BEECH GROVE, HOLTON-LE-CLAY, GRIMSBY DN36 5YL

DECISION BY HOLTON-LE-CLAY PARISH COUNCIL:

b. Planning Permissions and Refusals (for noting).

PLANNING APPLICATION NUMBER: N/085/00453/14

APPLICANT: Mr & Mrs Whittle

PROPOSAL: Planning Permission – To continue to use existing café as a mixed use comprising of A3: Restaurants and Cafes and A4: Drinking Establishments as defined in The Town and County (Use Classes) Order 1987 as amended, in accordance with amended plans received by the Local Planning Authority on 29th April 2014.

DECISION BY EAST LINDSEY DISTRICT COUNCIL

FULL PLANNING PERMISSION – WITH 4 CONDITIONS

c. Planning Correspondence.

Fisher German Priestner Ltd letter dated 19th May 2014 – Optimus Wind Limited – Water vole and otter surveys at former railway land w/c 2nd June 2014.

The Planning Inspectorate letter dated 2 June 2014 – further information on the offshore wind farm on Marine licenses.

13/168. INTERNAL AUDIT REPORT AND SIGNING OF FORMS FOR SUBMISSION TO EXTERNAL AUDIT. TO ADOPT THE ANNUAL REPORT (SUBJECT TO EXTERNAL AUDIT). Members were given a copy of the year end accounts and reports.

12/169. TO APPROVE THE ANNUAL GOVERNANCE STATEMENT. This is included as Section 2 of the 'Local Councils in England' Annual return for the year ended 31 March 2014.

13/170. PROPOSED BY COUNCILLOR REYNOLDS TO DONATE £500 TO HLC MERC TOWARDS SUMMER FAIR.

14/171. PROPOSED BY COUNCILLOR BLACKLOCK THAT THE PARISH COUNCIL INSTATE THE OLD CAST DAY SCHOOL BELL HELD FOR SAFE KEEPING BY MR A TACEY OF HLC MERC, INTO THE NEW VILLAGE HALL COMPLEX. THE PLACE OF INSTALLATION TO BE AGREED SUBJECT TO APPROVAL OF THIS PROPOSAL. SECONDED BY COUNCILLOR JOHNSON.

14/172. PROPOSED BY COUNCILLOR ROWNTREE, AS A PARISH COUNCIL REPRESENTATIVE OF HLC MERC, THAT THE HLC MERC REPRESENTATIVE ARE GIVEN PERMISSION TO HAVE A KEY FOR ACCESS TO THE JOINT POST BOX AT THE VILLAGE HALL.

14/173. PROPOSED BY COUNCILLOR ROWNTREE TO DISCUSS THE INSTALLATION OF THE PHASE 2 PROJECT EQUIPMENT IN THE JUNIOR PLAYING FIELD.

14/174. PROPOSED BY COUNCILLOR ROWNTREE THAT THE COUNCIL WRITE TO RELEVANT ORGANISATIONS WITH REGARDS TO OUT LINE THEIR DETAILS OF ANY EVENTS BEING HELD WITHIN THE VILLAGE BOUNDARIES. SECONDED BY COUNCILLOR BLACKLOCK.

14/175. TO DISCUSS THE LETTER FROM A PARISHIONER TO PROVIDE A PHOTOCOPIER IN THE COUNCIL OFFICES FOR PUBLIC USE.

14/175. INTERNAL AUDIT REPORT – TO DISCUSS AND ADOPT RECOMMENDATIONS (LESS BURIAL BOARD MATTERS)

14/176. REVIEW AND ADOPTION THE MODEL STANDING ORDERS FOR HOLTON-LE-CLAY PARISH COUNCIL.

14/177. REVIEW AND ADOPTION OF THE FINANCIAL REGULATIONS FOR HOLTON-LE-CLAY PARISH COUNCIL. (JUNE MEETING)

14/178. REVIEW OF INVENTORY OF LAND AND ASSETS.

14/179. TO REVIEW AND DECIDE ON AMENDMENTS TO COUNCIL POLICIES.

- A. COMPLAINTS POLICY.
- B. MODEL PUBLICATION SCHEME.
- C. PRESS/MEDIA POLICY.
- D. SAFEGUARDING POLICY.
- E. EQUAL OPPORTUNITIES POLICY.

14/180. TO REVIEW AND ADOPT THE FINANCIAL RISK ASSESSMENT 2014/2015.

14/181. TO CONFIRM THE SETTING OF CHARGES FOR HOLTON LE CLAY PARISH COUNCIL AND HOLTON LE CLAY BURIAL BOARD

HOLTON LE CLAY PARISH COUNCIL Council Chamber Bookings (to reduce rate as smaller meeting room. also whether to open up to outside organisations) and Parish Gardens

HOLTON LE CLAY BURIAL BOARD - Burial Fees and Charges

14/182. CLERKS REPORT ON MATTERS OUTSTANDING. A separate list is held by the Clerk.

14/183. FINANCIAL MATTERS.

- a. To consider accounts for payment.
- b. To receive a report from the RFO on the PC finances, Income and Expenditure.
- c. Internal Audit comments – copied to members.

14/184. HIGHWAY/STREET LIGHTS/WASTE.

14/185. CONTRACTS FOR APPROVAL AND UPDATE. Veolia (UK) ES Ltd Reseeding of the 2 x football pitches – costs to be confirmed and date. Received complaints with delay in grass cutting. Email sent to Highways re: potholes on Osborne Drive.

14/186. CLERKS CORRESPONDENCE. (circulated with Agenda).

14/187. TO RECEIVE REPORTS ON OUTSIDE MEETINGS.

A visit by Fisher German Preistner Ltd visit with update on the process of the SMart Wind offshore windfarm on 4th June 2014.

14/188. TO RECEIVE REPORTS FROM COMMITTEES.

- a. Eight Acres Playing Field.
- b. Junior Playing Field. To discuss complaints from nearby resident.
- c. Cemetery/Burial Matters and Parish Gardens.
- d. Emergency Planning and Planning and Development.
- e. Personnel and Finance.
- f. Memorials.
- g. Parish Council properties. To discuss whether the Cricket Club can use the Village Hall car park on Sunday 20th July 2014 for Children's football tournament.
- h. Highways and Environment Wards – area of responsibility of highways, street lighting and roads – All members.
- i. Press/Media representative (including Holton News).

14/189. REPORTS FROM REPRESENTATIVES AND OUTSIDE BODIES:

- a. To receive a report from the two District Councillors.
- b. To receive reports from Council representatives on other outside bodies:
 - a). Neighbourhood Development Plan Steering Group.
 - b). Joint Management Committee. Next meeting 26th June 2014 (tbc). The Chance to Share agreement emailed to Junior School and HCCA.
 - c). Northern Area Committee Wednesday 25th June 2014 7.00 pm. HLC
 - d). North Rural Neighbourhood Police Panel. Tuesday 8th July 2014. 7.00 pm HLC
 - e). School Governor.
 - f). Windfarm Collaboration of Local Parishes.
 - g). HLC MERC.
 - h). Police Restorative Justice System representative – Councillor Reynolds.
 - i). Safeguarding and Child Protection Officers.
 - j). ELDC Parish Carers Champion – Clerk to the Council.

14/190. DATE, TIME AND VENUE OF NEXT MEETINGS: 21st July and 15th September 2014.

EVENTS

LIVES using the Council meeting room on Wednesday 18th June 2014 after 6.30 pm.
SLCC Branch meeting – Sleaford Friday 20th June 2014 – Clerk and Chairman in attendance.
Councillor training – Tetney Village Hall Tuesday 16th September 2014 – 7 pm to 9 pm.
LALC AGM and conference – Wednesday 15 October 2014 at the Venue, Navenby 6 pm to 9.30 pm.

14/186. CLERKS CORRESPONDENCE. (circulated with Agenda).

- a. Letter dated 2 June 2014 to Oxley Shutters for repair work.
- b. British Gash Feed-in Tariff Application Form completed 2nd June 2014.
- d. Register of Electors Notice of Alteration June 2014.
- e. British Gas letter dated 19 May 2014 with new account details.
- f. Royal Mail letter of may 2014 with changes to the processing of mail for the DN and LN postcode area.
- g. ELDC Consultation on the Proposed Housing Target and Preferred Growth Option return.

PUBLICATIONS

Furniture@work June 2014 issue
Playdale After Sales The continued Experience.
RBS Rialtas summer Newsletter (RBS Software solutions
Lincolnshire Carers & Young Carers partnership Newsletter – June – July 2014-06-10 LCR Summer
2014-06-10 Sovereign Information Pack – playgrounds
ELDC town and Parish e newsletter Friday 30 May 2014.