

**HOLTON-LE-CLAY PARISH COUNCIL**  
**Village Hall, Pinfold Lane, Holton-le-Clay, GRIMSBY, Lincolnshire DN36 5DL**  
**Mrs B L Gash - Clerk to the Council Telephone and Fax 01472 825467**  
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**MONDAY 19<sup>TH</sup> MAY 2014 AT 7.00 PM**

**MEMBERS OF THE PUBLIC ARE INVITED TO ATTEND**

**AGENDA**

**The agenda items 14/132, 133, 134, 137, 138 and 139 have been moved to the June meeting.**

14/116. CHAIRMAN'S OPENING REMARKS.

14/117. TO ELECT THE CHAIRMAN OF THE COUNCIL AND TO RECEIVE THE CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE FOR 2014/2015 – COUNCILLOR BLACKLOCK.

14/118. TO ELECT THE VICE CHAIRMAN AND TO RECEIVE THE VICE CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE FOR 2014/2015 – COUNCILLOR JOHNSON.

14/119. TO RECEIVE APOLOGIES FOR ABSENCE AND REASONS GIVEN.

14/120. TO RECEIVE DECLARATIONS OF INTEREST - in accordance with the requirements of the Localism Act 2011 and to consider any applications for dispensations in relation to disclosable pecuniary or beneficial interests.

14/121. NOTES OF THE LAST MEETING HELD ON MONDAY 14<sup>TH</sup> APRIL 2014 TO BE APPROVED AS MINUTES.

14/122. JOINT MEETING PARISH COUNCIL/HLC MERC – TO ADOPT THE RECOMMENDATIONS.

14/123. TO APPROVE THE ANNUAL COUNCIL REPORT 2013/14.

14/124. . MATTERS ARISING FROM THE MINUTES.

14/125. TO ADJOURN THE MEETING FOR THE PUBLIC FORUM (Maximum 30 minutes)

14/126. TO RECEIVE A REPORT FROM THE LINCOLNSHIRE POLICE.

14/127. TO RECEIVE A REPORT FROM THE COUNTY COUNCILLOR.

14/128. PLANNING MATTERS EAST LINDSEY DISTRICT COUNCIL

a. Planning Applications.

PLANNING APPLICATION NUMBER: N/085/00750/14

APPLICANT: Mr B Ilsley

PROPOSAL: Application to remove condition no. 2 about trees in reference to the erection of 7 units.

LOCATION: PHASE 3 PEACEFIELD BUSINESS PARK, HOLTON-LE-CLAY

DECISION BY HOLTON-LE-CLAY PARISH COUNCIL: SUPPORT DELEGATED POWERS TO CLERK TO SUBMIT OUT OF COMMITTEE FROM MEMBERS REPLIES.

PLANNING APPLICATION NUMBER: N/085/00891/14

APPLICANT: Miss R Coulbeck

PROPOSAL: Planning Permission – Extension to existing bungalow to provide first floor bedrooms and a bathroom and provision of dormer windows.

LOCATION: 2 EVENDINE COURT, HOLTON-LE-CLAY, GRIMSBY, LINCS DN36 5BB

DECISION BY HOLTON-LE-CLAY PARISH COUNCIL

b. Planning Permissions and Refusals (for noting).

PLANNING APPLICATION NUMBER: N/085/00519/14

APPLICANT: Mr D Henderson

PROPOSAL: Planning Permission – Alterations to existing bungalow to raise the roof height to provide 2no. first floor bedrooms, bathroom and provision of 2no. dormer windows.

LOCATION: 2 NEWSTEAD AVENUE, HOLTON-LE-CLAY, GRIMSBY DN36 5BU

DECISION BY EAST LINDSEY DISTRICT COUNCIL

FULL PLANNING PERMISSION

PLANNING APPLICATION NUMBER: N/085/01487/13

APPLICANT: Mr S & M Hewson

PROPOSAL: Outline erection of a bungalow and garage, existing garage on site to be demolished, in accordance with amended plan received by the Local Planning Authority on the 4<sup>th</sup> December 2013.

LOCATION: LAND ADJACENT 33 TETNEY LANE, HOLTON-LE-CLAY, GRIMSBY DN36 5AS

DECISION BY EAST LINDSEY DISTRICT COUNCIL

REFUSAL OF OUTLINE PLANNING PERMISSION

c. Planning Correspondence.

The Planning Inspectorate letter dated 12 May 2014. Application by SMART Wind Ltd for an Order granting Development Consent for the Hornsea Offshore Wind Farm – Project 1.

Request for further information and change to the examination timetable. Deadline by 28 May.

14/129. RECEIPT OF NOMINATIONS TO EXISTING COMMITTEES. (TERMS OF REFERENCES ARE NOT YET HELD).

14/130. APPOINTMENT OF ANY NEW COMMITTEES, NUMBER OF MEMBERS AND RECEIPT OF NOMINATIONS TO THEM. (THE CHAIRMAN AND VICE-CHAIRMAN APPOINTED TO ALL COMMITTEES WITH A MINIMUM OF THREE MEMBERS - CAN INCLUDE CHAIR/VICE-CHAIR.

EIGHT ACRES PLAYING FIELD

JUNIOR PLAYING FIELD  
CEMETERY /BURIAL MATTERS AND PARISH GARDENS  
EMERGENCY PLANNING AND PLANNING AND DEVELOPMENT  
PERSONNEL AND FINANCE  
TWO SAFEGUARDING OFFICERS.

CLERK TO THE COUNCIL – BURIAL MATTERS AND HOLTON NEWS/PRESS REPORTS.  
HIGHWAYS AND ENVIRONMENT WARDS – ALL MEMBERS.

TO DISCUSS NEW COMMITTEE OF RAF MEMORIAL WORKING GROUP AND A MEMBER TO  
OVERSEE PARISH COUNCIL OWNED LAND/PROPERTIES.

A NEW MEMBER TO REPRESENT HLC MERC.

14/131. REVIEW OF REPRESENTATION ON OR WORK WITH EXTERNAL BODIES AND  
ARRANGEMENTS FOR REPORTING BACK.

JOINT MANAGEMENT COMMITTEE  
NORTHERN AREA COMMITTEE

NORTH RURAL NEIGHBOURHOOD POLICE PANEL  
SCHOOL GOVERNOR  
HLC MERC  
CHILDREN AND YOUNG PEOPLE'S CHARTER – CLLR REYNOLDS  
ELDC PARISH CARERS CHAMPION – Clerk to the Council.

14/132. REVIEW AND ADOPTION THE MODEL STANDING ORDERS FOR HOLTON-LE-CLAY  
PARISH COUNCIL. (JUNE MEETING)

13/133. REVIEW AND ADOPTION OF THE FINANCIAL REGULATIONS FOR HOLTON-LE-CLAY  
PARISH COUNCIL. (JUNE MEETING)

14/134. REVIEW OF INVENTORY OF LAND AND ASSETS.

14/135. REVIEW AND CONFIRMATION OF ARRANGEMENTS FOR INSURANCE COVER IN  
RESPECT OF ALL INSURED RISKS AND APPROVE THE QUOTE.

14/136. REVIEW AND OF THE COUNCIL'S AND EMPLOYEES' MEMBERSHIPS OF OTHER  
BODIES. (LINCOLNSHIRE ASSOCIATION OF LOCAL COUNCILS 1<sup>ST</sup> APRIL 2015/16. SOCIETY  
OF LOCAL COUNCIL CLERKS 2015.

14/137. TO REVIEW AND DECIDE ON AMENDMENTS TO COUNCIL POLICIES.

- A. COMPLAINTS POLICY.
- B. MODEL PUBLICATION SCHEME.
- C. PRESS/MEDIA POLICY.
- D. SAFEGUARDING POLICY.
- E. EQUAL OPPORTUNITIES POLICY.

14/138. TO REVIEW AND ADOPT THE FINANCIAL RISK ASSESSMENT 2014/2015.

14/139. TO CONFIRM THE SETTING OF CHARGES FOR HOLTON LE CLAY PARISH COUNCIL AND HOLTON LE CLAY BURIAL BOARD

HOLTON LE CLAY PARISH COUNCIL Council Chamber Bookings (to reduce rate as smaller meeting room. also whether to open up to outside organisations) and Parish Gardens  
HOLTON LE CLAY BURIAL BOARD - Burial Fees and Charges

14/140. MEETINGS OF THE PARISH COUNCIL AND SEPARATE BURIAL BOARD (AFTER THE FULL COUNCIL MEETING (IF REQUIRED)) – RECOMMENDED THAT MEETINGS FOR THE MUNICIPAL YEAR 2014/2015 BE HELD ON THE FOLLOWING DATES:

MONDAY 16 <sup>TH</sup> JUNE 2014	MONDAY 21 <sup>ST</sup> JULY 2014
MONDAY 18 <sup>TH</sup> AUGUST 2014 (if required)	MONDAY 15 <sup>TH</sup> SEPTEMBER 2014
MONDAY 20 <sup>TH</sup> OCTOBER 2014	MONDAY 17 <sup>TH</sup> NOVEMBER 2014
MONDAY 15 <sup>TH</sup> DECEMBER 2014	MONDAY 19 <sup>TH</sup> JANUARY 2015
MONDAY 9 <sup>TH</sup> FEBRUARY 2015 (2 <sup>ND</sup> Wed)	MONDAY 16 <sup>TH</sup> MARCH 2015
MONDAY 13 <sup>TH</sup> APRIL (ANNUAL PARISH)	MONDAY 20 <sup>TH</sup> APRIL 2015
MONDAY 18 <sup>TH</sup> MAY 2014 (ANNUAL COUNCIL)	

Finance meeting Monday 12<sup>th</sup> January 2015. Parish Council Elections Thursday 7<sup>th</sup> May 2015.

- a. Start time 7.00 pm.
- b. Meetings to finish at 9.00 pm and extended by 30 minutes to 9.30 pm if an Exclusion of Press and Public, and Burial Board meeting is held. (2 ½ hours maximum time).
- c. Police report to be copied to members with the Agenda and added to the minutes.
- d. County and District Councillors to submit written reports, to be copied to members with the Agenda and attached to the minutes.
- e. Individual Councillor Committee members to submit written reports, to be copied to members with the Agenda and attached to the minutes.

14/141. TO DISCUSS BRITISH GAS ELECTRIC FIXED PRICE ENERGY PLAN AT THE NEW VILLAGE HALL - RENEWAL DATE OF 20<sup>TH</sup> AUGUST 2013 FOR ONE YEAR.

14/142. WORKS REQUEST TO TREES PROTECTED BY A TREE PRESERVATION ORDER – ANY COMMENTS - WHITE COTTAGE, PEPPERCORN WALK.

14/143. TO DISCUSS WHETHER TO COMMEMORATE THE WW1 CENTENARY.

14/144. ELDC CONSULTATION ON THE PROPOSED HOUSING TARGET AND PREFERRED GROWTH OPTION – 9<sup>TH</sup> MAY TO 23<sup>RD</sup> JUNE 2014.

14/145. TO APPROVE NEW SIGNATORIES (IF REQUIRED).

14/146. CLERKS REPORT ON MATTERS OUTSTANDING. A separate list is held by the Clerk.

14/147. FINANCIAL MATTERS.

- a. To consider accounts for payment.

- b. To receive a report from the RFO on the PC finances, Income and Expenditure.

14/148. HIGHWAY/STREET LIGHTS/WASTE. Louth Road new speed limit signs not yet up.

14/149. CONTRACTS FOR APPROVAL AND UPDATE. Veolia (UK) ES Ltd Reseeding of the 2 x football pitches – costs to be confirmed and date.

14/150. CLERKS CORRESPONDENCE. (circulated with Agenda).

14/151. TO RECEIVE REPORTS ON OUTSIDE MEETINGS.

Community Grant Scheme Workshop in Parish Council Meeting Room on Monday 28 April 2014 7.00 pm – 8.30 pm.

14/152. TO RECEIVE REPORTS FROM COMMITTEES.

- a. Eight Acres Playing Field.
- b. Junior Playing Field. New equipment installed Thursday 15<sup>th</sup> May 2014.
- c. Cemetery/Burial Matters and Parish Gardens.
- d. Emergency Planning and Planning and Development.
- e. Personnel and Finance.
- f. Highways and Environment Wards – area of responsibility of highways, street lighting and roads – All members.
- g. Press/Media representative (including Holton News).

14/153. REPORTS FROM REPRESENTATIVES AND OUTSIDE BODIES:

- a. To receive a report from the two District Councillors.
- b. To receive reports from Council representatives on other outside bodies:
  - a). Neighbourhood Development Plan Steering Group.
  - b). Joint Management Committee.
  - c). Northern Area Committee Wednesday 25<sup>th</sup> June 2014 7.00 pm. HLC
  - d). North Rural Neighbourhood Police Panel. Tuesday 8<sup>th</sup> July 2014. 7.00 pm HLC
  - e). School Governor.
  - f). Windfarm Collaboration of Local Parishes.
  - g). HLC MERC.
  - h). Police Restorative Justice System representative – Councillor Reynolds.
  - i). Safeguarding and Child Protection Officers.
  - j). ELDC Parish Carers Champion – Clerk to the Council.

14/154. DATE, TIME AND VENUE OF NEXT MEETINGS: Annual Parish Meeting 12<sup>th</sup> May

14/155. TO RESOLVE ON WHETHER THE COUNCIL WILL MOVE INTO CLOSED SESSION.

BURIAL BOARD. 1) APPLICATION FOR A MEMORIAL HEADSTONE. 2) PARISH GARDEN PLOT 29. 3) INCREASE IN CEMETERY GRASS CUTTING CUTS FROM INITIAL CONTRACT. 4) DISCUSS REQUEST FOR 2 PARISH GARDEN HOLDERS ON CEMETERY AND PARISH GARDENS

COMMITTEE.

14/156. CLERKS CORRESPONDENCE.

EVENTS

Councillor training – Tetney Village Hall Tuesday 16<sup>th</sup> September 2014 – 7 pm to 9 pm.

LALC AGM and conference – Wednesday 15 October 2014 at the Venue, Navenby 6 pm to 9.30 pm.

PUBLICATIONS