

HOLTON-LE-CLAY PARISH COUNCIL
Village Hall, Pinfold Lane, Holton-le-Clay, GRIMSBY, Lincolnshire DN36 5DL
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THERE WILL BE HELD A FULL COUNCIL MEETING ON
MONDAY 15TH SEPTEMBER 2014 AT 7.00 PM

MEMBERS OF THE PUBLIC ARE INVITED TO ATTEND

AGENDA

14/234. CHAIRMAN'S OPENING REMARKS.

14/235. TO RECEIVE APOLOGIES FOR ABSENCE AND REASONS GIVEN. Councillor Blacklock and Councillor Wright. District Councillors – Councillor Bridges.

14/236. CO-OPT COUNCIL VACANCY - MR BARRY CLIFTON

14/237. TO RECEIVE DECLARATIONS OF INTEREST - in accordance with the requirements of the Localism Act 2011 and to consider any applications for dispensations in relation to disclosable pecuniary or beneficial interests.

14/238. DRAFT MINUTES OF THE LAST MEETING HELD ON MONDAY 21ST JULY 2014 TO BE APPROVED AS MINUTES.

14/239. MATTERS ARISING FROM THE MINUTES.

14/240. DRAFT MINUTES OF THE EXTRAORDINARY MEETING HELD ON TUESDAY 2ND SEPTEMBER 2014 TO BE APPROVED AS MINUTES.

14/241. NOTES OF THE COMMITTEE MEETING OF THE CEMETERY AND PARISH GARDENS ON 3RD JULY 2014 – TO ADOPT THE RECOMMENDATIONS.

14/242. NOTES OF THE COMMITTEE MEETING OF THE PARISH COUNCIL PROPERTIES ON 3RD JULY 2014 – TO ADOPT THE RECOMMENDATIONS.

14/243. NOTES OF THE COMMITTEE MEETING OF THE PERSONNEL AND FINANCE COMMITTEE ON 3RD JULY 2014 – TO ADOPT THE RECOMMENDATIONS.

14/244. NOTES OF THE COMMITTEE MEETING OF THE JUNIOR PLAYING FIELD ON 15TH JULY 2014 – TO ADOPT THE RECOMMENDATIONS.

14/245. NOTES OF THE COMMITTEE MEETING OF THE 8 ACRES PLAYING FIELD ON 15TH JULY 2014 – TO ADOPT THE RECOMMENDATIONS.

14/246. TO ADJOURN THE MEETING FOR THE PUBLIC FORUM (Maximum 30 minutes)

14/247. TO RECEIVE A REPORT FROM THE LINCOLNSHIRE POLICE.

14/248. TO RECEIVE A REPORT FROM THE COUNTY COUNCILLOR.

14/249. PLANNING MATTERS EAST LINDSEY DISTRICT COUNCIL

a. Planning Applications.

PLANNING APPLICATION NUMBER: N/085/01286/14

APPLICANT: Mr & Mrs Hewson

PROPOSAL: Outline erection of a bungalow

LOCATION: 33 TETNEY LANE, HOLTON LE CLAY, GRIMSBY, EN36 5AS

DECISION BY HOLTON-LE-CLAY PARISH COUNCIL: OBJECTION

Out of committee – Clerks delegated powers.

PLANNING APPLICATION NUMBER: N/085/01086/14

APPLICANT: Fetch & Carry Services Ltd

PROPOSAL: Application to remove condition no. 2, hedging consisting of live plants.

LOCATION: GRANGE FARM, STATION ROAD, HOLTON-LE-CLAY, GRIMSBY

DECISION BY HOLTON-LE-CLAY PARISH COUNCIL: OBJECTION

Out of committee – Clerks delegated powers.

b. Planning Permissions and Refusals (for noting).

PLANNING APPLICATION NUMBER: N/085/01035/14

APPLICANT: Mr & Mrs Fredrichsen

PROPOSAL: Planning Permission – Rear single storey extension to existing house to provide an enlarged kitchen, on site of existing conservatory which is to be demolished.

LOCATION: 7 BEECH GROVE, HOLTON-LE-CLAY, GRIMSBY, LINCOLNSHIRE

DECISION BY EAST LINDSEY DISTRICT COUNCIL:

FULL PLANNING PERMISSION

PLANNING APPLICATION NUMBER: N/085/01015/14

APPLICANT: Mr R Wilson

PROPOSAL: Planning Permission – Rear extension to existing dwelling to provide a sun lounge on the site of an existing conservatory which is to be demolished.

LOCATION: 1A PELHAM ROAD, HOLTON-LE-CLAY, GRIMSBY, LINCOLNSHIRE

DECISION BY EAST LINDSEY DISTRICT COUNCIL:

FULL PLANNING PERMISSION

c. Planning Correspondence.

Licensing Act 2003 – Application for the Minor Variation of a Premises Licence 28 July 2014. The Holt, 1 Pinfold Lane, Holton-le-Clay DN36 5DH. Out of committee – No comments.

ELDC letter 17 July 2014 – 13 Pinfold Lane, Holton-le-Clay – investigation into boundary wall.

14/250. DEPARTMENT FOR COMMUNITIES AND LOCAL GOVERNMENT (DCLG) FOUR WEEK

CONSULTATION ON NEW PROPOSALS TO MAKE PRACTICAL IMPROVEMENTS ON EARLIER PLANNING REFORMS – SEEKING VIEWS ON THE PROPOSALS.

14/251. STANDING ORDERS

- A. Delete Standing Order 3l. Members to consider amendments in line with The Openness of Local Government Bodies Regulations 2014 to allow reporting, film or recording of council meetings by a variety of means, or to tweet or blog.
- B. The Regulations also required councils to publish a 'decision record' for certain "significant decisions" taken by officers acting under delegation from their councils.

14/252. REVIEW AND ADOPTION OF THE FINANCIAL REGULATIONS FOR HOLTON-LE-CLAY PARISH COUNCIL.

14/253. TO VIEW THE QUOTES FOR THE NEW PARISH COUNCIL PHOTOCOPIER HIRE ARRANGEMENTS.

14/254. APPROVAL TO WRITE OFF THE SAMSUNG OFFICE PRINTER DUE TO OBSOLETE TONER AND NEW ARRANGMENTS IN HIRE PHOTOCOPIER/PRINTER.

14.255. PROPOSED BY COUNCILLOR ROWNTREE TO PURCHASE A NEW UNION FLAG AS THE OLD ONE IS FRAYED AND FADED.

14/256. PROPOSED BY COUNCILLOR ROWNTREE FOR THE COUNCIL TO SPEND £100 TO PURCHASE SPRING FLOWERING BULBS AND ROSE BUSHES FOR THE VILLAGE.

14/257. LINCOLNSHIRE ASSOCIATION OF LOCAL COUNCILS ANNUAL GENERAL MEETING AND CONFERENCE – WEDNESDAY 15TH OCTOBER 2014 – NAVENBY 6PM – 9.30 PM. COST PER DELEGATE £7.00 INCLUDING SUPPORT. ATTENDANCE DETAILS REQUIRED.

14/258. LALC TRAINING NEEDS SURVEY TO BE COMPLETED

14/259. FINANCIAL MATTERS.

- a. To consider accounts for payment.
- b. To receive a report from the RFO on the PC finances, Income and Expenditure.
- c. National Minimum Wage from 1 October 2014 new rates.
- d. External Audit Grant Thornton – various emails requesting further information on finances.
- e. British Gas – new 1 year contract details from 19 November 2014.
- f. Duncan & Toplis – Tax Investigation Insurance dated 28 July 2014.
- g. Duncan & Toplis from 1 October will incorporate as a limited company – 8 Aug 2014.
- h. Duncan & Toplis – PAYE liabilities for period 5 September 2014.

14/260. HIGHWAY/STREET LIGHTS/WASTE. a. Various e mails on the remedial weed spray for the village. b. LCC email 11 Aug – bracketed 30 mph to be installed in next couple of months. c. 3 Sep 14 LCC letter temporary road closure Silver Street 2 Oct to 3 Oct 14. d. 9 Sep LCC road closure

Newstead Avenue & Langton Road 5 weeks 6 Oct to 2 Dec 14.

14/261. CONTRACTS FOR APPROVAL AND UPDATE.

14/262. CLERKS CORRESPONDENCE. (circulated with Agenda).

14/263. CLERKS REPORT (circulated with Agenda).

14/264. TO RECEIVE REPORTS ON OUTSIDE MEETINGS.

14/265. TO RECEIVE REPORTS FROM COMMITTEES.

- a. Eight Acres Playing Field. Grass cutting complaint from member of public. 15 Aug 14.
- b. Junior Playing Field. ROSPA Annual inspection 2014 – October meeting.
- c. Cemetery/Burial Matters and Parish Gardens.
- d. Emergency Planning and Planning and Development.
- e. Personnel and Finance.
- f. Memorials. RAF memorial consent form required to put information boards and seating on county owned land – with Councillor Reynolds.
- g. Parish Council properties.
- h. Highways and Environment Wards – area of responsibility of highways, street lighting and roads – All members.
- i. Press/Media representative (including Holton News).

14/266. REPORTS FROM REPRESENTATIVES AND OUTSIDE BODIES:

- a. To receive a report from the two District Councillors.
- b. To receive reports from Council representatives on other outside bodies:
 - a). Neighbourhood Development Plan Steering Group.
 - b). Joint Management Committee.
 - c). Northern Area Committee
 - d). North Rural Neighbourhood Police Panel.
 - e). School Governor.
 - f). Windfarm Collaboration of Local Parishes. Meeting held 10 September 2014
 - g). HLC MERC.
 - h). Police Restorative Justice System representative – Councillor Reynolds.
 - i). Safeguarding and Child Protection Officers.
 - j). ELDC Parish Carers Champion – Clerk to the Council.

14/267. DATE, TIME AND VENUE OF NEXT MEETINGS: 20th October 2014 and 17th November 2014

EVENTS

Collaborating Meeting Wednesday 10th September 2014 at 7.00 pm North Thorseby Village Hall.

Councillor training – Tetney Village Hall Tuesday 16th September 2014 – 7 pm to 9 pm.

SLCC Branch meeting – Welson on Wednesday 1st October 2014.

LALC AGM and conference – Wednesday 15 October 2014 at the Venue, Navenby 6 pm to 9.30 pm.

14/262. CLERKS CORRESPONDENCE. (circulated with Agenda).

- a. Down your Street meeting with Grimsby Telegraph on 24 September 2014.
- b. Proposed Development at Toll bar results. 31 Jul 2014 – Results.
- c. Various on Community Speed Watch scheme roll-out.
- d. 2014 No. 2095 The Openness of Local Government Bodies Regulations 2014.
- e. NALC Legal Briefing – The Bribery Act 2010 – Impact on Local Councils L07-11 30 Jul 14.
- f. NALC Legal Briefing – Amendment to NALC’s 2013 Model Standing Orders (England).
- g. NALC Legal Topic Note LTN 5 – Parish and Community Council meetings – August 2014.
- h. LCC letter dated 11th August 2014 – Final funding deadline for Rural Shops and Cycle Storage.
- i. ELDC letter 31 Jul 14 – Review of Poling Districts and Polling. The Electoral Registration and Administration act 2013. Clerk sent views on 8th August 2014.
- j. ELDC 5 Sep 14 – Returning Officer’s draft proposals for Polling Station Review. Emailed to members for comments by 12 September 2014.
- k. ELDC Register of Electors list of alterations – August and September 2014.
- l. LALC important update on the Openness of Local Government Bodies Regulations 2014.
- m. Anonymous note – parking on grass verges Osborne Drive and top of Picksley Crescent,
- n. Windfarm letter from Whitehall dated 25 Jul and 17 Jul to Chairman.
- o. Chairman letter to PC Ian Clark re: request to park in Village Hall grounds. 31 Jul 14.
- p. Chairman letter to resident request to exercise dogs on the Village Hall grass area. 31 Jul.
- q. Various emails to HLC MERC on Village Hall matters with solar panels costs.
- r. ELDC email of 18 Aug – Crime-fighting priorities for 2015.
- s. SMARTwind – Fisher German Preistner Ltd letter dated 4 Aug 14 – Optimus Wind Ltd waling cable route 18-22 Aug 2014 over former railway land near Station Road.
- t. letter to Units on Pinfold Lane with Anglian Water advice on disposal of waste.
- u. Alarms – information from resident on House Alarms.
- v. Funding Fair – 16 September – details from Communities together. 5 Aug 14.
- w. Annual Public meeting of NHS Trust – Wed 24 September in Lincoln.
- x. LALC – Training events – September – November 2014

14/263. CLERKS REPORT (circulated with Agenda)

- a. Community Speed watch – passive signs location to be identified.

PUBLICATIONS

British Legion publication ‘Hear my Cry’ £3.99 - bulk cost of 25 people or more discount £2.50 per copy.
SLCC – AGM report.

LALC News – No 151 Summer 2014.

The Clerk Magazine – September 2014

Contract IT Source.

Wicksteed playgrounds leaflet

Furniture@work August and September 2014 issue brochure Slingsby catalogue 2014

Lincolnshire Carers & Young Carers partnership Newsletter August-September 2014

Glasdon – Special Offers for Local Councils leaflet

Dairy entries.

14 Jul – Allen tacey – light needs to be adjusted at the back of Village Hall.
 Gas Bill read today.

16 Jul Pot Hole on Riby Court

16 Jul Beverley Close – 3 trees are being taken out.

16 Jul – Anglian Water repaired water leak on corner of Church Lane.

16 Jul – Complaint to cut hedge along the footpath from Champions Close to Peppercorn Walk.

17 Jul – Paul reported that the tarmac coming away at Carmen Crescent bus stop.

21 Jul – Green waste bin not being collected as not signed up 35 Grainsby Avenue – Cllr Blacklock to investigate at District.

21 Jul A Champions Close resident keeps getting nurses and carers calling at his house instead of Sarge Close.

23 Jul – Holton Mount – ongoing water leak – matter closed.

4 August – Enquiry about the 33 Tetney Lane development.

5 August – Picksley Crescent resident backed onto Village Hall grass enquired if share costs with new fence.

6 August – Holton Management used meeting room.

12 August – Cricket Club rang to inform about Fun Day at the Cricket Club.

12 August 29 and 46 Lindsey Drive – flooding problems.

12 August 2014 – Replacement bus pass enquiry.

12 August – French resident signing of annual form.

20 August – British Legion rep brought book in Hear my Cry to advertise the book.

20 August – Broken tree at Cemetery.

22 August – Spoke to RBS – Year End check never received – need to cancel cheque.

22 August – Anglian Water needed access to 8 Acres field due to blockage. As they couldn't get hold off me on the weekend they have broke the chain and put in own lock.

26 August – 2 Ashby Close – trees need cutting back

29 August – Edward Morton – Bay swing installed.

1 September – 96 Louth Road – Enquiry into the pruning of trees on Church Walk.

1 September – The 2 street lights have been installed on Silver Street – Picksley Crescent footpath.

3 September – Paul Speed to arrange details for Down Your Street – meeting 26 September 2014.

4 September – Clerks recruitment advert complete – payment by cheque at Grimsby Telegraph office.

5 September 2014 – met a photocopier hire company – Allison's from Louth.

9 September 2014 – Dutch resident – signing off annual form.

9 September – residents enquiring about the tree outside 12 Pinfold Lane