

HOLTON-LE-CLAY PARISH COUNCIL
Village Hall, Pinfold Lane, Holton-le-Clay, GRIMSBY, Lincolnshire DN36 5DL
Mrs B L Gash - Clerk to the Council
Telephone and Fax 01472 825467

E mail: HLC.PC@btconnect.com Website: <http://parishes.lincolnshire.gov.uk/holtonleclay>

THE WILL BE HELD A FULL COUNCIL MEETING ON
MONDAY 15TH APRIL 2013 AT 7.00 PM

MEMBERS OF THE PUBLIC ARE INVITED TO ATTEND

AGENDA

13/82. CHAIRMAN'S OPENING REMARKS.

13/83. APOLOGIES FOR ABSENCE AND REASONS GIVEN. Councillor Aldridge.

13/84. TO RECEIVE DECLARATIONS OF INTEREST - in accordance with the requirements of the Localism Act 2011 and to consider any applications for dispensations in relation to disclosable pecuniary or beneficial interests.

12/85. CO-OPT COUNCIL VACANCY – EVELYN WEST The Register of Members' interest and Declaration of Acceptance of Office of councillor were signed and witnessed by the Clerk to the Council.

13/86. NOTES OF THE LAST MEETING HELD ON MONDAY 18TH MARCH 2013 TO BE APPROVED AS MINUTES.

13/87 TO ADJOURN THE MEETING FOR THE PUBLIC FORUM (Maximum 30 minutes)

13/88. TO RECEIVE REPORT FROM LINCOLNSHIRE POLICE.

13/89. PLANNING MATTERS EAST LINDSEY DISTRICT COUNCIL

a. Planning Applications.

PLANNING APPLICATION NUMBER: N/085/00317/13

APPLICANT: Mr B Ilsley

PROPOSAL: Planning Permission – Erection of 7no. industrial units to use under Class B1: Business and Class B8: Storage and Distribution of the Town and Country Planning (Use Classes) Order Act 1987 as amended.

LOCATION: PHASE 3 PEACEFIELD BUSINESS PARK, LOUTH ROAD, HOLTON-LE-CLAY, LINCOLNSHIRE

DECISION BY HOLTON-LE-CLAY PARISH COUNCIL:

WITH AN AMENDMENT TO THE ABOVE APPLICATION. 1) Initial plans submitted without the embankment. Application invalidated and accurate plans requested. Amended plans now received showing embankment. 2) Proposed roof plan revised.

PLANNING APPLICATION NUMBER: N/085/00437/13

APPLICANT: Mr G Fulcher

PROPOSAL: Planning Permission – Single storey extension to existing dwelling to provide a dressing room, guest room, master bedroom with ensuite, draught lobby and rain lobby on the site of existing sheds which are to be removed.

LOCATION: HOLTON GRANGE COURT, STATION ROAD, HOLTON-LE-CLAY, GRIMSBY DN36 5HR

DECISION BY HOLTON-LE-CLAY PARISH COUNCIL:

PLANNING APPLICATION NUMBER: N/178/01969/12 (Hard copy application)

APPLICANT: ASC Renewables

PROPOSAL: Planning Permission – Erection of 8no. wind turbines.

LOCATION: LAND AT BISHOPTHORPE FARM, BISHOPTHORPE, TETNEY

DECISION BY HOLTON-LE-CLAY PARISH COUNCIL:

PLANNING APPLICATION NUMBER: N/085/00534/13

APPLICANT: Mr S Smith

PROPOSAL: Planning Permission – Extensions and alterations to existing dwelling to provide a ground floor lounge and en-larged kitchen and to include the raising of the roof height to provide a first floor bedroom and bathroom on the site of an existing porch which is to be removed and erection of a detached garage on the site of an existing garage which is to be removed.

LOCATION: 15 Holton Court, Holton-le-Clay, GRIMSBY, DN36 5EE

DECISION BY HOLTON-LE-CLAY PARISH COUNCIL:

b. Planning Permissions and Refusals (for noting).

PLANNING APPLICATION NUMBER: N/085/00134/13

APPLICANT: Mr & Mrs J Wharton

PROPOSAL: Planning Permission – Rear extension to existing bungalow to provide an enlarged kitchen/dining and living room.

LOCATION: 64 TETNEY LANE, HOLTON-LE-CLAY, GRIMSBY, DN36 5AT

DECISION BY EAST LINDSEY DISTRICT COUNCIL:

FULL PLANNING PERMISSION

c. Planning Correspondence.

13/90. LINCOLNSHIRE BEST KEPT VILLAGES AND SMALL TOWNS COMPETITION 2012.

13/91. TO APPROVE THE OUTSOURCE PAYROLL SERVICES WITH DUNCAN & TOPLIS IN LOUTH AT A COST OF £100 PER ANNUM PLUS VAT AS AGREED IN AGENDA ITEM 13/71d.

13/92. TO SUPPLY AND FIT A POD STYLE CRADLE SEAT AT A COST £173.00 PLUS VAT TO MATCH OTHER NEW CRADLE SEAT - REPLACE VANDALISED EXISTING CRADLE SEAT.

13/93. QUOTE FOR NEW TELEPHONE WITH MESSAGING FACILITIES FOR CLERKS OFFICE.

13/94. PROPOSE WRITE TO THE FOOTBALL REPRESENTATIVE TO REQUEST WHAT MAINTENANCE IS REQUIRED FOR THE TWO FOOTBALL PITCHES AT 8 ACRES PLAYING

FIELD FOR REMAINDER OF SEASON AND 2013/14.

13/95. TO APPROVE THE RENEWAL FOR NORTON INTERNET SECURITY AT A COST OF £44.99 AND REIMBURSE THE CLERK.

13/96. TO APPROVE THE QUOTE OF £50.00 TO DISPOSE OF THE FOILAGE AND IVY CLEARED FROM TREES ON PINFOLD LANE.

13/97. PROPOSED BY COUNCILLOR REYNOLDS, AS HLC (MERC) REPRESENTATIVE, TO PARK A FLATBED TRAILER APPROX 20' X 10' FROM AN OLD CARAVAN AT THE REAR OF THE PARISH OFFICES, TO TRANSPORT SUMMER FAIR EQUIPMENT AND OTHER ITEMS AS NEEDED.

13/98. CLERKS REPORT ON MATTERS OUTSTANDING (Circulated with Agenda).

13/99. FINANCIAL MATTERS.

- a. To consider accounts for payment.
- b. To receive a report from the RFO on the PC finances, Income and Expenditure.
- c. E-On letter advising gas prices are increasing – March 2013.
- d. RBS Year End Close Down confirmed as Friday 19th April 2013.
- e. Internal Audit confirmed as Friday 24th May 2013.

13/100. HIGHWAY/STREET LIGHTS/WASTE. 1) LCC Cyclic Maintenance programme and Future Highways Works April/June 2013. 2) Sought advice for a resident – to erect a small wall and request to purchase strip of land next to 1 Holton Mount.

13/101. CONTRACTS FOR APPROVAL AND UPDATE.

13/102. CLERKS CORRESPONDENCE. To note general correspondence (future events, publications and letters are available for viewing).

13/103. TO RECEIVE REPORTS ON OUTSIDE MEETINGS

13/104. TO RECEIVE REPORTS FROM COMMITTEES.

- a. Eight Acres Playing Field.
- b. Junior Playing Field.
- c. Cemetery/Burial Matters and Parish Gardens.
- d. Emergency Planning and Planning and Development.
- e. Personnel and Finance.
- f. Highways and Environment Wards – area of responsibility of highways, street lighting and roads – All members.
- g. Press/Media representative (including Holton News). Green waste collection consultation 2013/14 and County Elections.

13/105. REPORTS FROM REPRESENTATIVES AND OUTSIDE BODIES:

- a. To receive a report from the County Councillor.
- b. To receive a report from the two District Councillors.
- c. To receive reports from Council representatives on other outside bodies:
 - a). Neighbourhood Development Plan Steering Group.
 - b). Joint Management Committee.
 - c). HLC (MERC).
 - d). North Rural Neighbourhood Police Panel. Tuesday 9 April at Holton-le-Clay.
 - e). Northern Area Committee.
 - f). Children and Young People's Charter – Councillor Reynolds.
 - g). ELDC Parish Carers Champion – Clerk to the Council.
 - h). Safeguarding and Child Protection Officer. Councillor Reynolds and Councillor Greetham.

13/106. MATTERS ARISING.

13/107. DATE, TIME AND VENUE OF NEXT MEETINGS: Annual Parish meeting 13th May 2013 and Annual Council meeting 20th May 2013.

Abbreviations: Lincolnshire County Council (LCC), East Lindsey District Council (ELDC), RBS Software Solutions (Accounts computer software package), HLC Multi-Purpose Educational and Resource Centre (MERC), Society Local Council Clerks (SLCC), Lincolnshire Association of Local Councils (LALC), National Association of Local Councils (NALC), Responsible Financial Officer (RFO), Public Sector Mapping Agreement (PSMA).

13/98. CLERK REPORT ON MATTERS OUTSTANDING.

- a. Parish Council Newsletter – to review at future meeting.
- b. Louth Road/A16 junction review.
- c. Notice Boards of Parish Council and Burial Board and Parking Notice disclaimer and limitations.
- d. Pending until relocation - Direct Debit enquiries.
- e. Paths for Communities – P4C – Councillor Rowntree project Leader.
- f. New street signs – various.
- g. Street Lighting on Tetney Lane. To review once trees cut back – ELDC action.
- h. Lease to HLC (MERC).

13/102. CLERKS CORRESPONDENCE.

- a. ELDC News Release – Have your say in County Council elections on May 2nd.
- b. E mail correspondence with ELDC street Scene – support in erecting the 2 new litter bins. Also cannot take away the ivy waste on Tetney Lane.
- c. ELDC Green Waste Collection Consultation for 2014/15. Deadline 30th April 2013
- d. ELDC Proposal for commemoration of fallen members of the Armed Forces 19.Mar.
- e. NALC Policy briefing – Community Learning in Rural Areas.
- f. E mail of 9 April – Came & Company Parish Council Insurance brokers.
- g. Email of 13 March – Tennyson insurance.
- h. ELDC Register of Electors alterations Friday 22nd March ELDC letter dated 15th Feb 13. Electronic Consultation with Town/Parish Councils on planning applications. Training date set for Monday 11th March – Clerk attending.
- i. LALC AGM and Conference 2013 Tuesday 15 October 2013. Councillor Wright and Clerk to attend.
- j. Anglian Water meter reading is higher than the estimate. The men's toilets need to be investigated.
- k. E mail from PC Ian Clark of 2 April response on complaint about parked vehicle.
- l. Electronic Planning Applications replay from ELDC re: Request to receive hard copies of planning applications.
- m. Letter to Stagecoach in Lincolnshire and Mr Lee re: request for bus stop services on Louth Road/A16 near to Waltham House.
- n. E mail to Phil Wilson re: outstanding work on 8 Acres Playing Field. No response.
- o. Spoke to Stagecoach re: the Concession tickets with zero concession.
- p. Sent Email to PC Ian Clark re: Parking on grass verges with 2 enclosing 2 emails from complaints from residents.
- q. Louth Road Leasehold Lane. No further information.
- r. PSMA User Group update email of 20 March 2013. (Ordnance mapping).
- s. Letter from ELDC to book rooms for County Council election.

PUBLICATIONS LALC News

EVENTS

LALC AGM and Conference 2013 at Coningsby on Tuesday 15 October 2013. £5.00 each delegate.

PSMA Training on Monday 24th June 2013 at Cranwell. Clerk to attend.

13/99a. AUTHORISATION OF CHEQUE PAYMENTS – APRIL 2013

Payer/Payee	Details	Income	Expend
General Account	Out of Committee	<u>Total</u>	£
General Account			
Staff Salary	April Salary (Month 1)		£
HRMC	Tax £ and NI contributions Employee £ Employer £ (Month 1)		£tbc
Petty Cash - Float	April Float – Month 1		£50.00
C Wright	Cemetery Caretaking and Maintenance		£tbc
Veolia ES (UK) Ltd	Amenity Grass Cutting, 8 Acres and JPF		£tbc
Office Friends	Samsung Toner Cartridge		£tbc
Expenditure Total			£tbc
Income Total			
Expenditure due	Hedley's Solicitors fee – lease £550 approx Wilson Plant Services (WPS) – 8 Acres contract £1,320.00		
BURIAL BOARD			
Income	Wall of Remembrance plaque – Mrs McCulloch		£60.00

