

**HOLTON-LE-CLAY PARISH COUNCIL**  
**Village Hall, Pinfold Lane, Holton-le-Clay, GRIMSBY, Lincolnshire DN36 5DL**  
**Mrs B L Gash - Clerk to the Council**  
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**THE WILL BE HELD A FULL COUNCIL MEETING ON**  
**MONDAY 21<sup>ST</sup> OCTOBER 2013 AT 7.00 PM**

**MEMBERS OF THE PUBLIC ARE INVITED TO ATTEND**

**AGENDA**

13/245. CHAIRMAN'S OPENING REMARKS.

13/246. APOLOGIES FOR ABSENCE AND REASONS GIVEN. Councillor Willingham, Councillor Reynolds, District Councillor – Councillor Aldridge.

13/247. TO RECEIVE DECLARATIONS OF INTEREST - in accordance with the requirements of the Localism Act 2011 and to consider any applications for dispensations in relation to disclosable pecuniary or beneficial interests.

13/248 NOTES OF THE LAST MEETING HELD ON MONDAY 16<sup>TH</sup> SEPTEMBER 2013 TO BE APPROVED AS MINUTES.

13/249. TO ADJOURN THE MEETING FOR THE PUBLIC FORUM (Maximum 30 minutes)

13/250. TO RECEIVE A REPORT FROM THE LINCOLNSHIRE POLICE.

13/251. TO RECEIVE A REPORT FROM THE COUNTY COUNCILLOR.

13/252. PLANNING MATTERS EAST LINDSEY DISTRICT COUNCIL

a. Planning Applications.

PLANNING APPLICATION NUMBER: N/085/01645/13

APPLICANT: Mrs K Holden

PROPOSAL: Planning Permission – Erection of a detached summer house in the cartilage of existing dwelling (works commenced).

LOCATION: HOLLY HOUSE, 5 MAGNOLIA DRIVE, HOLTON-LE-CLAY, GRIMSBY DN36 5YR

PLANNING APPLICATION NUMBER: N/178/01969/12

APPLICANT: ASC Renewables

PROPOSAL: Planning Permission – Erection of 8no. wind turbines – Amendment

LOCATION: LAND AT BISHOPTHORPE FARM, BISHOPTHORPE, TETNEY

APPEAL BY WRITTEN REPRESENTATIONS

TOWN AND COUNTRY PLANNING ACT 1990 APPEAL UNDER SECTION 78

PLANNING APPEAL BY: MR & MRS H ROBINSON WITH LAND OFF, CHEAPSIDE, HOLTON-LE-CLAY FOR THE ERECTION OF 3NO. HOLIDAY CABINS.  
DOES THE PARISH COUNCIL WITH TO MAKE COMMENTS, OR MODIFY/WITHDRAW PREVIOUS REPRESENTATION.

b. Planning Permissions and Refusals (for noting).

PLANNING APPLICATION NUMBER: N/085/00606/13

APPLICANT: Mr D Moss

PROPOSAL: Planning Permission – Change of use of part of an existing garden area to provide a cattery and erection of a block of 12no. pens with an office/reception and store.

LOCATION: 55 CHURCH LANE, HOLTON-LE-CLAY, GRIMSBY, LINCOLNSHIRE DN36 5AQ

DECISION BY EAST LINDSEY DISTRICT COUNCIL

FULL PLANNING PERMISSION

PLANNING APPLICATION NUMBER: N/085/01626/13

APPLICANT: Mr D Coupland

PROPOSAL: Planning Permission – Extensions to existing dwelling to provide an en-larged ground floor kitchen and lounge and additional first floor living accommodation.

LOCATION: 46 TETNEY LANE, HOLTON-LE-CLAY, GRIMSBY, LINCOLNSHIRE DN36 5AT

DECISION BY EAST LINDSEY DISTRICT COUNCIL

FULL PLANNING PERMISSION

NOTICE OF DECISION

PLANNING APPLICATION NUMBER: N/085/00795/13

APPLICANT: Mr & Mrs Hewson

PROPOSAL: Outline application for the development of land including the provision of a footpath, cycleway and landscaping with East Lindsey District as part of a cross-authority Hybrid application.

LOCATION: DEVELOPMENT AT HUMBERSTON AVENUE, CLAY LANE, HOLTON-LE-CLAY

c. Planning Correspondence.

1. Letter sent to complain about the ELDC Planning website.
2. ELDC letter 13 September 2013 N/085/02435/12 – withdrawn on 1 August 2013.
3. Guidance on Planning Application Fees - 10 forms received from ELDC.

13/253. DONATION TOWARDS TWO WREATHS UNDER SECTION 137 OF THE 1972 LGA.

13/254. TO APPOINT A REPRESENTATIVE FROM THE PARISH COUNCIL TO LAY TWO WREATHS ON BEHALF OF THE PARISHIONERS OF HOLTON LE CLAY.

13/255. TO APPROVE THE QUOTATION AND VERTIDRAIN PROCEDURE AT £390.

13/256. TO DISCUSS WHETHER TO JOIN THE 'ONE VOICE' WINDFARM COMMUNITY AND PARISH/TOWN COUNCIL GROUP.

13/257. TO RESITE AND ERECT POLES AT VARIOUS POINTS AROUND THE VILLAGE – TO APPROVE THE WORK AND QUOTES.

13/258. CEMETERY LEGAL COMPLIANCE COURSE, BARTON-U-HUMBER 7<sup>TH</sup> NOVEMBER 2013 – APPROVAL FOR CLERK TO ATTEND & COUNCILLOR REPRESENTATIVE AT £125+ VAT EACH.

13/259. GRASS CUTTING AGREEMENT DUE FOR REVIEW FOLLOWING RECOMMENDATION IN ORDER THAT A MOTION CAN PUT FORWARD TO SEEK INFORMATION AND TENDER.

13/260. MAINTENANCE OPERATIVE – REQUEST FOR PETROL BLOWER AT A COST OF £250 TO COVER AREAS NOT ACCESSIBLE BY RAKE ETC.

13/261. INSURANCE APPLICATION ACCESS £100 – TO APPROVE THE QUOTE TO REPAIR THE SAFETY SURFACE IN THE JUNIOR PLAYING FIELD.

13/262. EMAIL REQUEST BY A HOSPICE REPRESENTATIVE FOR ANY POTENTIAL FUNDRAISING TO BE ABLE TO SUPPORT THE ST.ANDREW'S HOSPICE IN GRIMSBY.

13/263. ELDC LETTER OF 4<sup>TH</sup> OCTOBER 2013 – SCRUTINY REVIEW OF RECENT CAR PARKING POLICY CHANGES – PANEL MEETING ON 31<sup>ST</sup> OCT 13 AND ANY COMMENTS BY 1<sup>ST</sup> NOV 13.

13/264. IFCA LETTER OF 7 OCTOBER 2013 – NOTIFICATION OF FORMAL CONSULTATION ON PROTECTED AREAS BYELAW IN ORDER TO FURTHER THE CONSERVATION OBJECTIVES OF EUORPEAN MARINE SITES – SUBMISSIONS ON THE PROPOSAL IS MON 11 NOVEMBER 2013.

13/265. CLERKS REPORT ON MATTERS OUTSTANDING. A separate list is held by the Clerk.

13/266. FINANCIAL MATTERS.

- a. To consider accounts for payment.
- b. To receive a report from the RFO on the PC finances, Income and Expenditure.
- c. Duncan & Toplis letters with details of PAYE liabilities for September salary.
- d. LD Lawnmowers – Discount card – 15% off all Oregon products.
- e. RBS (rialtas) Fees and Charges for 2014-15 letter dated 4<sup>th</sup> September 2013.
- f. BMH Estate Agents – Valuers letter dated 1<sup>st</sup> October 2013 – Village Hall.

13/267.HIGHWAY/STREET LIGHTS/WASTE. Site meeting with Mr Sleaford of Highways to inspect village after the weed spray contract Wednesday 16<sup>th</sup> October 2013.

13/268. CONTRACTS FOR APPROVAL AND UPDATE. None.

13/269. CLERKS CORRESPONDENCE. (circulated with Agenda).

13/270.TO RECEIVE REPORTS ON OUTSIDE MEETINGS. Children's Centre meeting.

13/271. TO RECEIVE REPORTS FROM COMMITTEES.

- a. Eight Acres Playing Field. Memorial tree - late Rod Mole will be planted at the 8 Acres Playing Field in October.
- b. Junior Playing Field. Committee met on Wednesday 18<sup>th</sup> September 2013 at 9.30 am to discuss the wildlife area. ROSPA Report at November meeting.
- c. Cemetery/Burial Matters and Parish Gardens. Tree Work completed.
- d. Emergency Planning and Planning and Development. Meeting required.
- e. Personnel and Finance.
- f. Highways and Environment Wards – area of responsibility of highways, street lighting and roads – All members. Bus Shelter installed Tuesday 16<sup>th</sup> October 2013.
- g. Press/Media representative (including Holton News). Dog Fouling 8 Acres Playing Field. EDLC final green waste collection 11<sup>th</sup> and 18<sup>th</sup> November 2013 and New services.

13/272. REPORTS FROM REPRESENTATIVES AND OUTSIDE BODIES:

- a. To receive a report from the two District Councillors.
- b. To receive reports from Council representatives on other outside bodies:
  - a). Neighbourhood Development Plan Steering Group.
  - b). Joint Management Committee.
  - c). Northern Area Committee
  - d). North Rural Neighbourhood Police Panel. Tuesday 22 October 2013 tbc
  - e). School Governor.
  - f). New Village Hall – Update report for Phase 2B of project.
  - g). HLC MERC. A portacabin in situ.
  - h). Police Restorative Justice System representative – Councillor Reynolds.
  - i). Children and Young People’s Charter – Councillor Reynolds.
  - j). Safeguarding and Child Protection Officers.
  - k). ELDC Parish Carers Champion – Clerk to the Council.

13/273. MATTERS ARISING.

13/274. DATE, TIME AND VENUE OF NEXT MEETINGS: 18<sup>th</sup> November 2013 and 9<sup>th</sup> December 2013.

13/275. TO RESOLVE ON WHETHER THE COUNCIL WILL MOVE INTO CLOSED SESSION.

- A. TO DISCUSS THE 40 SOLAR PANELS ON THE NEW VILLAGE HALL BUILDING.
- B. HLC MERC GRANTS TOWARDS THE PARISH COUNCIL BUILDING RENOVATION.
- C. CHANCE TO SHARE – FOR LIMITED DISCUSSION/CHAIRMAN’S REMARKS.

Abbreviations: Lincolnshire County Council (LCC), East Lindsey District Council (ELDC), RBS Software Solutions (Accounts computer software package), HLC Multi-Purpose Educational and

Resource Centre (MERC), Society Local Council Clerks (SLCC), Lincolnshire Association of Local Councils (LALC), National Association of Local Councils (NALC), Responsible Financial Officer (RFO)

#### 13/269. CLERKS CORRESPONDENCE.

- a. Lincolnshire Best Kept village winner and runner up results and marking sheets for Round 1 and 2.
- b. Email from ELDC Dog Warden complaint of dog fouling in 8 Acres Playing Field and notification of only one ELDC dog warden.
- c. DCLG – Openness and transparency on personal interests. A Guide for councillors Sep 13
- d. Minutes for Northern Area Panel Meeting – 9 July 2013.
- e. Wind Farms Public meeting – 10<sup>th</sup> September 2013 – Ludborough
- f. Evergreen Corporation Ltd – details of an construction and engineering company.
- g. E mail from DCLG on ‘You’ve got the power’ a step to step summary on recent legislation dated 9 October 2013.
- h. DCLG letter on ‘Our Place’ .
- i. LCC Libraries Consultation update dated 11 October 2013 and 20 September 2013.
- j. Register of Electors – notice of Alteration – October 2013.

#### PUBLICATIONS

Local Councils Explained – A NALC publication

Ordnance Survey and Public Sector Mapping Agreement – Introductory brochure entitle ‘Access local mapping data to improve services you provide to your local community.

Furniture@work publication August 2013 and October 2013 issue

Holton-le-Clay Children’s Centre Monthly Event Calendar – October 2013

ELDC Communications October Newsletter

The Clerk Magazine and Clerks and Councils Direct – September 2013

LALC covering letter and Association’s Annual Report for 2012/2013

Lincolnshire Carers & Young Carers Partnership Newsletter October/November 2013

UK point of Sale brochure

#### EVENTS

Louth Rural Police Neighbourhood Panel meeting – Tuesday 22 October 2013.