

HOLTON-LE-CLAY PARISH COUNCIL
Village Hall, Pinfold Lane, Holton-le-Clay, GRIMSBY, Lincolnshire DN36 5DL
Mrs B L Gash - Clerk to the Council
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THE WILL BE HELD A FULL COUNCIL MEETING ON
MONDAY 17TH JUNE 2013 AT 7.00 PM

MEMBERS OF THE PUBLIC ARE INVITED TO ATTEND

AGENDA

13/149. CHAIRMAN'S OPENING REMARKS.

13/150. APOLOGIES FOR ABSENCE AND REASONS GIVEN.

13/151. TO RECEIVE DECLARATIONS OF INTEREST - in accordance with the requirements of the Localism Act 2011 and to consider any applications for dispensations in relation to disclosable pecuniary or beneficial interests.

13/152. NOTES OF THE LAST MEETING HELD ON MONDAY 20TH MAY 2013 TO BE APPROVED AS MINUTES.

13/153. MATTERS ARISING FROM THE MINUTES.

13/154. TO ADJOURN THE MEETING FOR THE PUBLIC FORUM (Maximum 30 minutes)

13/155. TO RECEIVE REPORT FROM LINCOLNSHIRE POLICE.

13/156. TO RECEIVE A REPORT FROM THE COUNTY COUNCILLOR.

13/157. PLANNING MATTERS EAST LINDSEY DISTRICT COUNCIL

a. Planning Applications.

PLANNING APPLICATION NUMBER: N/085/00957/13

APPLICANT: Mr & Mrs H Robinson

PROPOSAL: Planning Permission - Erection of 3no. holiday cabins.

LOCATION: LAND OFF CHEAPSIDE, HOLTON-LE-CLAY

DECISION BY HOLTON-LE-CLAY PARISH COUNCIL:

PLANNING APPLICATION NUMBER: N/085/01019/13

APPLICANT: Mr G Fulcher

PROPOSAL: Application to remove condition no. 2 which states "the office use hereby permitted shall continue for only as long as the associated dwelling is occupied by a person employed in that business" and condition no.3 which states "The office use hereby permitted shall be for Hendry Electricians only and of no other purpose. Planning Permission in 1994.

LOCATION: HOLTON GRANGE COURT, STATION ROAD, HOLTON-LE-CLAY

b. Planning Permissions and Refusals (for noting).

PLANNING APPLICATION NO: N/085/00587/13

APPLICANT: Persimmon Homes Yorkshire

PROPOSAL: Planning Permission – Erection of 5no. dwellings on the site of 3no. dwellings previously approved as plots 7, 8 & 9 as an amendment to that previously approved under planning application reference number: N/085/03227/07.

DECISION BY EAST LINDSEY DISTRICT COUNCIL

FULL PLANNING PERMISSION

c. Planning Correspondence. None.

13/158. INTERNAL AUDIT REPORT AND SIGNING OF FORMS FOR SUBMISSION TO EXTERNAL AUDIT. TO ADOPT THE ANNUAL REPORT (SUBJECT TO EXTERNAL AUDIT). Members were given a copy of the year end accounts and reports.

12/159. TO APPROVE THE ANNUAL GOVERNANCE STATEMENT. This is included as Section 2 of the 'Local Councils in England' Annual return for the year ended 31 March 2013

13/160. PROPOSED BY COUNCILLOR BLACKLOCK TO HIRE THE SKIP FROM BRIAN PLANT, WHERE THERE IS AN EXISTING ACCOUNT, IN THE SUM OF £160 INCLUSIVE OF VAT.

13/161. PROPOSED BY COUNCILLOR BLACKLOCK THAT THE PARISH COUNCIL INSTRUCT BYATT AND BOARD TO CARRY OUT THE WORK AT THE 8 ACRES GATE AND POST WITH A CEILING LIMIT OF £50.00 SET ASIDE SAME.

13/162. PROPOSED BY COUNCILLOR WRIGHT THAT THE LOAN REPAYMENT RESERVE IS SET AT A SPECIFIC SUM OF £18,400.00, BEING EQUAL TO TWO YEARS REPAYMENTS.

13/163. PROPOSED BY COUNCILLOR REYNOLDS THAT THE PARISH COUNCIL PURCHASE 8 PLAQUES TO BE PLACED ON THE PLANTERS MADE BY HLC MERC AT A COST OF £50.00.

13/164. PROPOSED BY COUNCILLOR REYNOLDS TO DONATE £500 TO HLC MERC TOWARDS SUMMER FAIR.

13/165. ELECTORAL REVIEW OF EAST LINDSEY: DRAFT RECOMMENDATIONS FOR COMMENTS BY THE PARISH COUNCIL.

13/166. PAT TEST. APPROVAL TO APPOINT G HUNTER WHO HAS CARRIED THIS OUT IN THE LAST 3 YEARS.

13/167. HOME START – SUPPORT AND FRIENDSHIP FOR FAMILIES – TO CONSIDER A SMALL GRANT OF DONATION TOWARDS THE WORK FOR TRAINING AND EXPENSES OF VOLUNTEERS.

13/168. APPROVAL TO CLAIM MMA TO ATTEND 2 MEETINGS – ONE AT PINCHBECK SSLC, LINCOLNSHIRE BRANCH ON FRIDAY 21ST JUNE AND PSMA (MAPPING) TRAINING AT CRANWELL ON MONDAY 24TH JUNE 2013.

13/169. CLERKS REPORT ON MATTERS OUTSTANDING (Circulated with Agenda).

13/170. FINANCIAL MATTERS.

- a. To consider accounts for payment.
- b. To receive a report from the RFO on the PC finances, Income and Expenditure.
- c. Duncan & Toplis letter of 5 June 2013 with details of PAYE liabilities to 5 June 13.
- d. British Gas confirmation letter of 23 May 2013 for new fixed energy contract.
- e. Lease scheduled to be signed on Tuesday 11th June 2013.
- f. Aon Local Council Insurance quotation dated 16 May 2013 received 23 May 2013.

13/171. HIGHWAY/STREET LIGHTS/WASTE.

13/172. CONTRACTS FOR APPROVAL AND UPDATE. None.

13/173. CLERKS CORRESPONDENCE. (circulated with Agenda).

13/174. TO RECEIVE REPORTS ON OUTSIDE MEETINGS.

13/175. TO RECEIVE REPORTS FROM COMMITTEES.

- a. Eight Acres Playing Field.
- b. Junior Playing Field.
- c. Cemetery/Burial Matters and Parish Gardens.
- d. Emergency Planning and Planning and Development.
- e. Personnel and Finance.
- f. Highways and Environment Wards – area of responsibility of highways, street lighting and roads – All members.
- g. Press/Media representative (including Holton News).

13/176 REPORTS FROM REPRESENTATIVES AND OUTSIDE BODIES:

- b. To receive a report from the two District Councillors.
- c. To receive reports from Council representatives on other outside bodies:
 - a). Neighbourhood Development Plan Steering Group.
 - b). Joint Management Committee.
 - c). Northern Area Committee
 - d). North Rural Neighbourhood Police Panel.
 - e). School Governor.
 - f). HLC MERC.
 - g). Children and Young People's Charter – Councillor Reynolds.
 - h). Safeguarding and Child Protection Officers.
 - i). ELDC Parish Carers Champion – Clerk to the Council.

13/177. ANY OTHER BUSINESS (MAXIMUM 15 MINUTES).

13/178. DATE, TIME AND VENUE OF NEXT MEETINGS: 15th July 2013 and 16th September 2013

Abbreviations: Lincolnshire County Council (LCC), East Lindsey District Council (ELDC), RBS Software Solutions (Accounts computer software package), HLC Multi-Purpose Educational and Resource Centre (MERC), Society Local Council Clerks (SLCC), Lincolnshire Association of Local Councils (LALC), National Association of Local Councils (NALC), Responsible Financial Officer (RFO)

13/169. CLERK REPORT ON MATTERS OUTSTANDING.

- a. New Bus shelters.
- b. Louth Road/A16 junction update.
- c. Children's Centre cutting back hedgerow.
- d. Parish Council Notice Board and Car Parking Notice.
- d. Direct Debit.
- f. New street signs – various.

13/173. CLERKS CORRESPONDENCE.

- a. Letter dated 5 June from a resident re: cutting back a hedge on Church Walk walkway.
- b. Letter with memorial maintenance newspaper clipping from the PCC dated 4 June 13.
- c. Email from Councillor Bridges (County Councillor) confirming contact details.
- d. Letter to new County Councillor from the Chairman dated 23rd May 2013.
- e. Email from Chairman to School Secretary re: nomination of School Governor.
- f. Register of Electors – May and June alterations dated 15 May 2013.
- g. Email from NELincs re: Request for Bus Stop on Louth Road/A16 dated 5 June 13.
- h. LCC News Release – New Library Service for Irby in Village Hall.
- i. Northern Area minutes and Agenda for meeting 12th June 2013.

PUBLICATIONS

Travel and Transport Briefing – SPRING 2013 Issue 29.
Celebrating 50 years of the Best Kept Villages and Small Towns Competition.
Furniture@work brochure – June 2013 issue
Parish and Community News – newsletter from HAGS SMP Ltd
ELDC distribution – England vs Pakistan Women's Cricket poster Louth – 1st July 2013
First Contact information sheet
Lincolnshire Carers & Young Carers partnership newsletter – June/July 2013.

EVENTS

LALC AGM and Conference 2013 at Coningsby on Tuesday 15 October 2013. £5.00 each delegate.
SLCC – Lincolnshire Branch meeting at Pinchbeck Friday 21st June 2013. Clerk attending.
PSMA Training on Monday 24th June 2013 at Cranwell. Clerk to attend.
HLC Cricket HLC Club Poster for Music event on Saturday 27th July 2013.
Club poster and information on Bath Race – Monday 26th August 2013