

**HOLTON-LE-CLAY PARISH COUNCIL**

**Village Hall, Pinfold Lane, Holton-le-Clay, GRIMSBY, Lincolnshire DN36 5DL**

**Mrs B L Gash - Clerk to the Council - Telephone and Fax 01472 825467**

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**THERE WILL BE HELD A FULL COUNCIL MEETING ON  
MONDAY 18<sup>TH</sup> NOVEMBER 2013 AT 7.00 PM**

**MEMBERS OF THE PUBLIC ARE INVITED TO ATTEND**

**AGENDA**

13/281. CHAIRMAN'S OPENING REMARKS.

13/282. APOLOGIES FOR ABSENCE AND REASONS GIVEN.

13/283. TO RECEIVE DECLARATIONS OF INTEREST - in accordance with the requirements of the Localism Act 2011 and to consider any applications for dispensations in relation to disclosable pecuniary or beneficial interests.

13/284 NOTES OF THE LAST MEETING HELD ON MONDAY 21<sup>ST</sup> OCTOBER 2013 TO BE APPROVED AS MINUTES.

13/285. TO ADJOURN THE MEETING FOR THE PUBLIC FORUM (Maximum 30 minutes)

13/286. TO RECEIVE A REPORT FROM THE LINCOLNSHIRE POLICE.

13/287. TO RECEIVE A REPORT FROM THE COUNTY COUNCILLOR.

13/288. PLANNING MATTERS EAST LINDSEY DISTRICT COUNCIL

a. Planning Applications.

PLANNING APPLICATION NUMBER: N/085/01487/13

APPLICANT: Mr S & M Hewson

PROPOSAL: Outline erection of a bungalow and garage, existing garage on site to be demolished.

LOCATION: LAND ADJACENT 33 TETNEY LANE, HOLTON-LE-CLAY, GRIMSBY DN36 5AS

b. Planning Permissions and Refusals (for noting). None held.

c. Planning Correspondence. None held.

12/289. DONATION TOWARDS HOLTON NEWS AND CHRISTMAS LIGHTING OF £75.00 AS A 137 PAYMENT.

13/290. TO APPROVE THE QUOTATION AND VERTIDRAIN PROCEDURE FROM £390 TO 585.

13/291. TO APPROVE THE RENAMING OF THE NEW VILLAGE HALL TO "THE HORNETS' NEST".

13/292. TO APPROVE A POLICY FOR DELEGATED POWERS OF THE PROPER OFFICER FOR PLANNING APPLICATIONS.

13/293. TO APPROVE TO CHANGE OF GAS SUPPLY FROM E-ON TO BRITISH GAS.

13/294. TO APPROVE TO USE DIRECT DEBIT SYSTEM FOR UTILITY BILLS, BT TELEPHONE AND BROADBAND AND DATA PROTECTION REGISTRATION RENEWALS.

13/295. TO PURCHASE A RED FIDO 25 DOG BIN FOR FOOTPATH NO. 8 AT THE CRICKET CLUB LANE AT A COST OF £95.74 + VAT £19.15 TOTAL £114.89

13/296. TO APPROVE SKIP HIRE FOR THE CONIFER CUTTINGS AT REAR OF VILLAGE HALL.

13/297. CLERKS REPORT ON MATTERS OUTSTANDING. A separate list is held by the Clerk.

13/298. FINANCIAL MATTERS.

- a. To consider accounts for payment.
- b. To receive a report from the RFO on the PC finances, Income and Expenditure.
- c. Duncan & Toplis letters with details of PAYE liabilities for October salary.
- d. Hedley's letter of 8 November 2013 – lease to HLC MERC finalised.
- e. Awaiting confirmation of JPF insurance Claim for repair of safety surface.
- f. ELDC letter of 28 October 2013 – Council Tax Support Grant 2014/15.
- g. LCC E mail with details of funding of £4,000 for the 2 bus shelters.
- h. Duncan & Toplis letter dated 18 Oct 13 re: staging date of pension of 1 Jan 2017.
- i. PWLB email of 24 Oct detailing to start sending notices by email.

13/299. HIGHWAY/STREET LIGHTS/WASTE.

13/300. CONTRACTS FOR APPROVAL AND UPDATE. ROSPA 2013 – 21 Aug 13 report to discuss. Grass Cutting tenders due 13 December 2013.

13/301. CLERKS CORRESPONDENCE. (circulated with Agenda).

13/302. TO RECEIVE REPORTS ON OUTSIDE MEETINGS.

13/303. TO RECEIVE REPORTS FROM COMMITTEES.

- a. Eight Acres Playing Field.
- b. Junior Playing Field. Official Order to Newby Leisure 2013-09.
- c. Cemetery/Burial Matters and Parish Gardens.

Parish Gardens letter and tenancy agreement sent out 13 November 2013.

- d. Emergency Planning and Planning and Development. Meeting required.
- e. Personnel and Finance. December pre-precept meeting to be arranged.
- f. Highways and Environment Wards – area of responsibility of highways, street lighting and roads – All members.
- g. Press/Media representative (including Holton News).

13/304. REPORTS FROM REPRESENTATIVES AND OUTSIDE BODIES:

- a. To receive a report from the two District Councillors.
  
- b. To receive reports from Council representatives on other outside bodies:  
LALC AGM held on 15 October 2013
  - a). Neighbourhood Development Plan Steering Group.
  - b). Joint Management Committee.
  - c). Northern Area Committee
  - d). North Rural Neighbourhood Police Panel. January 2014 in Louth.
  - e). School Governor.
  - f). New Village Hall.
  - g). HLC MERC. AGM Tuesday 26<sup>th</sup> November 2013.
  - h). Police Restorative Justice System representative – Councillor Reynolds.
  - i). Children and Young People's Charter – Councillor Reynolds.
  - j). Safeguarding and Child Protection Officers.
  - k). ELDC Parish Carers Champion – Clerk to the Council.

13/305. MATTERS ARISING.

13/306. DATE, TIME AND VENUE OF NEXT MEETINGS: 9<sup>th</sup> December 2013 and 20<sup>th</sup> January 2014. Precept meeting 13<sup>th</sup> January 2014.

13/307. TO RESOLVE ON WHETHER THE COUNCIL WILL MOVE INTO CLOSED SESSION.

- A. Leasehold Land on Louth Road – Deed of Rectification.
  
- B. Burial Board – to discuss delegate authority, update from Cemetery training and unauthorised memorabilia.

Abbreviations: Lincolnshire County Council (LCC), East Lindsey District Council (ELDC), RBS Software Solutions (Accounts computer software package), HLC Multi-Purpose Educational and Resource Centre (MERC), Society Local Council Clerks (SLCC), Lincolnshire Association of Local Councils (LALC), National Association of Local Councils (NALC), Responsible Financial Officer (RFO)

#### 13/301. CLERKS CORRESPONDENCE.

- a. ELDC letter Electronic Planning viewing dated 16<sup>th</sup> October 2013.
- b. ELDC letter dated 23<sup>rd</sup> October 2013 Planning and Building Control.
- c. ELDC – Register of Electors – Notice of Alteration November 2013
- d. Complaint of blocked dyke at Cricket Club and correspondence with the Chairman dated 28 Oct.
- e. Children's Centre correspondence.
- f. War Memorials Trust dated October 2013 and information leaflet.

#### PUBLICATIONS

#### EVENTS

Police Louth Rural Newsletter dated October 2013  
Burdens Group Groundcare Winter Service Promotion 2013/2014  
Clerks & Councils Direct November 2013  
The Clerk November 2013  
Furniture@Work – November 2013 issue