

HOLTON-LE-CLAY PARISH COUNCIL
Village Hall, Pinfold Lane, Holton-le-Clay, GRIMSBY, Lincolnshire DN36 5DL
Mrs B L Gash - Clerk to the Council
Telephone and Fax 01472 825467

E mail: HLC.PC@btconnect.com Website: <http://parishes.lincolnshire.gov.uk/holtonleclay>

THE WILL BE HELD A FULL COUNCIL MEETING ON
MONDAY 18TH MARCH 2013 AT 7.00 PM

MEMBERS OF THE PUBLIC ARE INVITED TO ATTEND

AGENDA

13/57. CHAIRMAN'S OPENING REMARKS.

13/58. APOLOGIES FOR ABSENCE AND REASONS GIVEN.

13/59. TO RECEIVE DECLARATIONS OF INTEREST - in accordance with the requirements of the Localism Act 2011 and to consider any applications for dispensations in relation to disclosable pecuniary or beneficial interests.

12/60. CO-OPT COUNCIL VACANCY – SAMANTHA STOREY The Register of Members' interest and Declaration of Acceptance of Office of councillor were signed and witnessed by the Clerk to the Council.

13/61. NOTES OF THE LAST MEETING HELD ON MONDAY 18TH MARCH 2013 TO BE APPROVED AS MINUTES.

13/62. TO ADJOURN THE MEETING FOR THE PUBLIC FORUM (Maximum 30 minutes)

13/63. TO RECEIVE REPORT FROM LINCOLNSHIRE POLICE.

13/64. PLANNING MATTERS EAST LINDSEY DISTRICT COUNCIL

a. Planning Applications.

PLANNING APPLICATION NUMBER: N/085/00277/13

APPLICANT: Limagrain UK Ltd

PROPOSAL: Planning Permission – Proposed lean-to extension to the side of existing shed to provide an extension to the bulk seed intake elevators and silos shed.

LOCATION: LIMAGRAIN UK LTD, NICKERSON WAY, HOLTON-LE-CLAY, DN36 5EE

DECISION BY HOLTON-LE-CLAY PARISH COUNCIL:

PLANNING APPLICATION NUMBER: N/085/00407/13

APPLICANT: Mrs R Rose

PROPOSAL: Planning Permission – Rear single storey extension to existing dwelling.

LOCATION: 44 PINFOLD LANE, HOLTON-LE-CLAY, GRIMSBY, DN36 5DN

DECISION BY HOLTON-LE-CLAY PARISH COUNCIL:

b. Planning Permissions and Refusals (for noting).

PLANNING APPLICATION NUMBER: N/085/00049/13

APPLICANT: New Linx Housing Trust

PROPOSAL: Application for approval to vary condition No 3 which states "The scheme of landscaping and tree' – to allow the fell land removal of a lime tree adjacent to Plot No. 8 (No 52A Church Lane).

LOCATION: 52 CHURCH LANE, HOLTON-LE-CLAY, GRIMSBY, DN36 5AW

DECISION BY EAST LINDSEY DISTRICT COUNCIL:

APPROVAL TO REMOVE OR VARY A CONDITION

c. Planning Correspondence.

13/65. QUOTE FOR NEW TELEPHONE WITH MESSAGING FACILITIES FOR CLERKS OFFICE.

13/66. TO APPROVE THE QUOTE FOR £1,426 INCL VAT (STIHL MACHINERY £1164.00 AND PPE £262.00). AN INCREASE OF £50.80 FROM THE APPROVED COST OF £1375.20 (INCL VAT) FROM THE AGENDA ITEM 12/383 OF 10 DECEMBER 2012.

13/67. TO APPROVE THE QUOTES FOR THE TWO NEW BUS SHELTERS.

13/68. LALC ANNUAL SUBSCRIPTION 2013/14. TO CONSIDER MEMBERSHIP RENEWAL OF THE LINCOLNSHIRE ASSOCIATION OF LOCAL COUNCILS FOR 2013/14 AT A COST OF £568.00 + VAT INCLUDING LOCAL COUNCIL REVIEW £15.50 = TOTAL £697.10.

12/69. ANNUAL PARISH MEETING – MONDAY 20TH MAY 2012. TO DISCUSS THE FORMAT AND WHETHER TO INVITE ANY GUEST SPEAKERS.

12.70. TO DISCUSS THE NEW ARRANGEMENTS AS A CONSULTEE THAT NO HARD COPY APPLICATIONS FROM ELDC PLANNING APPLICATIONS FROM 1ST APRIL 2013.

13/71. CLERKS REPORT ON MATTERS OUTSTANDING (Circulated with Agenda).

13/72. FINANCIAL MATTERS.

- a. To consider accounts for payment.
- b. To receive a report from the RFO on the PC finances, Income and Expenditure.
- c. PWLB Loan Payment due 2 April 2013 invoice received.
- d. Email form LALC notification of increase in Section 137(4) (a) for 2013/14 to £6.98.
- e. Email dated 27 Feb media report ELDC 2013/14 budget approved.
- f. Autela Payroll Services and Community Lincs payroll quotes.
- g. ELDC Non Domestic rates Demand Notice for 2013/14 Rateable Value £2850 for Council Section Village Hall. Liability Period 01.04.13 to 01.04.14 Gross Charge (NCA) £1316.70. Small Business Rate Relief - £1316.70 Total for period £0.

13/73.HIGHWAY/STREET LIGHTS/WASTE. Site visit with Highways 13 Mar re: Trees Tetney Lane

13/74. CONTRACTS FOR APPROVAL AND UPDATE.

13/75. CLERKS CORRESPONDENCE. To note general correspondence (future events, publications and letters are available for viewing).

13/76. TO RECEIVE REPORTS ON OUTSIDE MEETINGS

13/77. TO RECEIVE REPORTS FROM COMMITTEES.

- a. Eight Acres Playing Field.
- b. Junior Playing Field.
- c. Cemetery/Burial Matters and Parish Gardens.
- d. Emergency Planning and Planning and Development.
- e. Personnel and Finance.
- f. Highways and Environment Wards – area of responsibility of highways, street lighting and roads – All members.
- g. Press/Media representative (including Holton News).

13/78. REPORTS FROM REPRESENTATIVES AND OUTSIDE BODIES:

- a. To receive a report from the County Councillor.
- b. To receive a report from the two District Councillors.
- c. To receive reports from Council representatives on other outside bodies:
 - a). Neighbourhood Development Plan Steering Group.
 - b). Joint Management Committee.
 - c). HLC (MERC).
 - d). North Rural Neighbourhood Police Panel. Tuesday 16 April at Holton-le-Clay.
 - e). Northern Area Committee.
 - f). Children and Young People's Charter – Councillor Reynolds.
 - g). ELDC Parish Carers Champion – Clerk to the Council.
 - h). Safeguarding and Child Protection Officer. Councillor Reynolds and Councillor Greetham.

13/79. MATTERS ARISING.

13/80. DATE, TIME AND VENUE OF NEXT MEETINGS: 15th April 2013. Annual Parish meeting. 13th May 2013 and Annual Council meeting 20th May 2013.

Abbreviations: Lincolnshire County Council (LCC), East Lindsey District Council (ELDC), RBS Software Solutions (Accounts computer software package), HLC Multi-Purpose Educational and Resource Centre (MERC), Society Local Council Clerks (SLCC), Lincolnshire Association of Local Councils (LALC), National Association of Local Councils (NALC), Responsible Financial Officer (RFO)

13/71. CLERK REPORT ON MATTERS OUTSTANDING.

- a. Parish Council Newsletter – to review at future meeting.
- b. Louth Road/A16 junction review.
- c. Notice Boards of Parish Council and Burial Board and Parking Notice disclaimer and limitations.
- d. Pending until relocation - Direct Debit enquiries. (The payroll and utility bills).
- e. Paths for Communities – P4C – Councillor Rowntree project Leader.
- f. New street signs – various.
- g. Street Lighting on Tetney Lane. To review once trees cut back – ELDC action.
- h. Lease to HLC (MERC).

13/75. CLERKS CORRESPONDENCE.

- a. ELDC letter dated 15th Feb 13. Electronic Consultation with Town/Parish Councils on planning applications. Training date set for Monday 11th March – Clerk attending.
- b. ELDC letter dated 15 Feb 13. Clarification of the call-in procedure for an application to be heard at Planning Committee.
- c. ELDC letter dated 28 Feb 13 – Improving communication with Town and Parish Councils.
- d. ELDC letter dated 1st Mar 13 – Invitation to SO Festival Briefing Session – Wed 20th Mar 13.
- e. Letter from Mrs J Hewson dated 16 Feb 13 requesting the public is informed more on the finances of the Council.
- f. Official Order for the Grass Cutting Contract signed by Veolia (UK) Ltd received.
- g. Email to New Lynx Housing Trust to report graffiti on footpath at St Peters Close.
- h. Letters dated 5 Mar to Practice Manager and residents at 41 and 43 Louth Road re: erecting new bus shelters in front of properties.
- i. E mail to Highways re: ownership of the grass area where bus shelters to be installed.
- j. Northern area Committee minutes and Agenda for 6th March 2013.
- k. Acknowledgment email of Mrs Evelyn West – Council vacancy to talk prior to Full Council meeting.
- l. E mail from ELDC re: site visit of trees on Tetney Lane of 7 March 2013.
- m. Letter to owner/occupiers of 13, 19 and 49 Tetney Lane re: Trees need cutting back.
- n. E mail to Chairman of Cricket Club invite to Parish Council meeting re: Festival.
- o. Letter to Grimsby Signs re: purchase and installation of Warning anti-vandal paint.

Publications (Can be booked out of main office).

Louth Rural Neighbourhood Policing Team Area update – February 2013

Furniture@work March 2013 issue

Timber Planters from Wavecrest Buildings – leaflet

Local Council Review – Spring 2013 edition

Events

13/72a. AUTHORISATION OF CHEQUE PAYMENTS – MARCH 2013

Payer/Payee	Details	Income	Expend
General Account Out of Committee		Total	£
BT	Council Offices. 16 Nov 12 to 11 Feb 13		£258.49
General Account			
Staff Salary	March Salary (Month 12)		tb
HRMC	Tax £ and NI contributions Employee £40.76 Employer £ (Month 12)		
Mrs B L Gash	MMA Claim HLC to Manby ELDC Planning Electronic Consultation training. 17 miles at 45 pence a mile		£7.65
Petty Cash - Float	March Float – Month 11		£50.00
C Wright	Cemetery Caretaking and Maintenance		£
LALC	Annual subscription 2013/14 £568.00 VAT £113.60. Local Council Review £15.50		£697.10
Anglian Water	Village Hall Water 21 Nov 12 to 28 Feb 13		£103.00
Office Friends	Samsung Toner Cartridge		£78.58
Glasdon UK Ltd	Pole mounted litter bin trimline black plain with Bin-it symbol Gold 2 x £40.55 + VAT		£97.32
Expenditure Total			£
Income Total			
Expenditure due	Hedley's Solicitors fee – lease £550 approx Wilson Plant Services (WPS) – 8 Acres contract £1,320.00		

BURIAL BOARD			
Expenditure	Non Domestic Rates Demand Notice for 2013/14. 01.04.13 to 01.04.14		£86.39
Income	Headstone Memorial Fee G32		£75.00
	Parish Garden Holder Plot 16B		£11.00