

HOLTON-LE-CLAY PARISH COUNCIL

Council Offices, Peppercorn Walk, Holton-le-Clay, GRIMSBY, Lincolnshire DN36 5DQ

Mrs B L Gash

Clerk to the Council

Telephone and Fax 01472 825467

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Dear Councillor

You are hereby summoned to attend the next meeting of Holton-le-Clay Parish Council, which will be held on Monday 19th April 2010 commencing at 7.30 pm in the Council Offices, Peppercorn Walk, Holton-le-Clay. The business to be dealt with at the meeting is listed in the Agenda.

There will be a 30 minutes public forum between 7.30 pm and 8.00 pm when members of the public may ask questions or make short statements to the Council.

Signature..... Clerk to the Council Date.....

AGENDA

1. CHAIRMAN’S OPENING REMARKS. Welcome to the new Councillor Mr John Willingham.
2. APOLOGIES FOR ABSENCE AND REASONS GIVEN.
3. TO RECEIVE DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE 2000 LOCAL GOVERNMENT ACT. PERSONAL OR PERSONAL AND PREJUDICIAL.
4. NOTES OF THE LAST MEETING HELD ON MONDAY 15TH MARCH 2010 TO BE APPROVED AS MINUTES.
5. TO ADJOURN THE MEETING FOR THE OPEN FORUM (Maximum 30 minutes)
6. TO RECEIVE REPORTS FROM REPRESENTATIVES FROM OUTSIDE BODIES.
 - a. Lincolnshire Police. Not present. Police report enclosed.
 - b. Lincolnshire County Council.
 - c. East Lindsey District Council.
7. PLANNING MATTERS EAST LINDSEY DISTRICT COUNCIL
 - a. Planning Applications.

PLANNING APPLICATION NO. N/085/00476/10

APPLICANT: Mr P Brocklebank

PROPOSAL: Planning Permission – Rear extensions and alterations to existing dwelling to provide a ground floor lounge, an en-larged kitchen and a first floor bedroom with en-suite bathroom and a bathroom.

LOCATION: 11A SILVER STREET, HOLTON LE CLAY, GRIMSBY
LINCOLNSHIRE, DN36 5DY
DECISION BY HOLTON-LE-CLAY PARISH COUNCIL

b. Planning Permissions and Refusals (for noting).

PLANNING APPLICATION NO. N/085/00142/10

APPLICANT: Mr K Appleyard

PROPOSAL: Planning Permission – Change of use of former hairdressers to use as a cafe.

LOCATION: UNIT 1, PINFOLD LANE, HOLTON LE CLAY, GRIMSBY
LINCOLNSHIRE, DN36 5DL

DECISION BY EAST LINDSEY DISTRICT COUNCIL

FULL PLANNING PERMISSION

PLANNING APPLICATION NO. N/085/00182/10

APPLICANT: Mr E Blanchard

PROPOSAL: Planning Permission – Extension and alterations to existing bungalow to include the raising of the roof height to provide 2 no. bedrooms, an en-suite and store with the provision of dormer windows on the front elevation.

LOCATION: 39 HOLTON MOUNT, HOLTON LE CLAY, LINCOLNSHIRE DN36 5EN
DECISION BY EAST LINDSEY DISTRICT COUNCIL

FULL PLANNING PERMISSION

c. Planning correspondence.

ELDC letter of 1 April 2010. 18 Evendine Court, Complaint untidy Land, Storage of scrap cars. No further action being taken.

8. ETHERINGTON ARMS UPDATE

E mail dated 12 April 2010 from Patrick Elwick of Lincolnshire Police.

E mail dated 13 April 2010 with clarification of building insurance and £86.15 due.

ELDC monies Loaned as at 31st March 2010. Confirmation of loan for Audit purposes.

E mail dated 8 April from ROK who are interested in carrying out any works.

Management Committee agreed at Extraordinary meeting on 15th April 2010 still to be established.

Wilkin Chapman letter of 16 April. Land Registry complete. Title Documents at ELDC.

9. FINANCIAL MATTERS

a. Financial report.

b. RBS Software Solutions. Year End Close. 29th April 2010.

c. Holton le Clay & District L.I.V.E.S. Group letter dated 6 April requesting support with funding.

- d. Wilkin Chapman solicitors letter dated 1 April – final details and invoice.
- e. RBS Bank letter of Termination of Corporate Bond dated 26 March 2010.
- f. Clement Keys – Notification of annual audit year ending 31st March 2010.
- g. Confirmation e mail of 23 March 2010 from ELDC invoice for Street Scene litter picker current period 01/04/09 to 31/03/10.
- h. Insurance – letter from AON who now administer the insurance from Allianz.

10. CONTRACTS FOR APPROVAL AND UPDATE.

Received signed contract from Veolia (ES) Ltd dated 11 March 2010 for new grass cutting season 2010/11 and extra works at Pelham Road, RAF Memorial and Graffiti removal.

11. HIGHWAY/STREET LIGHT/WASTE.

- a. Sent Veolia e mail for site visit of works completed.
- b. Site visit update with Mark Bainborrow Highways on 14th April 2010.
- c. East Division Quarterly Updates – April/June 2010.
- d. Cyclic Maintenance April to June 2010.
- e. Complaint on full Dog bins and complaint of state of Junior Playing Fields.

12. CLERKS REPORT ON MATTERS OUTSTANDING

- a. First Coordinator and Sustainability Officer ‘surgery’ at Council Offices, 14th April 2010.
- b. Confirmation by ELDC Electoral Office that Holton-le-Clay Parish Council has the right number of council members (11) for the electoral size of the village.
- c. 23 young people attend Real Bus on 8 April 2010.
- d. Parish Meeting of 29th March 2010. 11 people. 6 members of public.

13. COMMITTEE REPORTS/AREA UPDATE (If any) - Committees to arrange a meeting before the next Annual meeting on Monday 17th May 2010.

- a. Joint Management Committee.
- b. Eight Acres and Junior Playing Fields Committee.
Vandalism in Junior Playing Fields. Safety Surface at Rota Rider.
8 Acres Playing Field incident involving 8 year old to A&E.
- c. Cemetery and Parish Gardens Committee.
Mr Carlton Parish Garden Holder Plot 25B - notice to give up plot
- d. Holton News/Press Report.

14. CLERKS REPORT CORRESPONDENCE

- a. E mail from LALC - Joint Town/Parish Assembly – 17 June 2010 Horncastle College 6.30 pm – 9.00 pm.
- b. Letter from the young people requesting a ramp in the village – 8th April 2010.

- c. ELDC Elections Officer letter dated 6 April 2010 to confirm date for Polling Station at Council Offices as Thursday 6 May 2010. Also Notice of Election poster to display.
- d. Budget Announcement letter April 2010 – Increase in level of small Business Rate Relief from Communities and local Government.
- e. ELDC Letter of 13 April Carers Champions for Holton-le-Clay.
- f. Complaint from parishioner about 40.6% rise in Council Tax.

CLERKS REPORT CORRESPONDENCE (FOR NOTING)

- g. E mail to Paul Johnson (East Lindsey) rep for funding support.
- h. HM Revenue & Customs letter March 2010 – error on CD-ROM.
- i. LCC letter of 15 March. New funding to improve access to key services in your area
- j. LCC connects website graph of usage and directory visited.
- k. Register of Electors – Notice of Alteration dated 1 April 2010.
- l. E mail from Jayne Smith of 24 March 2010 of new Youth Club in Scamblesby.
- m. Humberside Land Developers Ltd change of address and telephone number.
- n. ELDC Green Waste Collections reminder letter dated 18th March 2010.
- o. Open Evening invite to Little Stars Day Nursery at Grimsby Institute.
- p. Letter passed as info from Practice Manager at Holton-le-Clay surgery – Sewage Pump Station.
- q. RBS Software approved trainer with the SLCC and NALC Trg dates – letter 6 April.

EVENTS

Transgenerational Family Dysfunction conference on Monday 19th April at Skegness.
 Flood Warden Workshop Day at Sutton on Sea Social Club – Wednesday 21st April 2010.
 Volunteers visit to Louth Youth Club – Friday 23rd April 2010.
 Northern Police Panel at Council Offices 7.00 pm on Tuesday 27th April 2010.
 HLC Festival Day – Saturday 10th July 2010 Now at Etherington Arms grounds.
 Timout ‘Pampering in the Community’ Free wellbeing experience for 16+.

15. AUTHORISATION OF CHEQUE PAYMENTS

PAID OUT OF COMMMITTE

From General Account

Punch Partnerships (PTL) Ltd – Etherington Arms Payment incl Stamp Duty	£214,801
The Royal Bank of Scotland for CHAPS fee	£20.00
Safe Estates Services Ltd Etherington Arms Shutter Service	£1,055.15
Wilkin Chapman – remainder of payment for the Old Railway purchase	£82.19
ELDC for the supplementary cleaning 5 hours pw 1.04.09 to 31.03.10	£2,500.40

N Power charges 2.12.09 – 4.03.10	£134.06
VEOLIA (ES) UK LTD Extra work at RAF memorial, Pelham Road and Graffiti	£542.85

MRS B L GASH Salary MONTH 1 (APRIL) 20 hours Gross £760.37 (Less Tax £152.00, Employees NI cont £31.28)	£577.09
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MRS B L GASH TAX AND NI CONTRIBUTIONS TO HMRC - MONTH 1 Tax £152.00 Employees NI cont £31.28 and Employers NI cont £36.40	£219.68
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CASH FLOAT (APRIL)	£50.00
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WILKIN CHAPMAN Solicitors – Etherington Arms – charges and disbursements	£2,280.25
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VEOLIA ES (UK) LTD – Rolling of 2 pitches on 8 Acre Playing Field	£188.00
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VEOLIA ES (UK) LTD – Junior Playing Field Cut and Strim we 19/03	£23.50
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VEOLIA ES (UK) LTD – Amenity Grass Cutting we 19/03	£444.15
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Allianz of Woking – Etherington Arms Building Insurance to 31.5.2010.	£86.15
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Norton Internet Security 2010 – 2010/11 Annual Subscription	£24.97
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GENERAL ACCOUNT **£223,029.44**

MISCELLANEOUS

INVOICE REQUIRED – Office Friends - A4 paper	£11.69
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INVOICE REQUIRED – new lock at Etherington Arms gate (From Petty Cash)	£20.00
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INVOICE REQUIRED – Level Crossing Gate at Old Railway £3996.00 + VAT £699.30	£4,695.30
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GENERAL ACCOUNT INCOME

26 MARCH From Deposit Account	£98,049.00
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26 MARCH Interest from Deposit Account on closure	£798.02
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29 MARCH CHAPS payment from ELDC for Etherington Arms loan	£125,000.00
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BURIAL BOARD & PARISH GARDENS ACCOUNT INCOME

Mashfords 1 x Burial fee. Plot A100	£150.00
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Leakes Masonry Ltd- memorial Fee Plot A53	£60.00
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BURIAL BOARD & PARISH GARDENS ACCOUNT EXPENDITURE

C WRIGHT – Caretaking and Maintenance Cemetery – April 2010	£290.00
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C WRIGHT Official Order 2009-5. Removal of Moss Garden of Remembrance and Ashes Plot	£60.00
Top Soil, seed, rotavate and levelling	£570.00

BURIAL BOARD ACCOUNT **£920.00**

16. DATES OF NEXT MEETINGS

17TH MAY 2010 (Annual Council Meeting)

21ST JUNE 2010

19TH JULY 2010

17. PUBLICATIONS (FOR NOTING AND SIGNING OUT OF COUNCIL OFFICES)

Rural Services Community – Weekly Rural Focus 21 March, 6 April 2010, 12 April

Rural Services Network April 2010

Planning Portal e-News: 18 March, 25 March 2010, 8 April 2010

LALC News No 136 March 2010

Local Council Review (LCR) Spring 2010

Lumalite brochure

Glason – Products for Local Councils

Starglaze home Improvements leaflet

emda News Spring Edition 2010 – The magazine from East Midlands Development Agency

Slingsby Brochure

Lincolnshire Dance – Youth Talent Day – Sunday 18 April 2010 at Meridian Leisure Centre.

Media Release – Irresponsible dog owners – BEWARE.

Funk Bus Summer 2010 programme.

SMP Playgrounds leaflet

Kompan – Playgrounds Park & Recreation brochure 2010