

**HOLTON-LE-CLAY PARISH COUNCIL**

**Council Offices, Peppercorn Walk, Holton-le-Clay, GRIMSBY, Lincolnshire DN36 5DQ**

**Mrs B L Gash**

**Clerk to the Council**

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**FULL PARISH COUNCIL MEETING**

**TO BE HELD ON MONDAY 15<sup>TH</sup> MARCH 2010**

**AT THE COUNCIL OFFICES, PEPPERCORN WALK, HOLTON-LE-CLAY**

**There will be a 30 minutes public forum between 7.30 pm and 8.00 pm when members of the public may ask questions or make short statements to the Council.**

**Signature..... Clerk to the Council Date.....**

**AGENDA**

- 1. CHAIRMAN’S OPENING REMARKS
- 2. APOLOGIES FOR ABSENCE AND REASONS GIVEN.
- 3. TO RECEIVE DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE 2000 LOCAL GOVERNMENT ACT. PERSONAL OR PERSONAL AND PREJUDICIAL.
- 4. NOTES OF THE LAST MEETING HELD ON MONDAY 8<sup>TH</sup> FEBRUARY 2010 TO BE APPROVED AS MINUTES.
- 5. NOTES OF THE PUBLIC MEETING HELD ON WEDNESDAY 3<sup>RD</sup> MARCH 2010. ETHERINGTON ARMS PURCHASE – NOTING THE MINUTES
- 6. TO ADJOURN THE MEETING FOR THE OPEN FORUM (Maximum 30 minutes)
- 7. TO RECEIVE REPORTS FROM REPRESENTATIVES FROM OUTSIDE BODIES.
  - a. Lincolnshire Police.
  - b. Lincolnshire County Council. To receive a written report from Councillor Mrs Johnson on items concerning Holton le Clay. Written Reports on any meetings of the Lincolnshire County Council to be handed out prior to the meeting.
  - c. East Lindsey District Council. To receive a written report from Councillors Aldridge and Blacklock on items concerning Holton le Clay. Written Reports on any meetings of the East Lindsey District Council to be handed out prior to the meeting.
- 8. PLANNING MATTERS EAST LINDSEY DISTRICT COUNCIL

- a. Planning Applications.
  - b. Planning Permissions and Refusals (for noting).
  - c. Planning correspondence.
9. PARISH MEETING TO BE HELD ON 29<sup>TH</sup> MARCH 2010.
  10. ETHERINGTON ARMS UPDATE.
  11. STANDING ORDERS FOR LOCAL COUNCILS – PROPOSAL TO PURCHASE ONE COPY FOR THE COUNCIL OFFICES AT A COST OF £23.35 (INCLUDING POSTAGE).
  12. FINANCIAL CONTRIBUTION FOR VICTIM SUPPORT and LINCOLN & LINDSEY BLIND SOCIETY.
  13. UPDATE FROM YOUTH MEETING OF 24<sup>TH</sup> FEBRUARY 2010.
  14. PROPOSE THE SERVICE OF AN LOCAL INTERNAL AUDITOR.
  15. PARISH CLERK REQUEST TO ATTEND 2 DAY COURSE IN PETERBOROUGH 19 MAY AND 23 JUNE 2010 - £160.
  16. LINCOLNSHIRE BEST KEPT VILLAGES AND SMALL TOWNS COMPETITION 2010 - £15.00 FEE
  17. PARISH CLERK HOURS REDUCED BACK TO 20 HRS WEF 1 APRIL 2010.
  18. FINANCIAL MATTERS
    - a. Financial report.
    - b. Employer Pack 2010 from HM Revenue & Customs.
    - c. Wilkin Chapman solicitors letters dated 1<sup>st</sup>, 12<sup>th</sup> and 22<sup>nd</sup> February 2010 – Railway Land at Holton-le-Clay. Purchase of the land and the lease.
    - d. Invoice received for litter picker - £7.80 ph plus £100 for materials = £2500.40.
    - e. RBS Software Solutions. Year End Close. 29<sup>th</sup> April 2010 at £425 plus 35p per mile travelling expenses.
    - f. Wilkin Chapman letter dated 1 March 10 – Railway Land Surveyors fees receipt from Goudes for £470.
    - g. Wilkin Chapman letter dated 3 March 2010. Railway Land. Copy of lease. Deeds and documents original documents held at wilkin chapman.
  19. CONTRACTS FOR APPROVAL AND UPDATE.
    - Veolia (UK) Ltd. 4 hours graffiti work. Grass cutting at Pelham Road and the RAF memorial.

20. HIGHWAY/STREET LIGHT/WASTE.
21. CLERKS REPORT ON MATTERS OUTSTANDING (None)
22. COMMITTEE REPORTS/AREA UPDATE (If any)
  - a. Joint Management Committee.
  - b. Eight Acres and Junior Playing Fields Committee.
  - c. Cemetery and Parish Gardens Committee. 3 interments in February.
  - d. Emergency Planning Committee. New committee to be appointed.
  - e. Holton News/Press Report. (publish e mail and website details)
23. CLERKS REPORT CORRESPONDENCE
  - a. With the approval of the Chairman the Parish Clerk to work from home on a Tuesday morning and the office open to the public 1 – 3 pm.
  - b. LCC letter dated 1<sup>st</sup> March 2010 – changes to LCC Mobile Library service to Early Years Settings and Schools.
  - c. Communication with principal authorise. E mail from LALC dated 17 Feb 10.
  - d. Lincolnshire Branch SLCC. Clerk to attend meeting on Friday 19<sup>th</sup> March 2010 in Swaton.
  - e. E mail dated 2 Feb from Highways re traffic survey at Infants school result.
  - f. LCC Localisation Project pilot.

CLERKS REPORT CORRESPONDENCE (FOR NOTING)

- g. Minutes of the Joint Management Committee meeting held on Mon 9 Nov 09.
- h. NSPCC letter dated 27<sup>th</sup> January 2010 with featured story to promote the service.
- i. Lincolnshire Good Citizens Awards 2010 details by 12 March 2010.
- j. LCC letter dated 10 Feb on Grit bin provision by Lincolnshire County Council Highways – a review in October 2010.
- k. E mail dated 23 February 2010. British Youth Councils launch date 15h Feb 10.
- l. letter from resident dated 21 February 2010 - Bus stop at east end of village.
- m. E mail dated 26 February from a resident for a bus shelter in the village.
- n. Northern Area Committee meeting – 24<sup>th</sup> March 2010, North Somercotes at 7 pm.
- o. ELDC letter dated 19 Feb Sustainability Team to visit villages for advice.
- p. website hits for month of February 2010.
- q. Complaint from a resident receiving details in the Holton News after the event.

## EVENTS

First Coordinator and Sustainability Officer ‘surgery’ at Council Offices, 14<sup>th</sup> April 2010.  
VAEL Funding Surgery. Cllr Blacklock and Clerk in attendance Louth 18<sup>th</sup> March 2010. 11.20.  
ASIST – Applied Suicide Intervention – Skills Training dates in Lincoln, Sleaford and Louth – 2010  
Mablethorpe Motorcycle Festival – Saturday 20<sup>th</sup> March 2010 from 11 am.  
LCVYS Funding meeting St Giles Community Centre 19 March 2010.  
Northern Area Committee meeting 24<sup>th</sup> march at 7.00 pm.  
REAL bus at Holton le Clay – Thursday 8<sup>th</sup> April 2010. (School Holidays).  
HLC Festival Day – Saturday 10<sup>th</sup> July 2010

### 24. AUTHORISATION OF CHEQUE PAYMENTS

### 25. DATES OF NEXT MEETINGS

29<sup>TH</sup> MARCH 2010 – ANNUAL PARISH MEETING (OPTIONAL)  
19<sup>TH</sup> APRIL 2010  
17<sup>TH</sup> MAY 2010

### 26. PUBLICATIONS

Community Lines – E mail via LALC – News in the Community January 2010.  
Louth Rural Neighbourhood Policing Team Area updates February and March 2010.  
Rural Services Network – Parish Newsletter February 2010.  
Marshall’s brochure and letter - UK’s leading hard landscaping company.  
Wicksteed playscapes brochure.  
Planning Portal e-News: 18 February 2010.  
Locality Management – quarterly briefing Issue one – February 2010.  
Lincolnshire Branch Newsletter – February 2010.  
Inside Lincolnshire – February and March 2010  
Louth Rural Policing Area – Poster with staff details and info  
Clerks & Councils Direct March 2010