

HOLTON-LE-CLAY PARISH COUNCIL

Council Offices, Peppercorn Walk, Holton-le-Clay, GRIMSBY, Lincolnshire DN36 5DQ

Mrs B L Gash

Clerk to the Council

Telephone and Fax 01472 825467

E mail: HLC.PC@btconnect.com

**THE NEXT PARISH COUNCIL MEETING WILL TAKE PLACE ON MONDAY
15TH NOVEMBER 2010 AT THE COUNCIL OFFICES,
PEPPERCORN WALK, HOLTON-LE-CLAY**

ALL PARISHIONERS ARE WELCOME TO ATTEND.

**There will be a 30 minutes public forum between 7.30 pm and 8.00 pm when
members of the public may ask questions or make short statements to the Council.**

Signature..... Clerk to the Council Date.....

AGENDA

- 10/142. CHAIRMAN’S OPENING REMARKS.
- 10/143. APOLOGIES FOR ABSENCE.
- 10/144. TO RECEIVE DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE 2000 LOCAL GOVERNMENT ACT. PERSONAL OR PERSONAL AND PREJUDICIAL.
- 10/145. NOTES OF THE LAST MEETING HELD ON MONDAY 18TH OCTOBER 2010 TO BE APPROVED AS MINUTES.
- 10/146. NOTES OF THE HOLTON-LE-CLAY BURIAL BOARD HELD ON MONDAY 18TH OCOTBER TO BE APPROVED AS MINUTES.
- 10/147. TO ADOPT THE RECOMMENDATIONS FROM THE CEMETERY AND PARISH GARDENS COMMITTEE MEETING HELD ON THURSDAY 4TH NOVEMBER 2010.
- 10/148. TO ADJOURN THE MEETING FOR THE OPEN FORUM (Maximum 30 minutes)
- 10/149. TO RECEIVE REPORT FROM LINCOLNSHIRE POLICE.
- 10/150. PLANNING MATTERS EAST LINDSEY DISTRICT COUNCIL – attached list.
 - a. Planning Applications.
 - b. Planning Permissions and Refusals (for noting).
 - c. Planning correspondence.
- 10/151. PRELIMINARY FLOOD RISK ASSESSMENT FOR LINCOLNSHIRE (PFRA) HISTORY OF SURFACE WATER FLOODING – PRO-FORMA TO COMPLETE (IF APPLICABLE)
- 10/152. FINANCIAL MATTERS

- a. Finance Update. Approve Finance meeting date for Monday 10th January 2010.
- b. BT Business One Plan End of Commitment Period.

10/153. CONTRACTS FOR APPROVAL AND UPDATE.

- a. TO APPROVE THE QUOTE FOR THE PATHWAY FROM LOUTH ROAD TO THE JUNIOR PLAYING FIELD – PAINTING OF BOTH FENCES AND TAKE OUT DEFECTIVE AREA OF CONCRETE AND REINSTATE OF £295.00 BY S M SMITH BUILDING & RENOVATIONS.
- b. TO APPROVE THE QUOTE TO SECURE THE VILLAGE NOTICE BOARDS POSTS OUTSIDE THE POLICE STATION AT £175.00 BY S M SMITH BUILDING & RENOVATIONS.
- c. TO APPROVE THE QUOTE TO TAKE DOWN DEFECTIVE FENCING AND POST AND RENEW WITH NEW PICKET FENCING AND POSTS AT £165.00 BY S M SMITH BUILDING & RENOVATIONS.
- d. Newby Leisure safety surface repair completed in Junior Playing Fields.
- e. 8 Acres Playing Field Fence erected – change in date to 15th and 16th November 2010.
- f. Vertidrain work due for completion on 9th November 2010.

10/154. HIGHWAY/STREET LIGHT/WASTE.

- a. E mail from resident – complaint of refuse lorry mounting the turning circle in Edinburgh Drive and causing damage.
- b. Temporary Road Closure at Louth Road/A16 new dates of 18/19/22/23 and 24 Nov 10.
- c. E mail from Anglian Water of notification of Watermain Replacement from Waithe to Holton-le-Clay starting beginning of December 2010. E mail copied to members.

10/155. CLERKS REPORT ON MATTERS OUTSTANDING.

Housing needs survey to be discussed - to be completed and sent to Anne Shorland.

10/156. COMMITTEES AND PORTFOLIO REPORTS. To arrange a date.

10/157. LINCOLNSHIRE AND EAST LINDSEY DISTRICT COUNCIL REPORTS TO INCLUDE WRITTEN REPORTS.

10/158. EVENTS

- a. Remembrance Sunday 14th November 2010.
- b. Northern Area Committee meeting Wednesday 24th November 2010 at the Village Hall Marshchapel at 7.00 pm.
- c. Official Opening of the Holton-le-Clay Children's Centre Tuesday 30th November 2010.
- d. Lincolnshire Police Carol service at Lincoln Cathedral between 7.30 pm and 8.45 pm on Friday 17th December 2010.

10/159. CLERKS CORRESPONDENCE AND PUBLICATIONS – (FOR NOTING AND SIGNING OUT OF COUNCIL OFFICES) – See attached list.

10/160. AUTHORISATION OF CHEQUE PAYMENTS - See attached list.

10/161. DATES OF NEXT MEETINGS
13TH DECEMBER 2010
10TH JANUARY 2010 (FINANCE MEETING)
17TH JANUARY 2010

10/162. TO RESOLVE ON WHETHER THE COUNCIL WILL MOVE INTO CLOSED SESSION.

10/150.Planning Applications.

PLANNING APPLICATION NO. N/085/02068/10

APPLICANT: Mr B Higgins

PROPOSAL: Planning Permission – Rear extension to existing bungalow to provide a conservatory.

LOCATION: 9 NURSERY GARDENS, HOLTON-LE-CLAY, GRIMSBY DN36 5FB

DECISION BY HOLTON-LE-CLAY PARISH COUNCIL

There numbering system for the 3 new properties in Nursery Gardens are being checked as ELDC and applicant have been told different numbers. This is No. 09 Nursery Gardens but listed as No. 10 on the planning application.

PLANNING APPLICATION NO. N/085/02076/10

APPLICANT: Mr B Hardy

PROPOSAL: Planning Permission – First Floor extension to existing bungalow to provide 2 no. additional bedrooms a bathroom and provision of dormer windows and a pitched roof over an existing flat roof.

LOCATION: 17 ASHBY CLOSE, HOLTON-LE-CLAY, LINCOLNSHIRE DN36 5BD

DECISION BY HOLTON-LE-CLAY PARISH COUNCIL

b. Planning Permissions and Refusals (for noting).

PLANNING APPLICATION NO. N/085/01753/10

APPLICANT: Mrs L Pickett

PROPOSAL: Planning Permission – Extension and alterations to existing dormer bungalow to provide an additional first floor bedroom and provision of a dormer window.

LOCATION: 30 LINDSEY DRIVE, HOLTON-LE-CLAY, LINCOLNSHIRE DN36 5EZ

DECISION BY EAST LINDSEY DISTRICT COUNCIL

FULL PLANNING PERMISSION

8. Planning correspondence.

S/085/02149/10/IC. ELDC Mr G Hyde. Parish Council – Change of use and conversion of council offices into a one bed roomed bungalow – pre advice planning for informal planning enquiry.

10/159. Clerks Correspondence.

- a. Holton-le-Clay Children's Services Partnership meeting minutes of 6th July 2010 and Agenda for 9th November 2010.
- b. HLC NERC minutes of 12 October and 3 November 2010.
- c. LCC website – feedback survey completed after 6 months as website administrator.
- d. The Big Society evidence email – survey completed. Also copied to councillors.
- e. E mails ongoing – football charges at the 8 Acres playing field. To be noted.
- f. Parish Clerk e mail to Lincs Police – loitering outside council offices 3 Nov 10.
- g. The Veolia Environmental Trust – new fund e mail dated 27 October 2010.
- h. Big Lottery Fund launches £75m grant scheme for buildings dated 27 Oct 10.
- i. Came & Co insurance consultant's information.
- j. Wainfleet Wind Farm Proposal information and newsletter – October 2010.
- k. LCC – Parish Council website hits in October.
- l. Planning Portal News: 14, 21, 28 Oct and 5 Nov 10.
- m. Arts Celebration Day at Sutton on Sea on Saturday 13th November 2010.
- n. Lincolnshire Ice Skating and Theatre. Christmas/New Year dates.

Publications

Clerks & Councils Direct – November 2010.

The Clerk – November 2010.

Healthy Communities leaflet.

Lincolnshire Gritting Routes 2010/11 advice and routes.

Inside Lincolnshire – November 2010 newspaper.

The East Lindsey Messenger October 2010 – January 2011.

Slingsby – Autumn Sale – Your workplace partner magazine.

Record RSS leaflet and Dura-Sport leaflet.

Lumalite magazine

AUTHORISATION OF CHQUES

From General Account

MRS B L GASH Salary MONTH 8 (NOVEMBER) 20 hours	
Gross £760.37 (Less Tax £152.00, Employees NI cont £31.28)	£577.09
MMA claim for return journey to Louth Pavilion for ELDC Assembly 2 Nov 10	
22 miles return at 40 pence a mile	£8.80

MRS B L GASH TAX AND NI CONTRIBUTIONS TO HMRC - MONTH 8	
Tax £152.00 Employees NI cont £31.28 and Employers NI cont £36.40	£219.68
Councillor Mrs Julie Hill – reimburse MMA at 40 pence per mile of 31 miles return	
Councillor training at Caistor on 25 October	£12.40
CASH FLOAT (NOVEMBER)	£50.00
BRITISH GAS – Council Offices gas bill	£32.18
RBS SOFTWARE SOLUTIONS – OMEGA Accounts software maintenance for 1 year	£246.75
VEOLIA ES (UK) LTD – Amenity Grass Cutting	£tbc
VEOLIA ES (UK) LTD – 8 Acres Playing Field	£tbc
VEOLIA ES (UK) LTD – Junior Playing Field	£tbc
OFFICE FRIENDS – Stationery A4 Copier paper 2 boxes and USB 4Gbat £35.78 (to bring the account in line £8.89 needs to be paid)	£8.89
LINDSEY TREE SERVICES LTD – Inspection fee for Cemetery lane trees & wall	£141.00
THE ROYAL BRITISH LEGION Poppy Appeal for 2 x wreaths cost £33.00 and £7.00 donation.	£40.00
NEWBY LEISURE LIMITED – repair of safety surface at Junior Playing Fields	£211.50
GENERAL ACCOUNT TOTAL	£tbc
Awaiting invoice for former Etherington Arms British Gas for Electricity	
Petty Cash	£tbc
Expenditure Official Order Completed – AWAIT INVOICE ON COMPLETION	
M & J Stringer Ltd - Level Crossing Gate at Old Railway £3996.00 + VAT £699.30 (District Grant paid into the Parish Council General Account for the £3996.00)	£4,695.30
Income	
VAT return for 2009/10	£34,057.45
BURIAL BOARD & PARISH GARDENS ACCOUNT	
Expenditure	
C WRIGHT – Caretaking and Maintenance Cemetery – September	£tbc

