

**HOLTON-LE-CLAY PARISH COUNCIL**  
Council Offices, Peppercorn Walk, Holton-le-Clay, GRIMSBY, Lincolnshire DN36 5DQ  
Mrs B L Gash  
Clerk to the Council  
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**THE NEXT PARISH COUNCIL MEETING WILL TAKE PLACE ON MONDAY  
20<sup>TH</sup> SEPTEMBER 2010 AT THE COUNCIL OFFICES,  
PEPPERCORN WALK, HOLTON-LE-CLAY**

**ALL PARISHIONERS ARE WELCOME TO ATTEND.**

**Signature..... Clerk to the Council Date.....**

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**AGENDA**

1. CHAIRMAN'S OPENING REMARKS.
2. APOLOGIES FOR ABSENCE. Councillor Neary.
3. TO RECEIVE DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE 2000 LOCAL GOVERNMENT ACT. PERSONAL OR PERSONAL AND PREJUDICIAL.
4. NOTES OF THE LAST MEETING HELD ON MONDAY 19<sup>TH</sup> JULY 2010 TO BE APPROVED AS MINUTES.
5. NOTES OF THE HOLTON-LE-CLAY BURIAL BOARD HELD ON MONDAY 19<sup>TH</sup> JULY 2010 TO BE APPROVED AS MINUTES.
6. TO ADJOURN THE MEETING FOR THE OPEN FORUM (Maximum 30 minutes)
7. TO RECEIVE REPORTS FROM REPRESENTATIVES FROM OUTSIDE BODIES.
  - a. Lincolnshire Police.
  - b. Lincolnshire County Council.
  - c. East Lindsey District Council. Reports by Councillors.
8. PLANNING MATTERS EAST LINDSEY DISTRICT COUNCIL – See attached list.
  - a. Planning Applications.
  - b. Planning Permissions and Refusals (for noting).
  - c. Planning correspondence.
9. TO APPOINT A NEW INTERNAL AUDITOR.
10. TO APPROVE OPENING UP A CREDIT ACCOUNT MKM BUILDING SUPPLIES.
11. TO APPROVE THAT THE ETHERINGTON ARMS NAME OF BUILDING TO INCLUDE PUBLIC CONSULTATION AND COORDINATED BY PARISH CLERK.

12. SALTING OF PATHS FOR ICY CONDITIONS. A. DOES THE COUNCIL NEED MORE GRIT BINS? B. SHOULD A VOLUNTEER BE NOMINATED TO GRIT PATHWAYS?

13. FINANCIAL MATTERS

- a. Finance Update.
- b. External Audit. Annual Return 2009/2010 from Clement Keys. 23 August 2010.
- c. VAT reclaim update.
- d. RBS Letter dated August 2010. RBS to sale branches to Santander in 12-18 months.
- e. HSE Order Health & Safety Poster A2 size – reimburse Petty cash £7.50 PP£2.61 – Total £10.11.
- f. Etherington Arms – British Gas fixed term new rates for Electricity until 20.08.11.
- g. TV licence letter Sep 10. To notify TV licensing that Council Offices has no TV.

14. CONTRACTS FOR APPROVAL AND UPDATE. None

15. HIGHWAY/STREET LIGHT/WASTE.

16. CLERKS REPORT ON MATTERS OUTSTANDING

- a. Chased up the grass cutting with contractor.
- b. Contacted Highways in regards weed spraying. Hotspot area.
- c. E mail from David Roberts Street Scene. A review of all dog/litter bins.
- d. LCC letter 17 Aug. JPF notice of children signage.
- e. LCC Letter 17 Aug. Changes to Trees for Communities Scheme.
- f. Annual Inspections. PAT Testing scheduled. Chubb Fire Extinguishers inspection took place on 9 September 2010.
- g. Quotes for gate at 8 Acres Playing Field and Flag Pole at RAF memorial also Designated Public Place Order for whole village. No further details received.
- h. ROSPA report not yet received for inspection in August 2010.
- i. LCC letter of 16 Sep – Request for yellow box marking and playground signs.

17. COMMITTEES AND PORTFOLIO REPORTS

- a. Joint Management Committee. Update on HCCA.
- b. Personnel and Finance Committee.
- c. Cemetery and Burial Matters Committee.
- d. Parish Gardens Portfolio holder.
- e. Eight Acres and Junior Playing Fields Portfolio holder. Vandalism at JPF near large swing.
- f. Emergency Planning.
- g. Planning and Development. Update from Cllr Willingham on workshop on 7 September at Skegness.
- h. Highways and Environment.
- i. Youth Representative. Report emailed to members.

- j. Police Representative.
- k. Events Officer.
- l. Affordable Housing Champion.
- m. Public Relations Officer/Holton News/Press Report. Etherington Arms new name?

## EVENTS

An overview of the Planning System – Cllrs Greetham & Rowntree – Cranwell on Tue 21 Sept 6.30-8.30 pm

Northern Area Committee meeting on Wednesday 22 September now at HLC Church Hall from 7.00 pm. Parish Clerk to open up hall and serve refreshments.

SSLC. Lincolnshire Branch meeting at North Hykeham – Friday 24 September 2010.

AGM LALC at Horncastle 16 October 2010. Parish Clerk attending.

- 18. AUTHORISATION OF CHEQUE PAYMENTS - See attached list.
- 19. DATES OF NEXT MEETINGS
  - 18<sup>TH</sup> OCTOBER 2010
  - 15<sup>TH</sup> NOVEMBER 2010
  - 13<sup>TH</sup> DECEMBER 2010
- 20. CLERKS CORRESPONDENCE AND PUBLICATIONS – (FOR NOTING AND SIGNING OUT OF COUNCIL OFFICES) – See attached list.
- 21. TO RESOLVE ON WHETHER THE COUNCIL WILL MOVE INTO CLOSED SESSION.
- 22. ETHERINGTON ARMS – TO DISCUSS THE QUOTES BY 4 SOLICITORS FOR PREPARATION OF LEASE TO VILLAGE HALL MANAGEMENT COMMITTEE.
- 23. ETHERINGTON ARMS – UPDATE BY COUNCILLOR BLACKLOCK.
- 24. TO DISCUSS PORTFOLIO HOLDERS AND COMMITTEE ROLES.
- 18. AUTHORISATION OF CHQUES

## **PAID OUT OF COMMITTEE**

Wilton Waste skip hire for renovation of Etherington Arms	£200.00
Signs Express for 2 signs at Junior Playing Fields	£105.75
VEOLIA ES (UK) LTD – Amenity Grass Cutting W/E 9, 23 & 30/7	£1776.60
VEOLIA ES (UK) LTD – 8 Acres Playing Field W/E 9, 23 & 30/7	£296.10
VEOLIA ES (UK) LTD – Junior Playing Field W/E 9, 23 & 30/7	£94.00

BT bill for Council Offices 11 May – 8 Aug 10. Rental 1 Aug – 31 Oct 10.	£216.07
LALC Councillors & Chairman Training at Wragby 7 July 2010. Cllr Willingham	£6.00
Clement Keys eternal Audit fees Annual return 2009/10	£1,028.13
Anglian Water Services Ltd – Council Offices water bill.	£56.00
Etherington Arms – British Gas Electric Bill to date.	£99.65
Viking Hardware Ltd – Safety Signs and Clothing – Etherington Arms	£45.63

### **From General Account**

MRS B L GASH Salary MONTH 6 (SEPTEMBER) 20 hours Gross £760.37 (Less Tax £152.00, Employees NI cont £31.28) (Cheque to be deposited at bank on 23 <sup>rd</sup> August 2010)	£577.09
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MRS B L GASH TAX AND NI CONTRIBUTIONS TO HMRC - MONTH 6 Tax £152.00 Employees NI cont £31.28 and Employers NI cont £36.40	£219.68
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CASH FLOAT (SEPTEMBER)	£50.00
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VEOLIA ES (UK) LTD – Amenity Grass Cutting W/E 20 Aug	£444.15
VEOLIA ES (UK) LTD – 8 Acres Playing Field W/E 6 and 20 Aug	£111.04
VEOLIA ES (UK) LTD – Junior Playing Field W/E 20 Aug	£23.50

Chubb Fire Limited– Fire Appliance Inspection of 9 September £57.81 & £247.28	£305.09
G Hunter PAT Testing	£90.00

<b>GENERAL ACCOUNT</b>	<b>£5,744.48</b>
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### MISCELLANEOUS

#### **Expenditure – invoice not yet received.**

MKM Building Supplies – Etherington Arms (not yet received).	£54.24
ROSPA inspection report of JPF –August 2010.	tbc

#### **Petty Cash**

Councillor Blacklock reimburse ELDC reprographics Etherington Arms Plans 17 and 31 August 2010.	£28.20
H&S poster reimburse Parish Clerk	£10.11

ELDC Non Domestic Rates Demand Notice for 2010/11. Receipt of Account in Credit for Council Offices Meeting room for £147.14.	
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Income paid into the General account on 2<sup>nd</sup> August 2010.

Casablanca Club for purchase of chillers and compressor – Etherington Arms	£300.00
Mrs D Appleyard for purchase of bar fittings Etherington Arms	£260.00
Festival Day profit of 10 July 2010	£156.00

**Expenditure** Official Order Completed – AWAIT INVOICE ON COMPLETION

M & J Stringer Ltd - Level Crossing Gate at Old Railway £3996.00 + VAT £699.30	£4,695.30
(District Grant paid into the Parish Council General Account for the £3996.00)	

<b>Income (outstanding)</b> VAT return for 2009/10	£34,057.45
2 <sup>nd</sup> half of Precept due 21 <sup>st</sup> September 2010	£22,500.00
Aon (Allianz Commercial) Council insurance policy reimbursement	£55.87

**BURIAL BOARD & PARISH GARDENS ACCOUNT**

**Expenditure**

C WRIGHT – Caretaking and Maintenance Cemetery – July 2010 paid 17 Aug	£260.00
C WRIGHT – Caretaking and Maintenance Cemetery – August 2010	£430.00

**Income**

Griffin Memorials Ltd – for Memorial vase at plot A93	£60.00
Griffin Memorials Ltd – for Memorial at Plot A100	£75.00

8. PLANNING MATTERS EAST LINDSEY DISTRICT COUNCIL – The following 2 applications were seen and action taken out of committee.

a. Planning Applications.

PLANNING APPLICATION NO. N/085/01107/10

APPLICANT: Mrs M Perrin

PROPOSAL: Planning Permission – Extension and alterations to existing bungalow to provide a lounge and kitchen/diner on site of an existing bathroom and utility which are to be demolished and erection of a detached garage.

LOCATION: 11 CLAY LANE, HOLTON-LE-CLAY, LINCOLNSHIRE, DN36 5AG

DECISION BY HOLTON-LE-CLAY PARISH COUNCIL: SUPPORT

PLANNING APPLICATION NO. N/085/01357/10

APPLICANT: Mr N Hirst

PROPOSAL: Planning Permission – Erection of a house on the site of an existing dwelling which is to be demolished.

LOCATION: 71 TETNEY LANE, HOLTON-LE-CLAY, LINCOLNSHIRE, DN36 5AU

DECISION OF HOLTON-LE-CLAY PARISH COUNCIL: SUPPORT

PLANNING APPLICATION NO. N/085/01575/10

APPLICANT: S Newman Properties Ltd

PROPOSAL: Planning Permission – Change of use of railway land to form an extension to the existing domestic curtilage.

LOCATION: LAND BETWEEN 11 AND 11A, TETNEY LANE, HOLTON-LE-CLAY, LINCOLNSHIRE

DECISION BY HOLTON-LE-CLAY PARISH COUNCIL:

PLANNING APPLICATION NO. N/085/01753/10

APPLICANT: Mrs L Pickett

PROPOSAL: Planning Permission – Extension and alterations to existing dormer bungalow to provide an additional first floor bedroom and provision of a dormer window.

LOCATION: 30 LINDSEY DRIVE, HOLTON-LE-CLAY, GRIMSBY, DN36 5EZ

DECISION BY HOLTON-LE-CLAY PARISH COUNCIL:

b. Planning Permissions and Refusals (for noting).

PLANNING APPLICATION NO. N/085/01119/10

APPLICANT: Mr & Mrs G P Bacon

PROPOSAL: Planning Permission – Extension to existing bungalow to provide 1 no. first floor bedroom with ensuite, and storage room and to include the raising of the roof height.

LOCATION: 7 SOUTHFIELD ROAD, HOLTON LE CLAY, LINCOLNSHIRE, DN36 5YQ

DECISION BY EAST LINDSEY DISTRICT COUNCIL

FULL PLANNING PERMISSION

PLANNING APPLICATION NO. N/085/00793/10

APPLICANT: Mr K Appleyard

PROPOSAL: Planning Permission – Change of use and conversion of part of existing building consisting of a hairdressers and beauty salon to provide a cafe, in accordance with amended application form received by the Local Planning Authority on 26<sup>th</sup> May 2010 correctly identifying the name of the land owner.

LOCATION: UNIT 1, PINFOLD LANE, HOLTON-LE-CLAY, GRIMSBY, DN36 5DL

DECISION BY EAST LINDSEY DISTRICT COUNCIL

FULL PLANNING PERMISSION

PLANNING APPLICATION NO. N/085/01107/10

APPLICANT: Mrs M Perrin

PROPOSAL: Planning Permission – Extension and alterations to existing bungalow to provide a lounge and kitchen/diner on site of an existing bathroom and utility which are to be demolished and erection of a detached garage.

LOCATION: 11 CLAY LANE, HOLTON LE CLAY, GRIMSBY, DN36 5AG

DECISION BY EAST LINDSEY DISTRICT COUNCIL

FULL PLANNING PERMISSION

PLANNING APPLICATION NO. N/085/01101/10

APPLICANT: S Newman Properties Ltd

PROPOSAL: Planning Permission – Change of use of railway land to form an extension to existing domestic curtilage.

LOCATION: 20 TETNEY LANE, HOLTON-LE-CLAY, GRIMSBY DN36 5AR

DECISION BY EAST LINDSEY DISTRICT COUNCIL

FULL PLANNING PERMISSION

PLANNING APPLICATION NO. N/085/01357/10

APPLICANT: Mr N Hirst

PROPOSAL: Planning Permission – Erection of a house on the site of an existing dwelling which is to be demolished.

LOCATION: 71 TETNEY LANE, HOLTON LE CLAY, LINCOLNSHIRE, DN36 5AU

DECISION BY EAST LINDSEY DISTRICT COUNCIL

REFUSAL OF PLANNING PERMISSION

8. Planning correspondence.

Members had no comments to add to this appeal.

Town and Country Planning Act 1990 (As Amended) – Planning Appeal Against Refusal for a Householder Application to planning application below:

PLANNING APPLICATION: N/085/00476/10

APPLICANT: Mr P Brocklebank

LAND AT: 11A SILVER STREET, HOLTON-LE-CLAY, LINCOLNSHIRE, DN36 5DY

Appeal reference number: APP/D2510/D/10/2133077 – starting date 27/07/2010.

LCC CAT A. DEVELOPMENT: FOR CHANGE OF USE FROM B2 INDUSTRIAL TO A WASTE MANAGEMENT USE INVOLVING THE SORTING, WASHING AND BALING OF NON-HAZARDOUS WASTE, CONSISTING MAINLY OF PLASTIC FILM, PLASTIC RIGID PACKAGING AND CARDBOARD PACKAGING.

LOCATION: AUTBY HOUSE, AUTBY DRIVE, NORTH THORESBY, GRIMSBY, LINCOLNSHIRE, DN36 5SB. GRID REFERENCE: 528053 397306

Forwarded to Holton-le-Clay as a neighbouring village. Councillor Willingham to attend a meeting at North Thoresby Village Hall on Tuesday 14<sup>th</sup> September 2010 at 7.30 pm.

20. CLERKS CORRESPONDENCE (FOR NOTING)

a. Local Referendums to veto excessive Council Tax increases – e mail.

b. Etherington Arms – letter dated 4 August 2010 A/C 53338453 Council Tax Notice of Exemption.

- c. NALC Local Government Pay 2010/2011 and 2011/2012 notice.
- d. E mail from LALC dated 12 August – Employment Guidance.
- e. Pear Technology – Budget guidelines for Cemetery Mapping and Burial Admin.
- f. LCC letter and brochure of 12 August. The Economic Significance of the Third Sector in Lincolnshire. Results of survey.
- g. Agenda Document for Standards Committee by e mail.
- h. ELDC Register of Electors – Notice of Alteration – 2 August and 1 September.
- i. Modular direct letter of 4 August.
- j. LCC connects – website hits July and August 2010.
- k. E mail and poster of 13 August 2010. Communities and Local Governments. Community Rights to Build.
- l. MERC minutes of 18 and 31 August 2010.
- m. E mail of 26 August – New Guidance on Assessing Land for Designation as an AONB or National Park. NFA.
- n. Lincs Building Consultancy, Cleethorpes 27 Aug. Etherington Arms. NFA
- o. Skateparks and ramps e mail from Clevercurves LTD of 7 Sep.
- p. Press Release of the merged service Company by Eat Lindsey District Council and South Holland Council – meeting Wednesday 28<sup>th</sup> July 2010.
- q. Northern Area Committee meeting Agenda and minutes. (24 Sep and 9 June)
- r. Lincolnshire Best Kept Village July 2010 Villages/Towns listed in Finals.
- s. Cllr Willingham e mail of 15 Sep – report from North Thoresby meeting.

## PUBLICATIONS/NEWSLETTERS

Rural Services Network – August 2010.

Rural Services Community: 26 July, 2 Aug, 5 Aug, 9 Aug, 6 Sep, 13 Sept  
 Planning Portal News: 30 July, 16 August, 20 August, 26 August, 10 & 16 September  
 The Economic Impact of Community Buildings in Rural Communities – 2009 survey.  
 No Need for Nuclear – August 2010 Newsletter and covering letter.  
 LCC. The Really Useful stuff handbook and memory stick.  
 Louth Rural Neighbourhood Policing Team Area Update. August and September 2010  
 Woodberry of Leamington Spa brochure and covering letter.  
 PPL, Record RSS, SMP playground and Children’s Play and Inspections.  
 Defra brochure for Parish and Town Councils – Act on CO2. Ways to tackle Climate Change.  
 REAL Bus timetable. Sept/Oct 2010 and Nov/Dec 2010.  
 SSLC - Lincolnshire Branch Newsletter – August 2010.  
 Office Friends sale brochure.  
 Slingsby Catalogue 2010. Industrial & Commercial equipment.  
 Children's Centre poster to advertise Childminder Briefing Session in July 2010.  
 Funk Bus Autumn 2010 timetable.  
 Clerks & Councils Direct – July 2010



The Clerk journal – July and September 2010.

LCR Autumn 2010

Lincolnshire Road Safety Partnership – Mature Driver Training Programme