

HOLTON-LE-CLAY PARISH COUNCIL
Council Offices, Peppercorn Walk, Holton-le-Clay, GRIMSBY, Lincolnshire DN36 5DQ
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HOLTON-LE-CLAY PARISH COUNCIL FULL COUNCIL MEETING
IS TO BE HELD ON MONDAY 21ST JUNE 2010 AT 7.30 HRS
IN THE COUNCIL OFFICES, PEPPERCORN WALK,
HOLTON-LE-CLAY, GRIMSBY, LINCOLNSHIRE, DN36 5DQ

ALL PARISHIONERS ARE WELCOME

AGENDA

1. CHAIRMAN'S OPENING REMARKS. Welcome to the new Councillor Bill Wright.
2. APOLOGIES FOR ABSENCE.
3. TO RECEIVE DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE 2000 LOCAL GOVERNMENT ACT. PERSONAL OR PERSONAL AND PREJUDICIAL.
4. NOTES OF THE LAST MEETING HELD ON MONDAY 17TH MAY 2010 TO BE APPROVED AS MINUTES.
5. TO ADOPT RECOMMENDATIONS FROM THE ETHERINGTON ARMS PUBLIC MEETING ON TUESDAY 8TH JUNE 2010.
6. TO ADJOURN THE MEETING FOR THE OPEN FORUM (Maximum 30 minutes)
7. TO RECEIVE REPORTS FROM REPRESENTATIVES FROM OUTSIDE BODIES.
 - a. Lincolnshire Police.
 - b. Lincolnshire County Council.
 - c. East Lindsey District Council.
8. PLANNING MATTERS EAST LINDSEY DISTRICT COUNCIL
 - a. Planning Applications.

The following 2 applications were agreed out of committee as the deadline was 12 June.

PLANNING APPLICATION NO. N/085/00887/10

APPLICANT: Mr & Mrs I Morgan

PROPOSAL: Planning Permission – Extensions and alterations to existing bungalow to provide a ground floor lounge area and bathroom, provision of 3no. dormer windows and conversion of the existing roof space to provide 2no. additional bedrooms and an en suite on the site of an existing rear lobby which is to be demolished.

LOCATION: 5A LOUTH ROAD, HOLTON LE CLAY, LINCOLNSHIRE, DN36 5HN

DECISION BY HOLTON-LE-CLAY PARISH COUNCIL: SUPPORT

PLANNING APPLICATION NO. N/085/00883/10

APPLICANT: Mr N Sykes

PROPOSAL: Planning Permission – First floor extensions to existing dwelling to provide an enlarged bedroom a dressing room and an en suite bathroom and provision of 2.no dormer windows.

LOCATION: 175 LOUTH ROAD, HOLTON LE CLAY, LINCOLNSHIRE, DN36 5AE

DECISION BY HOLTON LE CLAY PARISH COUNCIL: SUPPORT

The provision of 2 no. dormer windows on a small property may not be in keeping with neighbouring properties and the surrounding area. Drainage should be looked into.

b. Planning Permissions and Refusals (for noting).

PLANNING APPLICATION NO. N/085/00652/10

APPLICANT: Mr & Mrs Cooke

PROPOSAL: Planning Permission – Extension and alterations to existing house to provide a garden room and kitchen on the site of an existing kitchen, porch and w.c. which are to be demolished.

LOCATION: 85 LOUTH ROAD, HOLTON LE CLAY, LINCOLNSHIRE DN36 5AA

DECISION BY EAST LINDSEY DISTRICT COUNCIL

FULL PLANNING PERMISSION

PLANNING APPLICATION NO. N/085/00493/10

APPLICANT: Mr N Hirst

PROPOSAL: Planning Permission – Erection of a house on the site of an existing dwelling which is to be demolished.

LOCATION: 71 TETNEY LANE, HOLTON LE CLAY, LINCOLNSHIRE, DN36 5AU

DECISION BY EAST LINDSEY DISTRICT COUNCIL

REFUSAL OF PLANNING PERMISSION

c. Planning correspondence.

PLANNING APPLICATION NO. N/085/02227/09

APPLICANT: Miss C Saxon

PROPOSAL: Section 191 application to determine the lawful use of the application site for the siting of touring caravans.

LOCATION: CLAY LANE RIDING STABLES, CLAY LANE, HOLTON LE CLAY, LINCOLNSHIRE, DN36 5AG

The Parish Council to provide information in writing concerning the use of this site for the purpose of siting of touring caravans in order to corroborate the evidence submitted to Planning Department. Accompanying the application are details stating that the site has been used for the stated use longer than 10 years from the date of the application.

PLANNING APPLICATION NO. N/085/00793/10

APPLICANT: Mr K Appleyard

PROPOSAL: Planning Permission – Change of use and conversion of part of existing building consisting of a hairdressers and beauty salon to provide a café, in accordance with amended application form received by the Local Planning Authority on 26th May 2010 correctly identifying the name of the land owner as the Lincolnshire Co-operative Society Ltd.

LOCATION: UNIT 1, PINFOLD LANE, HOLTON LE CLAY, GRIMSBY
LINCOLNSHIRE, DN36 5DL

9. COMMITTEES OF THE COUNCIL.

- a. Appointment of members to the Committees or Portfolio holder,
- b. To decide if members of the public can be a committee member in a non voting role.

Northern Area Committee (County and District members)
Policing – Northern Rural Neighbourhood Panel Representatives
Joint Management Committee

Children and Young People’s Charter – Councillor Helen Reynolds
ELDC Parish Carers Champion – Parish Clerk
Holton-le-Clay Wards – Areas of Responsibility of Streets/Roads
Overseer to all properties owned by the Parish Council

Eight Acres Playing Field
Junior Playing Fields
Cemetery and Burial Matters (Burial Board) Committee
Parish Gardens
Emergency Planning
Highways and Environment
Public Relations Officer
Youth Representative
Events Officer
Planning and Development
Personnel and Finance Committee (to include Internal Auditor)
Affordable Housing Champion?
Holton News – Parish Clerk

10. TO CONFIRM THE SETTING OF CHARGES FOR HOLTON LE CLAY PARISH
COUNCIL AND HOLTON LE CLAY BURIAL BOARD

HOLTON LE CLAY PARISH COUNCIL
Council Chamber Bookings

Parish Gardens including skip hire

HOLTON LE CLAY BURIAL BOARD

Burial Fees and Charges

11. PROPOSE THE COUNCIL SELL 4 METRES EACH AND 6NR EACH OF BRASS BAR FITTINGS TO MRS APLEYARD AT UNIT 1 PINFOLD LANE. FOR £260.00 PAYMENT ON RECEIPT/EXCHANGE OF GOODS.
12. PROPOSE THAT COUNCILLOR C LYONS AND COUNCILLOR BLACKLOCK REMOVE THE FITTINGS IN ORDER TO ENSURE SUFFICIENT REMAIN FOR FUTURE COUNTER USE.
13. TO APPROVE THE MAINTENANCE OF THE ENTRANCE FOOTPATH TO THE JUNIOR PLAYING FIELDS - PAINTING OF THE FENCES AND REPAIR OF SLABS.
14. HLC FESTIVAL DAY – PROPOSE TO HIRE A SKIP TO DISPOSE OF ALL THE GRASS AND HEDGINGS.
15. HLC FESTIVAL DAY – PROPOSE THE COST OF £100 TOWARDS RAFFLE PRIZES.
16. HLC FESTIVAL DAY – COUNCILLORS AVAILABILITY.
17. YOUTH MATTERS UPDATE - COUNCILLOR REYNOLDS.
18. ETHERINGTON ARMS UPDATE. Volunteer support of Dave McCulloch and Paul Notley on grass area at rear of building. Letter from resident request to purchase a section of land on the Etherington Arms grounds at Picksley Crescent.
19. PROPOSAL TO PURCHASE AND ERECT A FLAG & POLE AT THE RAF MEMORIAL.
20. PROPOSE TO EMPLOY A LITTER PICKER/HANDYMAN.
21. FINANCIAL MATTERS - Financial Monthly report.
22. CONTRACTS FOR APPROVAL AND UPDATE. None
23. HIGHWAY/STREET LIGHT/WASTE.
East Lindsey – Highways Division May 2010 report.
Temporary Road Closure - Langton Road (Tetney Lane to Grainsby Avenue).
Requested the Mechanical Sweep to the village – overdue its 17 week schedule (24 May 2010).
24. CLERKS REPORT ON MATTERS OUTSTANDING
The Standing Orders and Financial Regulations to be adopted at a later date once amended.
Clerks holidays – Tuesday 23 June 2010. 26 – 31 July 2010 and 23 – 30 August 2010.

25. COMMITTEE REPORTS/AREA UPDATE

- a. Joint Management Committee.
- b. Eight Acres and Junior Playing Fields Committee.
Safety Surface at Rota Rider. Newby Leisure Ltd will be relaying the wetpour safety surface. Request the JPF is cut more frequently.
- c. Cemetery and Parish Gardens Committee.
1 x Wall of Remembrance Application received. The flower tubs need filling up. Mr & Mrs Glover have requested the hedge to be cut at the boundary with the entrance lane.
- d. Emergency Planning – LCC template received. Brochure ‘Community Risk’ Register for Lincolnshire.
- e. Holton News/Press Report. Report already submitted by 16 May 2010 by request.

26. CLERKS REPORT CORRESPONDENCE

- a. Community Grants Scheme. Parish Council eligible for Community grants up to £8,000.
- b. ELDC Sustainability Officer letter dated 12 May 2010 with a pack of information on a range of grants available to Community and Charitable organisations.
- c. E mail from Jayne Smith with details of contact for the successful Youth Club funding in Scamblesby.
- c. ELDC letter of 7th June 2010 – Parish Council Vacancy to the Council’s Standards Committee.
- d. Letter dated 21 May 2010 from Lincolnshire Rural Housing Association Ltd - Suggestion of an ‘Affordable Housing Champion in the Parish Council’. E mailed to Cllrs.
- e. E mail dated 15 June for LALC. The Vetting and Barring Scheme put on hold.
- f. Correspondence for Kirk Douglas to raise profile of the ‘Cadet in the Community’ and ACF in Waltham.
- g. E mail for Steve Shaw – Sustainable Communities Act proposals. E mailed to Cllrs.
- h. European City Guide – Confirmation of address and contact details.

27. CLERKS REPORT CORRESPONDENCE (FOR NOTING)

- a. Letter from LCC dated 10th June 2010. Preferred Minerals and Waste Strategies non-statutory consultation will commence on Thursday 10 June to Thursday 5th August 2010.
- b. Register of Electors – Notice of Alteration for April, May and June 2010.
- c. LALC E mail dated 27 May 2010 – Lincolnshire Assembly’s Partnership News.
- d. LALC E mail dated 28 May 2010 – Open Source Planning - Green Paper.
- e. LALC E mail dated 20 May 2010 – Office for Civil Society.
- f. LALC E mail dated 16 June 2010 – The Campaign to Stop LCC Closing Museums.
- g. News Release – Findings of East Midlands Ambulance Service.
- h. Community Lincs – Best Kept Villages and Small Towns Competition 2010. Thank you for entering, posters and list of the Villages and Small Towns who have entered.

- i. Agenda for Northern Area Committee on Wednesday 9th June 2010.
- j. Agenda for Standards Committee – 4th June 2010.
- k. Website – visitors to website numbers and to each section.
- l. LCC – Holton-le-Clay Children’s Services Partnership – HLC Children’s Centre minutes of meeting Tuesday 4th May 2010.

EVENTS

Etherington Arms – Interested Committee members meeting – Tuesday 22nd June 2010.
 Holton le Clay Festival Day – Saturday 10th July 2010.
 Energy Sustainability/First Concern surgery Council Offices on 11 August 2010.
 Clerk – Working with your Council - training in Peterborough – Wednesday 23rd June 2010.
 Councillor & Chairman Training – Councillor Willingham – Wragby Wed 7th July 1.00 – 4.00 pm.
 An overview of the Planning System – Cllrs Greetham & Rowntree – Cranwell on Tue 21 Sept 6.30-8.30 pm

28. AUTHORISATION OF CHEQUE PAYMENTS

PAID OUT OF COMMITTEE

<i>Paid on 17 May 2010. Skip Hire. Wilton Waste for Etherington Arms clearance.</i>	£200.00
BT 8 Feb – 10 May 2010 and rental 1 May 2010 – 31 July 2010	£214.04
LALC – Governance & Accountability publication	£13.34
Office Friends – Samsung Toner, 5 x box files and pack of Report files	£102.71
Aon Limited – Insurance renewal from 1 June 2010.	£2,416.79
ELDC – Temporary Event Notice for HLC Festival Day 10 July 2010	£21.00

From General Account

MRS B L GASH Salary MONTH 3 (JUNE) 20 hours	
Gross £760.37 (Less Tax £152.00, Employees NI cont £31.28)	£577.09
MRS B L GASH TAX AND NI CONTRIBUTIONS TO HMRC - MONTH 3	
Tax £152.00 Employees NI cont £31.28 and Employers NI cont £36.40	£219.68
MMA form - 2 day course. Mrs B L Gash WWYC. Holton-le-Clay to Peterborough on 19 May and 23 June 2010 – Return Journey for both days on completion.	£126.40
CASH FLOAT (JUNE)	£50.00
VEOLIA ES (UK) LTD – Amenity Grass Cutting we 07/05 & 28/05	£888.30
VEOLIA ES (UK) LTD – 8 Acres Playing Field we 07/14/21 & 28/05	£222.08
VEOLIA ES (UK) LTD – Junior Playing Field we 07/05 & 28/05	£47.00

Quick Fix Glass Ltd – Etherington Arms Boarded Up	£1,054.37
RBS Software Solutions – Cemeteries Maintenance for 1 year	£186.82
ELDC – Etherington Arms Flat Band B property 50% discount (tbc)	£466.03

GENERAL ACCOUNT

£6,605.65

Electrical Wholesale Services Ltd – invoice for ASD 100w Polycarbonate Bulkhead for Etherington Arms (To be taken form Petty Cash)	£17.45
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MISCELLANEOUS

Expenditure Official Order Completed – AWAIT INVOICES

M & J Stringer Ltd - Level Crossing Gate at Old Railway £3996.00 + VAT £699.30	£4,695.30
Concrete Gardens Ltd – Etherington Arms Concrete Fencing. £2423.00 + VAT £424	2,847.025
L.H. Brocklebank – Etherington Arms - Toilet Repairs and Renewals £1286.47 + VAT £225.13	£1,511.60
Signs Express for Wall of Remembrance Application	£45.83
Mr & Mrs Glover hedge cutting Cemetery Lane (tbc – from Petty Cash)	

Etherington Arms Gas, Electric & rate bill (for information)

Income

Holton Management Company Ltd for use of Council Chamber for AGM	£10.00
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Income (Not yet received)

Electoral Office - Council Offices as a Polling Station.	£100.00
VAT return for 2009/10	£34,057.45

BURIAL BOARD & PARISH GARDENS ACCOUNT EXPENDITURE

C WRIGHT – Caretaking and Maintenance Cemetery – May/June 2010	£685.00
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Income (Burial Board)

Wall of Remembrance Application - Mr Bushell	£60.00
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29. DATES OF NEXT MEETINGS

19 TH JULY 2010	16TH
AUGUST 2010 (if required)	
20 th SEPTEMBER 2010	

30. PUBLICATIONS (FOR NOTING AND SIGNING OUT OF COUNCIL OFFICES)

Local Council Review (LCR) Summer 2010

Inside Lincolnshire – June 2010

Louth Rural (June 2010 – Neighbourhood Policing Team Area Update

RBS Software Solutions - Newsletter

NALC Events Bulletin 14 May, 28 May and 14 June 2010. E mailed to Councillors.

Rural Services Network – 2 June 2010 update.

Rural Services Community Weekly Rural Focus. 17 May, 1 June and 14 June 2010.

Planning Portal – 14 May, 20 May, 27 May and 3 June 2010.

REAL Bus Programme – July/August

Funk Bus Programme - Summer 2010

Locality Management Newsletter – Issue 2 – June 2010.

Rural Links – Incorporating Village Hall News Issue No1 Spring 2010.

NHS Lincolnshire newsletter – Research and You

Slingsby magazine

Clever Office Solutions

The Sports and Play Const5uction Association card.

Travis Perkins PLC brochure

Wicksteed Playscapes brochure

Chair Based Exercise Class for Ages 50+ HLC Community Centre on Weds 10 am from 23rd June