

HOLTON-LE-CLAY PARISH COUNCIL
Village Hall, Pinfold Lane, Holton-le-Clay, GRIMSBY, Lincolnshire
DN36 5DL Emma Harris - Clerk to the Council Telephone and Fax
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<http://parishes.lincolnshire.gov.uk/holtonleclay>

Dear Councillor

You are hereby summoned to attend the Full Council Meeting of Holton-le-Clay Parish Council, which will be held on Monday 19th October 2020 commencing at 7.00 pm via video link using the ZOOM App service. Any members of the public who wish to join the meeting must contact the clerk prior to the meeting in order for the link to the app to be sent to them.

Signed Emma Harris Clerk to the Parish Council. 11th October 2020

AGENDA

- 71. CHAIRMANS WELCOME:**
- 72. TO RECEIVE APOLOGIES FOR ABSENCE:**
- 73. TO RECEIVE DECLARATIONS OF INTEREST:**
- 74. TO APPROVE THE MINUTES OF THE FULL COUNCIL MEETING HELD ON 21st SEPTEMBER 2020:**
- 75. TO RECEIVE AN UPDATE FROM MERC:**
- 76. TO RECEIVE AN UPDATE FROM THE DISTRICT COUNCILLORS:**
- 77. TO RECEIVE AN UPDATE FROM THE COUNTY COUNCILLOR:**
- 78. TO RESOLVE TO FILL ONE COUNCILLOR VACANCY BY CO-OPTION FOLLOWING AN APPLICATION FROM MRS MAUREEN REDFORD:**
- 79. TO WITNESS THE SIGNING OF THE DECLARATION OF ACCEPTANCE OF OFFICE BY MRS MAUREEN REDFORD:**
- 80. TO GRANT FINANCIAL DISPENSATION TO MRS MAUREEN REDFORD:**

- 81. TO APPROVE GPC SPENDING FOR THE PURCHASE OF TWO POPPY WREATHS FOR REMAMBRANCE DAY. THE CONTRIBUTION FOR THIS LAST YEAR WAS £44:**
- 82. TO APPOINT A PLANNING COMMITTEE WITH A MINIMUM OF THREE MEMBERS. THE COMMITTEE WILL BE EXPECTED TO MEET IN THE SAME WAY AS A FULL COUNCIL MEETING WITH A SUMMONS AND FORMAL AGENDA AND WILL MAKE RECOMMENDATIONS TO FULL COUNCIL BASED ON THEIR ASSESSMENT OF EACH PLANNING APPLICATION:**
- 83. TO ADOPT TERMS OF REFERENCE FOR THE PLANNING COMMITTEE (CIRCULATED TO COUNCILLORS):**
- 84. TO REVIEW THE FOLLOWING POLICIES AND UPDATE WITH ANY CHANGES:**
- LONE WORKING**
 - DISCIPLINARY**
 - HARASSMENT**
 - FREEDOM OF INFORMATION**
 - DATA PROTECTION**
- 85. TO CONSIDER MAKING A CONTRIBUTION TO LIGHTMAIN FOR THE COST OF A TRACKING SYSTEM THAT WILL MINIMISE THE DAMAGE TO THE 8 ACRES PLAYING FIELD. THE TOTAL COST OF THIS IS £3720 PLUS VAT AND WAS NOT INCLUDED IN THE ORIGINAL QUOTE:**
- 86. PROPOSED BY COUNCILLOR BOON TO ALLOCATE AREAS OF THE WAR MEMORIAL TO RESIDENTS TO ADOPT IN MEMORY OF A FALLEN SERVICEMAN OR WOMAN FROM EAST LINDSEY OR FROM THE VILLAGE, TO TEND AS FLOWER BEDS. A SIGN CAN BE ERECTED IN FRONT OF EACH BED TO MARK WHO IS TENDING THEM AND WHOSE MEMORY IT IS IN AID OF. THE FLOWERBED WOULD BE ALLOCATED TO SOMEONE ELSE IF THE IT GOES UNATTENDED FOR A PERIOD OF TIME:**
- 87. PROPOSED BY COUNCILLOR REYNOLDS TO PURCHASE TWO NEW GRIT BINS FOR PELHAM GREEN AND CARMEN CRESCENT/EDINBURGH DRIVE:**
- GRITBINS.NET 14 CUBIC FT 400LITRE/400KG**

£146.87 INC. VAT PLUS £25 POSTAGE

- PEACOCKSALT.COM 400KG/350LTRE LOCKABLE BIN

£170.89 PLUS VAT, FREE POSTAGE

TMP SOLUTIONS 250 LITRES

£166.23 INC. VAT PLUS £35 POSTAGE

PEACOCKSALT.COM 1000KG BAG ROCK SALT £190 PLUS VAT

**VIKING DIRECT 20x25KG (500KG) BAGS ROCK SALT £214.80
INC VAT FREE DELIVERY**

**88. PROPOSED BY COUNCILLOR BOON TO WRITE TO ELDC
REGARDING THE ARBITRARY RULES IMPLEMENTED AT LOUTH
TIP IN KEEPING IT COVID SECURE:**

**89. PROPOSED BY COUNCILLOR DICKER TO WRITE AN OPEN
LETTER TO THE POLICE CRIME COMMISSIONER WITH REGARD
TO THE LACK OF ACTION AGAINST INDIVIDUALS WHO HAVE
BEEN VANDALISING THE JUNIOR PLAYING FIELD. IT IS ALSO
PROPOSED THAT THIS LETTER IS ADDRESSED TO THE LOCAL
MP AND THE LOCAL NEWSPAPER:**

**90. PROPOSED BY COUNCILLOR DICKER TO REVIVE THE
NEIGHBOURHOOD WATCH SCHEME IN THE VILLAGE:**

91. FINANCIAL MATTERS:

HOLTON LE CLAY PARISH COUNCIL

FINANCIAL REPORT as at 30/09/2020

CASH BOOK

Balance Brought forward	30/09/2020	
General Account		57,171.54
Burial Account		4,688.26
		<hr/>
		61,859.80
 Add - Income		
General Receipts		34,987.35
Burial Receipts		14.00
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		35,001.35	<u>96,861.15</u>
Less - Expenditure			
General Payments		9,329.77	
Burial Payments		<u>0.00</u>	<u>9,329.77</u>
Balance Carried Forward	30/09/2020		<u><u>87,531.38</u></u>
<u>BANK BALANCES as at</u>	30/09/2020		
General Account per Statement		84,036.51	
less - Outstanding Cheques		<u>1,207.39</u>	
plus - Receipts not cleared		0.00	82,829.12
Burial Account per Statement		4,702.26	
plus - receipts not cleared		0.00	
less - Outstanding Cheques		<u>0.00</u>	<u>4,702.26</u>
			7,157.55
TOTAL COUNCIL FUNDS AS AT			<u><u>87,531.38</u></u>

ALLOCATION OF FUNDS -

TOTAL FUNDS, PER ABOVE		87,531.38
RESERVES		
Parish Council Minimum Reserve	13,000.00	
Community Woodland Grant	65.13	
District Councillor Grant/War Mem	58.04	
Village Improvement Reserve	14,761.24	
village sign	500.00	
muga renovation	12,039.14	
		40,423.55
Burial Account Bank Balance (upkeep of Cemetery)		<u>4,708.26</u>
		45,131.81
PRECEPT RECEIVED IN ADVANCE (see below)		
1		
month		<u>5,700.25</u>
		50,832.06

***APPROX FUNDS AVAILABLE as at 30/09/2020 36,699.32**

PRECEPT - is received in advance twice a year, therefore we usually have monies in our account representing spend in coming months.

***EXACT SURPLUS CAN NOT BE CALCULATED UNTIL THE END OF THE FINANCIAL YEAR**

*4086.00 of surplus monies is for cemetery upkeep

92. FINANCE REPORT:

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October 2020 Payments

GENERAL	Payee	Invoice	
BACS	GLENDALE	8 ACRES GRASS	£182.40
BACS	GLENDALE	JPF GRASS	£61.44
BACS	GLENDALE	AMENITY GRASS + WEED SPRAY	£2,166.00
CHQ	BRITISH LEGION	POPPY APPEAL	£44.00
BACS	BRITISH GAS	DEFIBRILLATOR ELECTRICITY	£32.02
DD	N POWER	GAS VILLAGE HALL	£26.68
BACS	VIKING DIRECT	MEMORY STICK	£24.93
BACS	ANGLIAN WATER	VILLAGE HALL WATER	£623.06
DD	VIRGIN	broadband	£50.40
BACS/DD	NEST/STAFF/HMRC	PAYE/SALARIES/PENSIONS	£2,371.15
BACS	MOWNS N GROWNS	CEMETERY CONTRACT	£433.57
BACS	HEMSWELL SURFACING LTD	SURFACING REPAIRS 8 ACRES	£25,077.60
BACS	TREE & GARDEN SERVICES	JPF/CAMPIONS TREES	£295.00
BACS	GLASDON	CARETAKERS CART	£1,057.08
DD	ANGLIAN WATER	WATER CEMETERY	£220.25
DD	BRITISH GAS	VILLAGE HALL ELECTRICITY	£50.63
BACS	JB RURAL SERVICES	KISSING GATE 8 ACRES	£168.00
			£32,884.21
CREDIT CARD PAYMENTS FOR AUGUST		whereby app	7.81
		AMAZON dog fouling signs	21.9
		JACKSON GREEN PRESTON	£180.00

93. DATE AND TIME OF NEXT MEETING: 16TH NOVEMBER 2020 AT 7PM