HOLTON-LE-CLAY PARISH COUNCIL Village Hall, Pinfold Lane, Holton-le-Clay, GRIMSBY, Lincolnshire DN36 5DL Emma Harris - Clerk to the Council Telephone and Fax 01472 234566

E mail: <u>HLC.PC@btconnect.com</u> Website: http://parishes.lincolnshire.gov.uk/holtonleclay

Dear Councillor

You are hereby summoned to attend the Full Council Meeting of Holton-le-Clay Parish Council, which will be held on Monday 15th February 2021 commencing at 7.00 pm via video link using the ZOOM App service. Any members of the public who wish to join the meeting must contact the clerk prior to the meeting in order for the link to the app to be sent to them.

Signed Emma Harris Clerk to the Parish Council. 7th February 2021

Zoom Link:

https://us02web.zoom.us/j/85827533795?pwd=Q3NTbGk5eWI1dldmZCtxay 9KQ1NDQT09

Passcode: **009769**

AGENDA

- 153. CHAIRMANS WELCOME:
- 154. TO RECEIVE APOLOGIES FOR ABSENCE:
- **155.** TO RECEIVE DECLARATIONS OF INTEREST:
- 156. TO APPROVE THE MINUTES OF THE FULL COUNCIL MEETING HELD ON 18th JANUARY 2021:
- 157. TO RECEIVE AN UPDATE FROM MERC:
- 158. TO RECEIVE AN UPDATE FROM THE DISTRICT COUNCILLORS:
- 159. TO RECEIVE AN UPDATE FROM THE COUNTY COUNCILLOR:
- 160. TO RECEIVE AN UPDATE FROM THE NDP GROUP:
- 161. PROPOSED BY COUNCILLOR BOON THAT WHEN THE PLANNING COMMITTEE IS CONSIDERING NEW APPLICATIONS, THEY TAKE PUBLIC FOOTPATH ACCESS INTO ACCOUNT AS A PRIORITY:

- 162. TO CONSIDER A QUOTE FOR REPLACING A FAULTY
 SPRING BARREL ON THE BOILER ROOM SHUTTER AND ALSO
 TO FIT A HANDLE TO THE SAME SHUTTER TO ENABLE EASIER
 ACCESS.
- APEX ENGINEERING £245 PLUS VAT
- 163. TO REVIEW THE FOLLOWING POLICIES AND UPDATE WITH ANY CHANGES-
- FINANCIAL MANAGEMENT RISK ASSESSMENT NO CHANGE
- HEALTH AND SAFETY NO CHANGE
- COMPLAINTS POLICY UPDATED WITH CHAIRMANS NEW EMAIL ADDRESS
- PUBLICATION SCHEME UPDATED WITH NEW COUNCILLORS DETAILS
- 164. TO CONSIDER THE COST OF DIVERTING THE PUBLIC RIGHT OF WAY THAT RUNS ACROSS THE 8 ACRES PLAYING FIELD IN FRONT OF MAGNOLIA DRIVE. A HIGHWAYS DIVERSION ACT COSTS IN THE REGION OF £2,500:
- 165. TO CONSIDER THE OFFER FROM LCC TO LEASE THE COMMUNITY CENTRE AS A WHOLE. THIS WOULD BE WITHOUT SUB METERING AND NEGOTIATIONS WOULD NEED TO TAKE PLACE WITH THE SCHOOL REGARDING A CONTRIBUTION TO UTILITIES. THE PREVIOUS LEASE WAS FOR £3,500 PER YEAR AND INCLUDED UTILITIES. IF THE PARISH COUNCIL DOES NOT WISH TO PURSUE THIS OFFER THEN THE COUNTY COUNCIL WILL ACTIVELY MARKET THE BUILDING FOR COMMUNITY USE:
- **166. FINANCE REPORT:**

HOLTON LE CLAY PARISH COUNCIL

FINANCIAL REPORT as at 31/01/2021

CASH BOOK

Balance Brought forward 31/01/2021
General

Account 44,824.33

Add - Income General Receipts Burial Payments Burial Account per Statement less - Outstanding Cheques Dius - Receipts not cleared Dius - receipts not cleared Receipts not cleared Receipts Burial Account per Statement Syee 26 Cheques Dius - receipts not cleared Receipts Burial Account per Statement Dius - receipts not cleared Receipts Burial Account per Statement Syee 26 Cheques Dius - receipts not cleared Receipts Burial Account per Statement Syee 26 Cheques Atjo84.16 Atjo84.16 Atjo84.16 Atjo84.16 Atjo84.16 RESERVES Parish Council Minimum Reserve District Councillor Grant/War Mem O.17 Village Improvement Reserve General Add - 19000 Strict Councillor Grant/War Mem Village Improvement Reserve General Receipts General Atjo84.05 St. Julious S	Burial Account				5,671.26
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207.54					
muga renovation 207.51	muga renovation		207.51		

20,083.12	
Burial Account Bank Balance (upkeep of Cemetery) 5,996.26	
26,079.38	
PRECEPT RECEIVED IN ADVANCE (see below) 3	
months <u>17,100.75</u>	
	43,180.13
*APPROX FUNDS AVAILABLE as at 31/01/2021	3,904.03

PRECEPT - is received in advance twice a year, therefore we usually have monies in our account representing spend in coming months.

*EXACT SURPLUS CAN NOT BE CALCULATED UNTIL THE END OF THE FINANCIAL YEAR

167. FINANCIAL MATTERS:

0 February 2021 Payments

GENERAL		Invoice	
	Payee		
DD	N POWER	Gas supply Village hall	£128.64
DD	BRITISH GAS	ELECTRICITY VILLAGE	
	DRITISH GAS	HALL	£68.05
DD	VIRGIN	broadband	£50.40
BACS/DD	NEST/STAFF/HMRC	PAYE/SALARIES/PENSIONS	£2,336.74
BACS	MOWNS N	CEMETERY CONTRACT	
BACS	GROWNS	CEMETERY CONTRACT	£29.00
BACS	E HARRIS	DOG POO BAGS	£5.99
DD	DUNCAN TOPLIS	PAYROLL SERVICES	£90.00
BACS	APEX	SHUTTER SERVICE	£966.00
BACS	ENGINEERING	SHOTTER SERVICE	1900.00
			£3,674.82

^{*4086.00} of surplus monies is for cemetery upkeep

CREDIT CARD PAYMENTS FOR

ZOOM	REMOTE MEETINGS APP	14.39
CANON	INK CARTRIDGE	£30.48
CLOUDNEXT	EMAIL SUBSCRIPTION	14.38
		59 25

168. DATE AND TIME OF NEXT MEETING: 15^{TH} FEBRUARY 2021 AT 7PM