

HOLTON-LE-CLAY PARISH COUNCIL
Village Hall, Pinfold Lane, Holton-le-Clay, GRIMSBY, Lincolnshire
DN36 5DL Emma Harris - Clerk to the Council Telephone and Fax
01472 234566

E mail: HLC.PC@btconnect.com Website:
<http://parishes.lincolnshire.gov.uk/holtonleclay>

Dear Councillor

You are hereby summoned to attend the Full Council Meeting of Holton-le-Clay Parish Council, which will be held on Monday 15th February 2021 commencing at 7.00 pm via video link using the ZOOM App service. Any members of the public who wish to join the meeting must contact the clerk prior to the meeting in order for the link to the app to be sent to them.

Signed Emma Harris Clerk to the Parish Council. 7th February 2021

Zoom Link:

<https://us02web.zoom.us/j/85827533795?pwd=Q3NTbGk5eWI1dldmZCtxay9KQ1NDQT09>

Passcode: **009769**

AGENDA

- 153. CHAIRMANS WELCOME:**
- 154. TO RECEIVE APOLOGIES FOR ABSENCE:**
- 155. TO RECEIVE DECLARATIONS OF INTEREST:**
- 156. TO APPROVE THE MINUTES OF THE FULL COUNCIL MEETING HELD ON 18th JANUARY 2021:**
- 157. TO RECEIVE AN UPDATE FROM MERC:**
- 158. TO RECEIVE AN UPDATE FROM THE DISTRICT COUNCILLORS:**
- 159. TO RECEIVE AN UPDATE FROM THE COUNTY COUNCILLOR:**
- 160. TO RECEIVE AN UPDATE FROM THE NDP GROUP:**
- 161. PROPOSED BY COUNCILLOR BOON THAT WHEN THE PLANNING COMMITTEE IS CONSIDERING NEW APPLICATIONS, THEY TAKE PUBLIC FOOTPATH ACCESS INTO ACCOUNT AS A PRIORITY:**

162. TO CONSIDER A QUOTE FOR REPLACING A FAULTY SPRING BARREL ON THE BOILER ROOM SHUTTER AND ALSO TO FIT A HANDLE TO THE SAME SHUTTER TO ENABLE EASIER ACCESS.

- APEX ENGINEERING £245 PLUS VAT

163. TO REVIEW THE FOLLOWING POLICIES AND UPDATE WITH ANY CHANGES-

- FINANCIAL MANAGEMENT RISK ASSESSMENT – NO CHANGE

- HEALTH AND SAFETY – NO CHANGE

- COMPLAINTS POLICY – UPDATED WITH CHAIRMANS NEW EMAIL ADDRESS

- PUBLICATION SCHEME – UPDATED WITH NEW COUNCILLORS DETAILS

164. TO CONSIDER THE COST OF DIVERTING THE PUBLIC RIGHT OF WAY THAT RUNS ACROSS THE 8 ACRES PLAYING FIELD IN FRONT OF MAGNOLIA DRIVE. A HIGHWAYS DIVERSION ACT COSTS IN THE REGION OF £2,500:

165. TO CONSIDER THE OFFER FROM LCC TO LEASE THE COMMUNITY CENTRE AS A WHOLE. THIS WOULD BE WITHOUT SUB METERING AND NEGOTIATIONS WOULD NEED TO TAKE PLACE WITH THE SCHOOL REGARDING A CONTRIBUTION TO UTILITIES. THE PREVIOUS LEASE WAS FOR £3,500 PER YEAR AND INCLUDED UTILITIES. IF THE PARISH COUNCIL DOES NOT WISH TO PURSUE THIS OFFER THEN THE COUNTY COUNCIL WILL ACTIVELY MARKET THE BUILDING FOR COMMUNITY USE:

166. FINANCE REPORT:

HOLTON LE CLAY PARISH COUNCIL

FINANCIAL REPORT as at 31/01/2021

CASH BOOK

Balance Brought forward	31/01/2021	
General		
Account		44,824.33

Burial Account		5,671.26
		<u>50,495.59</u>
Add - Income		
General		
Receipts	190.00	
Burial Receipts	<u>325.00</u>	
	515.00	<u>51,010.59</u>
Less - Expenditure		
General		
Payments	3,926.43	
Burial		
Payments	<u>0.00</u>	
		<u>3,926.43</u>
Balance Carried Forward	31/01/2021	<u><u>47,084.16</u></u>
<u>BANK BALANCES as at</u>	31/01/2021	
General Account per Statement		41,087.90
less - Outstanding		
Cheques	<u>0.00</u>	
plus - Receipts not cleared	0.00	41,087.90
Burial Account per		
Statement	5,996.26	
plus - receipts not cleared	0.00	
less - Outstanding		
Cheques	<u>0.00</u>	
		<u>5,996.26</u>
		7,157.55
TOTAL COUNCIL FUNDS AS AT		<u><u>47,084.16</u></u>

ALLOCATION OF FUNDS -

TOTAL FUNDS, PER ABOVE		47,084.16
RESERVES		
Parish Council Minimum Reserve	13,000.00	
District Councillor Grant/War Mem	0.17	
Village Improvement		
Reserve	6,443.00	
village sign	432.44	
muga renovation	207.51	

	20,083.12
Burial Account Bank Balance (upkeep of Cemetery)	<u>5,996.26</u>
	26,079.38
PRECEPT RECEIVED IN ADVANCE (see below)	
3	
months	<u>17,100.75</u>
	<u>43,180.13</u>
*APPROX FUNDS AVAILABLE as at	31/01/2021
	<u>3,904.03</u>

PRECEPT - is received in advance twice a year, therefore we usually have monies in our account representing spend in coming months.

***EXACT SURPLUS CAN NOT BE CALCULATED UNTIL THE END OF THE FINANCIAL YEAR**

*4086.00 of surplus monies is for cemetery upkeep

167. FINANCIAL MATTERS:

0

February 2021 Payments

GENERAL	Payee	Invoice	
DD	N POWER	Gas supply Village hall	£128.64
DD	BRITISH GAS	ELECTRICITY VILLAGE HALL	£68.05
DD	VIRGIN	broadband	£50.40
BACS/DD	NEST/STAFF/HMRC	PAYE/SALARIES/PENSIONS	£2,336.74
BACS	MOWNS N GROWNS	CEMETERY CONTRACT	£29.00
BACS	E HARRIS	DOG POO BAGS	£5.99
DD	DUNCAN TOPLIS	PAYROLL SERVICES	£90.00
BACS	APEX ENGINEERING	SHUTTER SERVICE	£966.00
			£3,674.82

CREDIT CARD PAYMENTS FOR

ZOOM	REMOTE MEETINGS APP	14.39
CANON	INK CARTRIDGE	£30.48
CLOUDNEXT	EMAIL SUBSCRIPTION	14.38
		59.25

**168. DATE AND TIME OF NEXT MEETING: 15TH FEBRUARY 2021
AT 7PM**