

**HOLTON-LE-CLAY PARISH COUNCIL**  
**Village Hall, Pinfold Lane, Holton-le-Clay, GRIMSBY, Lincolnshire**  
**DN36 5DL Emma Harris - Clerk to the Council Telephone and Fax**  
**01472 234566**

E mail: [HLC.PC@btconnect.com](mailto:HLC.PC@btconnect.com) Website:  
<http://parishes.lincolnshire.gov.uk/holtonleclay>

Dear Councillor

You are hereby summoned to attend the Full Council Meeting of Holton-le-Clay Parish Council, which will be held on Monday 26<sup>th</sup> April 2021 commencing at 7.00 pm via video link using the ZOOM App service. Any members of the public who wish to join the meeting must use the link and password below.

Signed Emma Harris Clerk to the Parish Council. 19<sup>th</sup> April 2021

Zoom Link:

<https://us02web.zoom.us/j/87988840194?pwd=S2dlTVhkQzdjclBfOXA3YkwrZUdWdz09>

Passcode: 608832

**AGENDA**

- 188. CHAIRMANS WELCOME:**
- 189. TO RECEIVE APOLOGIES FOR ABSENCE:**
- 190. TO RECEIVE DECLARATIONS OF INTEREST:**
- 191. TO APPROVE THE MINUTES OF THE FULL COUNCIL MEETING HELD ON 15<sup>th</sup> MARCH 2021:**
- 192. TO RECEIVE AN UPDATE FROM MERC:**
- 193. TO RECEIVE AN UPDATE FROM THE DISTRICT COUNCILLORS:**
- 194. TO RECEIVE AN UPDATE FROM THE COUNTY COUNCILLOR:**
- 195. TO CONSIDER EMPLOYING SARAH KULWICKI FROM CONINGSBY TOWN COUNCIL TO CARRY OUT THE INTERNAL AUDIT AT A COST OF £80:**
- 196. TO DISCUSS A COMPLAINT RECEIVED FROM A RESIDENT REGARDING THE PARKING IN BEECH GROVE TURNING CIRCLE BY PEOPLE ATTENDING FITNESS CLASSES ON THE 8 ACRES:**

**197. TO DISCUSS THE PITCH HIRE FEES FOR FITNESS CLASSES USING THE 8 ACRES AND ALSO TO CONSIDER INTRODUCING A USER AGREEMENT:**

**198. TO REVIEW THE FOLLOWING POLICIES AND UPDATE WITH ANY CHANGES:**

- **ASSET REGISTER (3x VILLAGE MAPS, NHS BENCH AND MUGA ALL ADDED)**
- **GRIEVANCE POLICY - NO CHANGE**
- **EQUAL OPPORTUNITIES – NO CHANGE**
- **SAFEGUARDING – NO CHANGE**
- **PRESS AND MEDIA – NO CHANGE**

**199. FINANCE REPORT:**

<b><u>BANK BALANCES as at</u></b>	<b>31/03/2021</b>		
General Account per Statement		45,100.26	
less - Outstanding Cheques		<u>0.00</u>	
plus - Receipts not cleared		0.00	
			45,100.26
Burial Account per Statement		9,402.26	
plus - receipts not cleared		0.00	
less - Outstanding Cheques		<u>0.00</u>	
			<u>9,402.26</u>
			7,157.55
<b>TOTAL COUNCIL FUNDS AS AT</b>			<b><u><u>54,502.52</u></u></b>

**ALLOCATION OF FUNDS -**

TOTAL FUNDS , PER ABOVE 54,502.52

RESERVES

Parish Council Minimum Reserve	13,000.00
District Councillor Grant/War Mem	0.17
Village Improvement Reserve	5,862.69
village sign	432.44
cemetery bench reserve	300.00
muga renovation	207.51

	19,802.81	
Burial Account Bank Balance (upkeep of Cemetery)	<u>9,402.26</u>	
	29,205.07	
PRECEPT RECEIVED IN ADVANCE (see below)		
0	<u>0</u>	
		<u>29205.07</u>
<b>*APPROX FUNDS AVAILABLE as at</b>	<b>31/03/2021</b>	<b><u>25,297.45</u></b>

PRECEPT - is received in advance twice a year, therefore we usually have monies in our account representing spend in coming months.

**\*EXACT SURPLUS CAN NOT BE CALCULATED UNTIL THE END OF THE FINANCIAL YEAR**

\*4086.00 of surplus monies is for cemetery upkeep

## 200. FINANCIAL MATTERS:

### April 2021 Payments

GENERAL	Payee	Invoice	
BACS	VIKING	STATIONERY SUPPLIES	£61.74
DD	VIRGIN	broadband	£50.40
BACS/DD	NEST/STAFF/HMRC	PAYE/SALARIES/PENSIONS	£2,454.93
BACS	ABATIS	REPLACEMENT BATTERY	£45.60
BACS	P ROWNTREE	PAINT/PADLOCK/FLAG	£62.88
BACS	SIGNS EXPRESS	MEMORIAL PLAQUE	£54.00
BACS	GLENDALE	AMENITY AREA	£561.60
BACS	GLENDALE	JPF GRASS	£30.72
BACS	GLENDALE	8 ACRES GRASS	£93.60
BACS	LALC	ANNUAL SUBSCRIPTION	£696.44
BACS	ELDC	COUNCIL TAX CEMETERY	£162.30
BACS	INTELLITECH	COMPUTER SERVICES	£120.00
BACS	RBS/RIALTAS	YEAR END CLOSEDOWN	£672.00
BACS	BRITISH GAS	DEFIB ELECTRICITY	£9.92
BACS	MOWNS N GROWNS	CEMETERY CONTRACT	£265.00
DD	BRITISH GAS	ELECTRICITY VILLAGE HALL	£39.58
BACS	WAVE	VILLAGE HALL WATER	£45.92

BACS	RBS/RIALTAS	CEMETERY SOFTWARE	£231.60
			£5,658.23
CREDIT CARD PAYMENTS FOR AUGUST	FEB/MARCH		
	ZOOM	REMOTE MEETINGS APP	14.39
	GIFFGAFF	MOBILE TOP UP	12
	AMAZON	MCAFFEE PROTECTION	£12.99
	CLOUDNEXT	EMAIL SUBSCRIPTION	14.38
	BROXAP	LITTER BIN	292.8
			346.56

**201. DATE AND TIME OF NEXT MEETING: TUESDAY 4<sup>th</sup> MAY  
2021 AT 7PM (ANNUAL MEETING)**