

**Selflessness, Integrity, Accountability, Objectivity, Openness, Honesty, Leadership**

**HOLTON-LE-CLAY PARISH COUNCIL**

**Village Hall, Pinfold Lane, Holton-le-Clay, GRIMSBY, Lincolnshire  
DN36 5DL Emma Harris - Clerk to the Council Telephone and Fax  
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<http://parishes.lincolnshire.gov.uk/holtonleclay>

Dear Councillor

You are hereby summoned to attend the Full Council Meeting of Holton-le-Clay Parish Council, which will be held on Monday 19<sup>th</sup> July 2021 commencing at 7.30pm at the Village Hall, Pinfold Lane, Holton-le-Clay.

Prior to the commencement of the meeting there will be a public forum from 7.00pm for a maximum of 30 minutes when members of the public may ask questions or make short statements to the Council.

Signed Emma Harris Clerk to the Parish Council. 14<sup>th</sup> July 2021

**AGENDA**

- 48. CHAIRMANS WELCOME:**
- 49. TO RECEIVE APOLOGIES FOR ABSENCE:**
- 50. TO RECEIVE DECLARATIONS OF INTEREST:**
- 51. TO APPROVE THE MINUTES OF THE FULL COUNCIL MEETING HELD ON 22<sup>nd</sup> JUNE 2021 AND THE PERSONNEL COMMITTEE MEETING HELD ON 30<sup>TH</sup> JUNE 2021:**
- 52. TO RESOLVE TO FILL ONE COUNCILLOR VACANCY BY CO-OPTION FOLLOWING AN APPLICATION FROM MRS ANNE WHEELER:**
- 53. TO GRANT FINANCIAL DISPENSATION TO ANNE WHEELER:**
- 54. TO RECEIVE AN UPDATE FROM MERC:**
- 55. TO RECEIVE AN UPDATE FROM DISTRICT COUNCILLORS:**

**56. TO RECEIVE AN UPDATE FROM THE COUNTY COUNCILLOR:**

**57. PLANNING MATTERS:**

- **APPLICATION REFERENCE N/085/01415/21 HAS BEEN RECEIVED AND IS NOW BEING CONSIDERED. YOUR OBSERVATIONS ARE REQUESTED NO LATER THAN 23/07/2021.**

**OUTLINE ERECTION OF 9NO. DWELLINGS WITH ASSOCIATED GARAGES, ERECTION OF 3NO. LIGHT INDUSTRIAL BUILDINGS, FALLING UNDER USE CLASS E: COMMERCIAL, BUSINESS AND SERVICE AND EXCAVATION OF LAND TO FORM AN ATTENUATION POND (WITH MEANS OF ACCESS TO BE CONSIDERED). DEMOLITION OF EXISTING DWELLING AND OUTBUILDING.**

**1 LOUTH ROAD, HOLTON LE CLAY, GRIMSBY, DN36 5HN**

- **APPLICATION REFERENCE N/085/01427/21 HAS BEEN RECEIVED AND IS NOW BEING CONSIDERED. YOUR OBSERVATIONS ARE REQUESTED NO LATER THAN 27/07/2021.**

**PLANNING PERMISSION - ERECTION OF AN OFFICE BLOCK WITH A LINK THROUGH TO THE EXISTING BUILDING.**

**11 NICKERSON WAY, HOLTON LE CLAY, GRIMSBY, DN36 5HS**

**58. PROPOSED BY COUNCILLOR REYNOLDS TO HAVE THE VILLAGE HALL VALUED FOR INSURANCE PURPOSES AS IT HAS NOT BEEN DONE SINCE BEFORE THE FIRST FLOOR WAS RENOVATED. DESPITE CONTACTING SEVERAL DIFFERENT AGENTS ONLY ONE QUOTE HAS BEEN OBTAINED:**

- **JACKSON GREEN AND PRESTON £750 PLUS VAT**
- **LOVELLES AND PYGOTT AND CRONE APPROACHED BUT DIDN'T COME BACK WITH A QUOTE**

**59. PROPOSED BY COUNCILLOR REYNOLDS TO PURCHASE A PLAQUE TO SHOW APPRECIATION FOR THE AMOUNT OF WORK THAT WENT INTO PRODUCING THE NDP AND TO ACKNOWLEDGE THE WORK OF THE LATE BOB BOLTON. THE PLAQUE IS TO BE DISPLAYED IN THE PARISH OFFICE. SUGGESTED WORDING:**

- **'THIS PLAQUE IS TO SHOW THE APPRECIATION OF HOLTON LE CLAY NEIGHBOURHOOD DEVELOPMENT PLAN GROUP TO CREATE A DOCUMENT WHICH WILL MAINTAIN A VILLAGE ATMOSPHERE FOR THE FUTURE – BY HOLTON LE CLAY PARISH COUNCIL AND RESIDENTS.**

**IN MEMORY OF THE CONTINUOUS INPUT OF THE LATE BOB BOLTON (FOUNDER MEMBER)'**

**60. PROPOSED BY COUNCILLOR BRACK TO WRITE TO THE CONTRACTORS THAT RECENTLY RESURFACED CLAY LANE TO REQUEST THAT THEY REVISIT THE AREA TO CONSIDER FILLING IN ANY POTHOLES THAT HAVE APPEARED SINCE THEY DID THE WORK:**

**61. PROPOSED BY COUNCILLOR REYNOLDS TO PURCHASE A SECOND NOTICEBOARD FOR THE PARISH GARDENS. THIS IS TO KEEP ALL USERS OF THE PARISH GARDENS ADVISED OF ANY NEWS AND OF BURIAL DATES:**

- **GREENBARNES £480.85**
- **THE NOTICEBOARD COMPANY £524.08**
- **RED 17 £492.34**

**62. TO REVIEW THE FOLLOWING POLICY DOCUMENT AND UPDATE WITH ANY CHANGES:**

- **DOCUMENT RETENTION AND DISPOSAL (NO CHANGE)**
- **DATA BREACH POLICY (NO CHANGE)**
- **PRIVACY POLICY (NO CHANGE)**
- **COMPLAINTS PROCEDURE – NOT DUE FOR REVIEW BUT UPDATED WITH NEW CHAIRMAN DETAILS**

**63.FINANCIAL MATTERS**

HOLTON LE CLAY PARISH COUNCIL

**FINANCIAL REPORT as at 30/06/2021**

**CASH BOOK**

Balance Brought forward	30/06/2021	
General		71,554.94

Account			
Burial Account			4,652.26
			<u>76,207.20</u>
Add - Income			
General			
Receipts		0.00	
Burial Receipts		0.00	
		<u>0.00</u>	
			<u>76,207.20</u>
Less - Expenditure			
General			
Payments		6,182.48	
Burial			
Payments		0.00	
		<u>0.00</u>	
			<u>6,182.48</u>
<b>Balance Carried Forward</b>	<b>30/06/2021</b>		<b><u><u>76,207.20</u></u></b>
<b><u>BANK BALANCES as at</u></b>	<b><u>30/06/2021</u></b>		
General Account per Statement		65,416.80	
less - Outstanding			
Cheques		44.34	
plus - Receipts not cleared		<u>0.00</u>	
			65,372.46
Burial Account per			
Statement		4,652.26	
plus - receipts not cleared		0.00	
less - Outstanding			
Cheques		<u>0.00</u>	
			<u>4,652.26</u>
			7,157.55
<b>TOTAL COUNCIL FUNDS AS AT</b>			<b><u><u>70,024.72</u></u></b>

**ALLOCATION OF FUNDS -**

TOTAL FUNDS, PER ABOVE 70,024.72

RESERVES

Parish Council Minimum Reserve	13,000.00
Village Improvement	
Reserve	23,025.09
muga renovation	207.51
	<u>36,232.60</u>

Burial Account Bank Balance (upkeep of Cemetery)	<u>4,652.26</u>	
	40,884.86	
PRECEPT RECEIVED IN ADVANCE (see below)		
4		
months	<u>22,800.66</u>	
		<u>63,685.52</u>
<b>*APPROX FUNDS AVAILABLE as at</b>	<b>30/06/2021</b>	<b><u>6,339.20</u></b>

PRECEPT - is received in advance twice a year, therefore we usually have monies in our account representing spend in coming months.

**\*EXACT SURPLUS CAN NOT BE CALCULATED UNTIL THE END OF THE FINANCIAL YEAR**

\*4086.00 of surplus monies is for cemetery upkeep

## 64. FINANCE REPORT:

GENERAL	Payee	Invoice	
DD	VIRGIN	broadband	£50.40
BACS/DD	NEST/STAFF/HMRC	PAYE/SALARIES/PENSIONS/MILEAGE	£2,458.82
DD	BRITISH GAS	GAS SUPPLY VILLAGE HALL	£254.60
BACS	GLENDALE	AMENITY AREA	£1,123.20
BACS	GLENDALE	JPF GRASS	£61.44
BACS	GLENDALE	8 ACRES GRASS	£187.20
BACS	BRITISH GAS	ELECTRICITY VILLAGE HALL	£37.38
BACS	JB RURAL	CEMETERY CONTRACT	£475.00
BACS	SIGNS EXPRESS	JPF/8 ACRES SIGNAGE	£100.80
BACS	STAFF	PETROL REFUND - STRIMMER	£5.00
BACS	ABATIS	FIRE CHECKS/CCTV/EXTINGUISHERS	£597.60
			<u>£5,351.44</u>
CREDIT CARD PAYMENTS FOR AUGUST			
	ZOOM	REMOTE MEETINGS APP	14.39
	GIFFGAFF	MOBILE TOP UP	12
	CLOUDNEXT	EMAIL SUBSCRIPTION	14.38
	BLUEBELLS	FLOWERS	25
	BRITISH GAS	DEFIB POWER	10.97
			<u>76.74</u>

**65.DATE AND TIME OF NEXT MEETING: MONDAY 20<sup>TH</sup>  
SEPTEMBER 2021 UNLESS AN AUGUST MEETING IS REQUIRED**