

Selflessness, Integrity, Accountability, Objectivity, Openness, Honesty, Leadership

HOLTON-LE-CLAY PARISH COUNCIL
Village Hall, Pinfold Lane, Holton-le-Clay, GRIMSBY, Lincolnshire
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Dear Councillor

You are hereby summoned to attend the Full Council Meeting of Holton-le-Clay Parish Council, which will be held on Monday 15th November 2021 commencing at 7.30pm at the Village Hall, Pinfold Lane, Holton-le-Clay.

Prior to the commencement of the meeting there will be a public forum from 7.00pm for a maximum of 30 minutes when members of the public may ask questions or make short statements to the Council.

Signed Emma Harris Clerk to the Parish Council. 5th November 2021

AGENDA

110. CHAIRMANS WELCOME:

111. TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE:

112. TO RECEIVE DECLARATIONS OF INTEREST:

113. TO APPROVE THE MINUTES OF THE FULL COUNCIL MEETING HELD ON 18th OCTOBER 2021:

114. TO RECEIVE AN UPDATE FROM MERC:

115. TO RECEIVE AN UPDATE FROM DISTRICT COUNCILLORS:

116. TO RECEIVE AN UPDATE FROM THE COUNTY COUNCILLOR:

117. TO CONSIDER QUOTES FOR NEW PLAYGROUND EQUIPMENT FOR THE JUNIOR PLAYING FIELD, FOLLOWING A RECEIPT OF GRANT FUNDING FOR £10,000:

- BENCHES – NBB FURNITURE CAPTAINS SEAT £275 + VAT (FREE DELIVERY), GLASDON £487 + VAT (FREE DELIVERY), STREET FURNITURE DIRECT £395 + VAT (FREE DELIVERY)
- BENCH INSTALLATION £480 D KIRK

- SEE SAW PRICES:
- PLAYDALE ROTA BOUNCE £6211.69 + VAT INC. DELIVERY AND INSTALLATION;

- CREATIVE PLAY TIMBER STANDING SEESAW £5833 + VAT INC DELIVERY AND INSTALLATION;

- KOMPAN OCEAN MULTI SEE SAW £7484.26 + VAT OR £5936 + VAT – TWO PRICES GIVEN AS ONE IS TO REPLACE ENTIRE WET POUR SURFACE.

- SPRING RIDER QUOTES:

- PLAYDALE DOUBLE SPRING RIDER PLUS SINGLE SPRING RIDER £3876.23 + VAT INC DELIVERY AND INSTALLATION; CREATIVE PLAY DOUBLE SPRING RIDER AND SINGLE SPRING RIDER £2315 + VAT. INCLUDES DELIVERY BUT NOT INSTALLTION – WILL NOT PROVIDE INSTALLTION QUOTE AS PRICE IS TOO LOW TO QUALIFY FOR INSTALLATION OF PRODUCT.

CLERK RECOMMENDS NBB FURNITURE FOR BENCH ORDER AS THIS WOULD BE IN KEEPING WITH THE OTHER BENCHES IN THE VILLAGE. RECOMMEND ALSO THE STAND UP SEE SAW FROM CREATIVE PLAY AS THE MATERIAL IS IN KEEPING WITH THE OTHER PARK EQUIPMENT. RECOMMEND PLAYDALE SPRING RIDERS AS PRICES INCLUDE INSTALLATION.

IF COUNCIL OPTS FOR CLERKS RECOMMENDATIONS THE TOTAL PRICE FOR SEE SAW, BENCH AND SPRING RIDERS WITH INSTALLATION EXCLUDING VAT IS £10,464

118. PROPOSED BY COUNCILLOR REYNOLDS TO PURCHASE THREE MORE SETS OF SOLAR LIGHTS FOR THE MEMORIAL SIGN AND THE TWO VILLAGE SIGNS WHICH WILL BE INSTALLED AT THE JUG AND BOTTLE AND TETNEY LANE ENTRANCES TO THE VILLAGE. THE LIGHTS COST £40 EACH

AND THE BRACKETS COST £225 EACH. (INSTALLATION AND FRAMES FOR THE SIGNS HAS PREVIOUSLY BEEN AGREED WITH THE TOTAL COST FOR THIS BEING £1100 FOR BOTH SIGNS):

119. TO CONSIDER QUOTES FOR CLEARING THE COMPOST AREA OF THE CEMETERY. TWO COMPANIES HAVE BEEN APPROACHED FOR QUOTES.:

- **MOWNS AND GROWNS £1250 TO CLEAR THE ENTIRE AREA AND REMOVE ALL WASTE INCLUDING ASBESTOS. TO INSTALL A CONCRETE BASE WITH CONCRETE POSTS AND FENCING TO SCREEN OFF THE AREA £1200 (NO VAT)**
- **JB RURAL £1150 TO CLEAR ENTIRE AREA AND INSTALL SCREENING FOR BINS.**

120. PROPOSED BY COUNCILLOR REYNOLDS TO PURCHASE A SIGN FOR THE BLANK SIGN POST IN THE JUNIOR PLAYING ROAD – SUGGESTIONS INCLUDE NO DOGS ALLOWED, NO MOTOR VEHICLES etc:

121. THIS ITEM WAS DEFERRED FROM THE OCTOBER MEETING. COUNCILLOR BOON WAS GOING TO CONTACT THE CRICKET CLUB TO SEE WHAT CELEBRATIONS THEY HAVE PLANNED FOR THE JUBILEE YEAR. (PROPOSED BY COUNCILLOR BOON TO PURCHASE A GAS FUELLED BEACON TO MARK THE QUEENS PLATINUM JUBILEE NEXT YEAR. THIS IS A GLOBAL EVENT AND ALL TOWN AND PARISH COUNCILS ARE ENCOURAGED TO TAKE PART. THE COST OF THE BEACON IS £495 PLUS VAT AND THE GAS CYLINDER CAN BE PURCHASED SEPERATELY FOR £19.99 PLUS P&P.)

ANOTHER OPTION FOR MARKING THE OCCASION IS THE GREEN CANOPY INITIATIVE 'PLANT A TREE FOR THE JUBILEE':

122. TO REVIEW CLERKS DELEGATED SPENDING POWERS AND CONSIDER KEEPING THEM IN PLACE UNTIL THE FINANCIAL YEAR END DEPENDING ON THE ONGOING COVID SITUATION:

123. TO CONSIDER A QUOTE FROM WOODPECKER TREES TO TRIM BACK AND MAKE SAFE SEVERAL TREES IDENTIFIED AS UNSAFE IN A RECENT TREE SURVEY (JUNIOR PLAYING

FIELD) £2,520 INC. VAT. A SECOND COMPANY WAS APPROACHED FOR A QUOTE BUT THIS HAS NOT COME IN.

124. PROPOSED BY COUNCILLOR REYNOLDS TO REGISTER A FORMAL COMPLAINT WITH LCC HIGHWAYS REGARDING THE CYCLE PATH ON THE SNAPE ESTATE. THERE WAS SOME DISCUSSION BETWEEN LCC AND SNAPES AS TO WHO IS RESPONSIBLE FOR EXTENDING THE NEW PATH TO CROSS TO LOUTH ROAD NEAR THE TRAFFIC LIOGHTS AND COMPLETE THE ROUTE FOR CYCLISTS. DESPITE NUMEROUS ENQUIRIES THIS HAS STILL NOT BEEN COMPLETED. WITH WINTER APPROACHING, THE UNFINISHED AREA WILL SOON BECOME MUDDY AND IMPASSABLE:

125. PROPOSED BY COUNCILLOR REYNOLDS THAT THE PARISH ACCEPTS A £1000 DONATION FROM MERC AS A CONTRIBUTION TOWARDS THE UTILITY BILLS:

126. TO CONSIDER QUOTES FOR CARRYING OUT PLAY INSPECTIONS ON THE 8 ACRES AND JUNIOR PLAYING FIELD.

- **THE PLAY INSPECTION COMPANY £236 + VAT JPF, £105 + VAT 8 ACRES TRIM TRAIL, £105 + VAT MUGA**
- **JB RURAL – COST FOR JPR AND TRIM TRAIL £150 PLUS VAT FOR BOTH**

127. TO REVIEW THE FOLLOWING POLICY DOCUMENTS AND UPDATE WITH ANY CHANGES:

- **CCTV – NO CHANGES**

128. FINANCIAL MATTERS

HOLTON LE CLAY PARISH COUNCIL

FINANCIAL REPORT as at 29/10/2021

CASH BOOK

Balance Brought forward	29/10/2021	
General		
Account		81,136.42
Burial Account		5,052.26
		<hr/>
		86,188.68
Add - Income		

General Receipts		10,000.00	
Burial Receipts		<u>114.00</u>	
		10,114.00	<u>96,302.68</u>
Less - Expenditure			
General Payments		5,248.76	
Burial Payments		<u>0.00</u>	
			<u>5,248.76</u>
Balance Carried Forward	29/10/2021		<u>91,053.92</u>
<u>BANK BALANCES as at</u>	29/10/2021		
General Account per Statement		85,887.66	
less - Outstanding Cheques			
plus - Receipts not cleared		<u>0.00</u>	
			85,887.66
Burial Account per Statement		5,166.26	
plus - receipts not cleared		0.00	
less - Outstanding Cheques		<u>0.00</u>	
			<u>5,166.26</u>
			7,157.55
TOTAL COUNCIL FUNDS AS AT			<u>91,053.92</u>

ALLOCATION OF FUNDS -

TOTAL FUNDS, PER ABOVE 91,053.92

RESERVES

Parish Council Minimum Reserve	13,000.00	
Junior Playing Field New Equipment	10,000.00	
Village Improvement Reserve	20,499.85	
muga renovation	207.51	
		43,707.36
Burial Account Bank Balance (upkeep of Cemetery)		<u>5,166.26</u>
		48,873.62

PRECEPT RECEIVED IN ADVANCE (see below)

5
months

28,500.83

77,374.45

***APPROX FUNDS AVAILABLE as at**

29/10/2021

13,679.47

PRECEPT - is received in advance twice a year, therefore we usually have monies in our account representing spend in coming months.

***EXACT SURPLUS CAN NOT BE CALCULATED UNTIL THE END OF THE FINANCIAL YEAR**

*4086.00 of surplus monies is for cemetery upkeep

129.FINANCE REPORT:

November 2021 Payments

GENERAL

Invoice

	Payee		
DD	VIRGIN	broadband	£50.40
BACS/DD	NEST/STAFF/HMRC	PAYE/SALARIES/PENSIONS/MILEAGE	£2,458.82
DD	BRITISH GAS	GAS SUPPLY VILLAGE HALL	NO INVOICE
BACS	BRITISH GAS	ELECTRICITY VILLAGE HALL	£91.49
BACS	GLENDALE	8 acres/jpf/amenity	£685.92
BACS	WOODPECKER TREES	TREE SURVEY	£300.00
BACS	WOODPECKER TREES	ASH TREE REMOVAL	£600.00
BACS	VIKING	1ST CLASS STAMPS	£90.86
BACS	RIALTAS	SOFTWARE SUPPORT ANNUAL FEE	£312.00
DD	DUNCAN TOPLIS	PAYROLL SERVICES	£157.50
BACS	KONIKA MINOLTA	PRINTER HIRE	£44.78
BACS	JB RURAL	CEMETERY CONTRACT	£475.00
			£5,266.77

CREDIT CARD PAYMENTS FOR AUGUST

BRITISH GAS	DEFIB ELECTRICITY	£10.44
GIFFGAFF	MOBILE TOP UP	12
FLAGMAKERS	FLAG	98.36
CLOUDNEXT	EMAIL SUBSCRIPTION	14.38
SAM TURNERS	STRIMMER ATTACHMENT	259
		394.18

**130.DATE AND TIME OF NEXT MEETING: MONDAY 20th
DECEMBER 2021 (FINANCE MEETING 13th DECEMBER 2021)**