

**Selflessness, Integrity, Accountability, Objectivity, Openness, Honesty, Leadership**

**HOLTON-LE-CLAY PARISH COUNCIL**  
**Village Hall, Pinfold Lane, Holton-le-Clay, GRIMSBY, Lincolnshire**  
**DN36 5DL Emma Portas - Clerk to the Council Telephone and Fax**  
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<http://parishes.lincolnshire.gov.uk/holtonleclay>

Dear Councillor

You are hereby summoned to attend the Full Council Meeting of Holton-le-Clay Parish Council, which will be held on Monday 21<sup>ST</sup> March 2022 commencing at 7.30pm at the Village Hall, Pinfold Lane, Holton-le-Clay.

Prior to the commencement of the meeting there will be a public forum from 7.00pm for a maximum of 30 minutes when members of the public may ask questions or make short statements to the Council.

Signed Emma Portas Clerk to the Parish Council. 15<sup>TH</sup> March 2022

**175. CHAIRMANS WELCOME:**

**176. TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE:**

**177. TO RECEIVE DECLARATIONS OF INTEREST:**

**TO APPROVE THE MINUTES OF THE FULL COUNCIL MEETING HELD ON 21<sup>ST</sup> FEBRUARY 2022:**

**178. TO RECEIVE AN UPDATE FROM MERC:**

**179. TO RECEIVE AN UPDATE FROM DISTRICT COUNCILLORS:**

**180. TO RECEIVE AN UPDATE FROM THE COUNTY COUNCILLOR:**

**181. PLANNING MATTERS:** Application reference N/085/00430/22  
Planning Permission - Two storey extension and alterations to existing dwelling to provide additional living accommodation.  
Observations required no later than 5<sup>th</sup> April 2022

110 LOUTH ROAD, HOLTON LE CLAY, GRIMSBY, DN36 5AB

**182. TO REVIEW THE FOLLOWING POLICIES FOR UPDATES:**

- **FINANCIAL SUPPORT AND GRANT AWARDS**

- **INTERNET AND SOCIAL MEDIA**
- **DEATH OF A SENIOR NATIONAL FIGURE**

**183. TO CONSIDER EMPLOYING SARAH KULWICKI FROM CONINGSBY TOWN COUNCIL TO CARRY OUT THE INTERNAL AUDIT AT A COST OF £90:**

**184. PROPOSED BY COUNCILLOR REYNOLDS TO PAY GRAPHIC DESIGNER, ALISON EDWARDS A ONE OFF FEE OF £50 FOR SETTING UP THE VILLAGE MAGAZINE, FOLLOWED BY PAYMENTS OF £50 PER MONTH FOR THE ONGOING ADMINISTRATION. ARTICLES WILL BE COLLECTED AND SENT TO ALISON EVERY MONTH BY THE CLERK AND COMMITTEE AND ALISON WILL PRODUCE AN INVOICE EACH MONTH:**

**185. PROPOSED BY COUNCILLOR BOON TO REPLACE TWO BENCHES THAT ARE ROTTEN – ONE ON THE JUNIOR PLAYING FIELD AND ONE ON TETNEY LANE. ALSO TO REMOVE THE BENCH ON LOUTH ROAD, OPPOSITE SILVER STREET DUE TO ITS POOR STATE OF REPAIR. THIS ONE DOES NOT NEED REPLACING AS THE NEW JUBILEE BENCH WILL BE IN PLACE FURTHER UP THE ROAD. COST OF INSTALLATION ONTO A CONCRETE PAD IS £460:**

- **GLASDON PHOENIX RECYCLED FURNITURE SEAT  
£1012.98 PLUS VAT FOR TWO BENCHES INC. FREE DELIVERY**
- **NBB RECYLCED FURNITURE CAPTAINS TREBLE SEAT  
£610 PLUS VAT FOR TWO BENCHES INC FREE DELIVERY**
- **STREET FURNITURE DIRECT PICADILLY SEAT  
£890 PLUS VAT FOR TWO BENCHES PLUS £85 DELIVERY**

**186. FINANCIAL MATTERS:**

HOLTON LE CLAY PARISH COUNCIL

**CASH BOOK**

Balance Brought forward	28/02/2022	
General		
Account		74,533.61
Burial Account		<u>6,090.61</u>
		80,624.22
Add - Income		
General		
Receipts	1,380.30	
Burial Receipts	<u>15.00</u>	
	1,395.30	<u>82,019.52</u>
Less - Expenditure		
General		
Payments	12,442.02	
Burial		
Payments	<u>0.00</u>	
		<u>12,442.02</u>
<b>Balance Carried Forward</b>	<b>28/02/2022</b>	<b><u><u>69,577.50</u></u></b>

**BANK BALANCES as at****28/02/2022**

General Account per Statement	63,471.89	
less - Outstanding		
Cheques	<u>0.00</u>	
plus - Receipts not cleared	0.00	
		63,471.89
Burial Account per		
Statement	6,105.61	
plus - receipts not cleared	0.00	
less - Outstanding		
Cheques	<u>0.00</u>	
		<u>6,105.61</u>
		7,157.55
<b>TOTAL COUNCIL FUNDS AS AT</b>		<b><u><u>69,577.50</u></u></b>

**ALLOCATION OF FUNDS -**

TOTAL FUNDS, PER ABOVE		69,577.50
RESERVES		
Parish Council Minimum Reserve	13,000.00	
Junior Playing Field New Equipment	9,725.00	

Village Improvement Reserve	13,728.14	
muga renovation	207.51	
		36,660.65
Burial Account Bank Balance (upkeep of Cemetery)		<u>6,105.61</u>
		42,766.26
PRECEPT RECEIVED IN ADVANCE (see below)		
1 MONTH		<u>5,700.16</u>
		48,466.42
<b>*APPROX FUNDS AVAILABLE as at 28.02.2022</b>		<b><u>21,111.08</u></b>

PRECEPT - is received in advance twice a year, therefore we usually have monies in our account representing spend in coming months.

**\*EXACT SURPLUS CAN NOT BE CALCULATED UNTIL THE END OF THE FINANCIAL YEAR**

\*4086.00 of surplus monies is for cemetery upkeep

## **187. FINANCE REPORT:**

### March 2022 Payments

GENERAL	Payee	Invoice	
DD	BRITISH GAS	ELECTRICITY VILLAGE HALL	260.25
DD	PWLB	VILLAGE HALL LOAN	4604.31
BACS	ANGLIAN WATER/WAVE	VILLAGE HALL WATER	74.9
DD	ANGLIAN WATER/WAVE	CEMETERY WATER	54.24
BACS	KONIKA MINOLTA	PRINTER HIRE	45.38
DD	VIRGIN	broadband	£50.40
BACS/DD	NEST/STAFF/HMRC	PAYE/SALARIES/PENSIONS/MILEAGE	£3,077.51
BACS	ROSPA	PLAY INSPECTIONS	£540.00
BACS	CREATIVE PLAY	NEW PLAY EQUIPMENT	£9,936.00
BACS	D KIRK	BENCH INSTALLATION	£460.00
BACS	D KIRK	NOTICEBOARD INSTALLATION	£150.00
DD	BRITISH GAS	GAS - VILLAGE HALL	£332.12
DD	BRITISH GAS	DEFIBRILLATOR ELECTRICITY	£15.03
BACS	SIGN OF THE TIMES	CEMETERY BIN SIGNAGE	£271.20
			£19,871.34
CREDIT CARD PAYMENTS			

GIFFGAFF	MOBILE TOP UP	12
MB PICTURE RAMING	VILLAGE PHOTO FRAMES	100
AMAZON	WIRED KEYBOARD FOR HOME WORKING	18.19
CLOUDNEXT	CLLR EMAIL SUBSCRIPTION	14.38
		144.57

**188. TIME AND DATE OF NEXT MEETING: MONDAY 11<sup>th</sup> APRIL 2022**