

HOLTON-LE-CLAY PARISH COUNCIL
Village Hall, Pinfold Lane, Holton-le-Clay, GRIMSBY, Lincolnshire
DN36 5DL Emma Harris - Clerk to the Council Telephone and Fax
01472 234566

E mail: HLC.PC@btconnect.com Website:
<http://parishes.lincolnshire.gov.uk/holtonleclay>

Dear Councillor

You are hereby summoned to attend the Full Council Meeting of Holton-le-Clay Parish Council, which will be held on Monday 16th March 2020 commencing at 7.30pm in the Council Offices, Village Hall, Pinfold Lane, Holton-le-Clay.

Prior to the commencement of the meeting there will be a public forum from 7.00pm for a maximum of 30 minutes when members of the public may ask questions or make short statements to the Council.

Signed Emma Harris Clerk to the Parish Council. 11th March 2020

AGENDA

- 230. CHAIRMANS WELCOME:**
- 231. TO RECEIVE APOLOGIES FOR ABSENCE:**
- 232. TO RECEIVE DECLARATIONS OF INTEREST:**
- 233. TO APPROVE THE MINUTES OF THE FULL COUNCIL MEETING HELD ON 17th FEBRUARY 2020:**
- 234. TO RECEIVE A REPORT FROM THE DISTRICT COUNCILLORS:**
- 235. TO RECEIVE A REPORT FROM THE COUNTY COUNCILLOR:**
- 236. TO RECEIVE A REPORT FROM OUTSIDE BODIES:**
 - MERC**
 - NDP**
 - COMMUNITY CENTRE**
- 237. TO RECEIVE AN UPDATE FROM COUNCILLOR REYNOLDS ON TARMAC QUOTES FOR THE MUGA:**

238. PLANNING MATTERS:

Application reference N/085/00374/20. Observations are requested no later than 25/03/2020.

Planning Permission - Erection of a wrought iron fence to the maximum height of 1 metre and provision of a notice board.

ST PETERS CHURCH, CHURCH WALK, HOLTON LE CLAY, DN36 5AN

239. TO REVIEW THE FOLLOWING POLICIES AND UPDATE WITH ANY CHANGES:

- **ASSET REGISTER – UPDATED WITH 4X BENCHES (8 ACRES), LAPTOP AND SOFTWARE, VILLAGE HALL LIFT, WW1 BENCH, DEFIBRILLATOR (8 ACRES) CLIMBING FRAME, ROUNDABOUT.**
- **GRIEVANCE POLICY – UPDATED WITH LEGAL TOPIC NOTE TO SAY THAT ANY FORMAL COMPLAINTS INVOLVING A COUNCILLOR CAN NO LONGER BE DEALT WITH UNDER THE GRIEVANCE POLICY AND MUST GO TO THE MONITORING OFFICER IF MEDIATION DOES NOT RESOLVE THE ISSUE.**
- **FINANCIAL SUPPORT AND GRANTS – NO CHANGE**
- **INTERNET AND SOCIAL MEDIA – NO CHANGE**
- **DEATH OF A SENIOR NATIONAL FIGURE – NO CHANGE**

240. TO DISCUSS A GRANT APPLICATION FOR £357.60 FROM GRIMSBY & DISTRICT SCHOOL OF GYMNASTICS FOR THE PURCHASE OF TWO FOAM TRAINING BEAMS:

241. TO APPOINT JENNY COOPER AS INTERNAL AUDITOR AT A COST OF £50:

242. PROPOSED BY COUNCILLOR REYNOLDS TO APPLY FOR AN AWARDS FOR ALL GRANT TO REPLACE THE SEE SAW ON THE JUNIOR PLAYING FIELDS:

243. PROPOSED BY COUNCILLOR REYNOLDS TO WRITE TO ALL SMALL BUSINESSES ON LOUTH ROAD TO REQUEST THAT THEIR EMPLOYEES PARK MORE CONSIDERATELY WHEN ARRIVING FOR WORK:

244. PROPOSED BY COUNCILLOR REYNOLDS TO PAY THE VAT ON THE MUGA - £9,977 - USING THE VILLAGE HALL LOAN RESERVE AND TO REMOVE THE RESERVE FROM THE BUDGET:

245. PROPOSED BY COUNCILLOR BOON TO WRITE A STRONGLY WORDED LETTER TO HIGHWAYS REGARDING THE FLOODING ON LOUTH ROAD JUNCTION EVERY TIME IT RAINS:

246. FINANCIAL MATTERS:

HOLTON LE CLAY PARISH COUNCIL

FINANCIAL REPORT as at

29th February 2020

CASH BOOK

Balance Brought forward	29/02/2020		
General Account			56,270.37
Burial Account			6,232.30
			<u>62,502.67</u>
Add - Income			
General Receipts		154.00	
Burial Receipts		182.00	
		<u>336.00</u>	
			<u>62,838.67</u>
Less - Expenditure			
General Payments		5,651.37	
Burial Payments		77.00	
		<u>5,728.37</u>	
			<u>57,110.30</u>
Balance Carried Forward	29/02/2020		<u>57,110.30</u>

BANK BALANCES as at

29/02/2020

General Account per Statement		50,773.00	
less - Outstanding Cheques		<u>0.00</u>	
plus - Receipts not cleared		0.00	
			50,773.00
Burial Account per Statement		6,337.30	
plus - receipts not cleared		0.00	
less - Outstanding Cheques		<u>0.00</u>	
			<u>6,337.30</u>

TOTAL COUNCIL FUNDS AS AT

7,157.55

57,110.30**ALLOCATION OF FUNDS -**

TOTAL FUNDS, PER ABOVE 57,110.30

RESERVES

Parish Council Minimum Reserve	13,000.00
Village Hall Loan Repayments	11,900.00
Community Woodland Grant	325.13
District Councillor Grant/War Mem	58.04
Village Improvement Reserve	31.94
muga renovation	139.14

25,454.25

Burial Account Bank Balance (upkeep of Cemetery)

6,337.30

31,791.55

PRECEPT RECEIVED IN ADVANCE (see below)

2 months

9,970.0041,761.55***APPROX FUNDS AVAILABLE as at****29/02/2020****15,348.75**

PRECEPT - is received in advance twice a year, therefore we usually have monies in our account representing spend in coming months.

***EXACT SURPLUS CAN NOT BE CALCULATED UNTIL THE END OF THE FINANCIAL YEAR**

*4086.00 of surplus monies is for cemetery upkeep

247. FINANCE REPORT

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MARCH 2020 Payments

GENERAL

Invoice

	Payee		
BACS	MOWNS N GROWNS	CEMETERY CONTRACT	£401.36
DD	BRITISH GAS LITE	electricity - village hall	£118.80
BACS	MOWNS N GROWNS	CEMETERY CONTRACT	£263.00
DD	NPOWER	GAS USAGE VILLAGE HALL	£291.78
BACS	GLENDALE	TENNIS COURT CLEARANCE	£2,664.00

DD	VIRGIN	BROADBAND	£53.94
DD	PWLB	VILLAGE HALL LOAN	£4,604.31
BACS	VIKING	STATIONERY	£52.14
BACS	KONIKA MINOLTA	PRINTER/COPIER	£83.16
BACS	KONIKA MINOLTA	PRINTER/COPIER	£29.92
BACS	MICK HENRY PLUMBERS	GAS SAFETY CHECK	£260.00
		TOTAL	£8,822.41
BARCLAYCARD PAYMENTS	Trophies Plus	annual meeting trophies	£45.45
	signs 4 less	CCTV Signage	£23.10
	pennells	ornamental poppies	£27.93
	naturespy	camera lock	£18.99
	amazon	had sanitiser	£12.00
			£127.47

248. DATE AND TIME OF NEXT MEETING:

20th April 2020