

HOLTON-LE-CLAY PARISH COUNCIL
Village Hall, Pinfold Lane, Holton-le-Clay, GRIMSBY, Lincolnshire
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Dear Councillor

You are hereby summoned to attend the Full Council Meeting of Holton-le-Clay Parish Council, which will be held on Monday 26th September 2022 commencing at 7.30pm at the Village Hall, Pinfold Lane, Holton-le-Clay.

Prior to the commencement of the meeting there will be a public forum from 7.00pm for a maximum of 30 minutes when members of the public may ask questions or make short statements to the Council.

Signed Emma Portas Clerk to the Parish Council. 5th September 2022

AGENDA

- 69. CHAIRMANS WELCOME:**
- 70. TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE:**
- 71. TO RECEIVE DECLARATIONS OF INTEREST:**
- 72. TO APPROVE THE MINUTES OF THE FULL COUNCIL MEETING HELD ON 18th JULY 2022 AND THE EXTRAORDINARY FULL COUNCIL MEETING HELD ON 3RD AUGUST 2022:**
- 73. TO RECEIVE AN UPDATE FROM MERC:**
- 74. TO RECEIVE AN UPDATE FROM THE MAGAZINE COMMITTEE:**
- 75. TO RECEIVE AN UPDATE FROM DISTRICT COUNCILLORS:**
- 76. TO RECEIVE AN UPDATE FROM THE COUNTY COUNCILLOR:**
- 77. PROPOSED BY COUNCILLOR REYNOLDS TO INSTALL LIVING ROOF GARDENS ON THE TOP OF BUS SHELTERS**

AROUND THE VILLAGE £474.96 EACH, INC VAT. THIS PRICE COULD INCREASE SLIGHTLY DEPENDING ON WHETHER OR NOT OTHER ACCESSORIES ARE NEEDED FOR THE ROOF SUCH AS WATERPROOFING MEMBRANES:

78. **PROPOSED BY COUNCILLOR REYNOLDS TO HAVE THE DIRECTIONAL SIGN ON LOUTH ROAD/TOP OF PICKSLEY CRESCENT CHANGED FROM 'COMMUNITY CENTRE' TO 'PLAYING FIELD'. A SIGN SAYING 8 ACRES AND MUGA WAS CONSIDERED BUT THE COUNTY COUNCIL WAS VERY FIRM ON THE WORDING THEY WILL USE. THE COST OF A DOUBLE SIDED SIGN FROM THE SIGNS AND LINES TEAM AT LCC WILL BE £250. IF IT IS AGREED THAT THIS IS ACCEPTABLE, THE COUNTY COUNCIL WILL ALSO CHANGE A FADED 'NO THROUGH ROAD' SIGN FOR FREE ON YARBOROUGH CLOSE. ALSO, TO CONSIDER ASKING THE TEAM TO REMOVE THE 'BEST KEPT VILLAGE' SIGNS FROM THE ENTRANCES AS THEY ARE NOW OUT OF DATE:**
79. **TO CONSIDER AN OFFER FROM DALCOUR MACLAREN/ORSTED, OF £1,000 FOR FULL AND FINAL SETTLEMENT TO GET RID OF ANY SURFACE DAMAGE CLAIMS THAT MAY ARISE IN THE FUTURE:**
80. **(22/09/22 – AMENDMENT TO AGENDA)**
PROPOSED BY COUNCILLOR REYNOLDS TO ARRANGE A JOINT MEETING WITH CHURCH, MERC AND PARISH COUNCIL TO DISCUSS AND CONFIRM DETAILS OF VILLAGE HALL PURCHASE AGREEMENT:
81. **PROPOSED BY COUNCILLOR WHEELER TO FOLLOW UP WITH NATIONAL EXPRESS - THE REINSTATEMENT OF THE LONDON BUS THROUGH HOLTON LE CLAY:**
82. **TO REVIEW THE FOLLOWING POLICIES FOR UPDATES AND IMPLEMENT CHANGES:**
- FINANCIAL REGULATIONS – NO CHANGE
 - COMMUNITY ENGAGEMENT – NO CHANGE
 - TRAINING POLICY – NO CHANGE
 - CEMETERY HANDBOOK – WORK MOBILE NUMBER ADDED
 - SICKNESS ABSENCE – NO CHANGE

- **DIGNITY AT WORK POLICY TO REPLACE THE CURRENT BULLYING AND HARASSMENT POLICY, APPROVED FOR USE BY NALC and SLCC:**

83. TO CONSIDER FORMING A MAGAZINE COMMITTEE TO BE MADE UP OF A MINIMUM OF THREE MEMBERS TO REPLACE THE EXISTING MAGAZINE WORKING GROUP. IF APPROPRIATE, TO APPOINT MEMBERS TO THE MAGAZINE COMMITTEE:

84. TO DECIDE BETWEEN A FIXED AND VARIABLE PRICE PLAN FOR ELECTRICITY WITH BRITISH GAS:

	1 year fixed price	Variable price plan	Current prices
Standing Charge per day	82.608	86.956	53.110
Unit charge p/kwh	63.032	66.349	42.960

85. PROPOSED BY COUNCILLOR ROWNTREE TO HAVE THE BIN STORE AT THE CEMETERY PAVED AND A SMALL PATH LAID FROM THE CEMETERY DRIVEWAY TO THE BIN STORE:

- **GLENDALE £695 PLUS VAT**
- **D KIRK BUILDERS £737 (NO VAT) EXTRA £100 FOR DISPOSAL OF SOIL IF NOWHERE TO LOSE IT**

86. TO APPROVE SECTION 137 SPENDING TO PURCHASE TWO POPPY WREATHS FOR THE REMEMBRANCE DAY SERVICE. IF ORDERING FROM THE ROYAL BRITISH LEGION THE COST WILL BE £17 EACH:

87. TO CONSIDER SPENDING THE REMAINDER OF THE SECTION 137 BUDGET OF £66 ON 22 LAMP POST POPPIES FOR RESIDENTS TO PLACE OUTSIDE THEIR HOMES ON A FIRST COME FIRST SERVED BASIS:

88. TO CONSIDER A QUOTE FROM PLATERS FOR THE REPAIR OF THE 8 ACRES FENCE. ONLY ONE QUOTE HAS BEEN OBTAINED AS THERE ARE NO OTHER SUPPLIERS OF THIS TYPE OF FENCING IN THE AREA - £255 INC VAT:

Burial Receipts		1,148.39	
		2,496.78	
			66,973.77
Less - Expenditure			
General			
Payments		5,836.48	
Burial			
Payments		1,048.39	
			6,884.87
Balance Carried Forward	30/08/2022		60,088.90
<u>BANK BALANCES as at</u>	30/08/2022		
General Account per Statement		57,075.41	
less - Outstanding			
Cheques		0.00	
plus - Receipts not cleared		57,075.41	
			57,075.41
Burial Account per			
Statement		3,013.49	
plus - receipts not cleared		0.00	
less - Outstanding			
Cheques			
			3,013.49
			7,157.55
TOTAL COUNCIL FUNDS AS AT			60,088.90

ALLOCATION OF FUNDS -

TOTAL FUNDS, PER ABOVE		60,088.90
RESERVES		
Parish Council Minimum Reserve	13,000.00	
Junior Playing Field New Equipment	705.00	
Village Improvement		
Reserve	14,531.90	
magazine costs reserve	2,939.28	
muga renovation	207.51	
		31,383.69
Burial Account Bank Balance (upkeep of Cemetery)		3,013.49
		34,397.18

PRECEPT RECEIVED IN ADVANCE (see below)		
2		
months		<u>12,071.16</u>
		<u>46,468.34</u>
*APPROX FUNDS AVAILABLE as at	30/08/2022	<u>13,620.56</u>

PRECEPT - is received in advance twice a year, therefore we usually have monies in our account representing spend in coming months.

***EXACT SURPLUS CAN NOT BE CALCULATED UNTIL THE END OF THE FINANCIAL YEAR**

*4086.00 of surplus monies is for cemetery upkeep

- 91. TO RESOLVE TO MOVE INTO CLOSED SESSION IN ACCORDANCE WITH THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 DUE TO THE SENSITIVE NATURE OF THE BUSINESS TO BE DISCUSSED:**
- 92. STAFFING MATTERS TO BE CONSIDERED – CLERKS OFFICE HOURS:**
- 93. TO CONSIDER AMENDING THE CLERKS CONTRACT WITH THE ADDITION OF HOME ADDRESS, IF APPROPRIATE:**
- 94. TO CONSIDER A MANAGEMENT PLAN FOR STAFF:**
- 95. TO CONSIDER A PROPOSAL FOR STAFF TRAINING:**
- 96. DATE AND TIME OF NEXT MEETING: MONDAY 17TH OCTOBER 2022.**