HOLTON-LE-CLAY PARISH COUNCIL Village Hall, Pinfold Lane, Holton-le-Clay, GRIMSBY, Lincolnshire DN36 5DL Emma Portas - Clerk to the Council Telephone and Fax 01472 234566

E mail: <u>HLC.PC@btconnect.com</u> Website: http://parishes.lincolnshire.gov.uk/holtonleclay

Dear Councillor

You are hereby summoned to attend the Full Council Meeting of Holton-le-Clay Parish Council, which will be held on Monday 26th September 2022 commencing at 7.30pm at the Village Hall, Pinfold Lane, Holton-le-Clay.

Prior to the commencement of the meeting there will be a public forum from 7.00pm for a maximum of 30 minutes when members of the public may ask questions or make short statements to the Council.

Signed Emma Portas Clerk to the Parish Council. 5th September 2022

AGENDA

- 69. CHAIRMANS WELCOME:
- 70. TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE:
- 71. TO RECEIVE DECLARATIONS OF INTEREST:
- 72. TO APPROVE THE MINUTES OF THE FULL

 COUNCIL MEETING HELD ON 18th JULY 2022 AND THE

 EXTRAORDINARY FULL COUNCIL MEETING HELD ON 3RD

 AUGUST 2022:
- 73. TO RECEIVE AN UPDATE FROM MERC:
- 74. TO RECEIVE AN UPDATE FROM THE MAGAZINE

 COMMITTEE:
- 75. TO RECEIVE AN UPDATE FROM DISTRICT COUNCILLORS:
- 76. TO RECEIVE AN UPDATE FROM THE COUNTY COUNCILLOR:
- 77. PROPOSED BY COUNCILLOR REYNOLDS TO INSTALL LIVING ROOF GARDENS ON THE TOP OF BUS SHELTERS

AROUND THE VILLAGE £474.96 EACH, INC VAT. THIS PRICE COULD INCREASE SLIGHTLY DEPENDING ON WHETHER OR NOT OTHER ACCESSORIES ARE NEEDED FOR THE ROOF SUCH AS WATERPROOFING MEMBRANES:

- 78. PROPOSED BY COUNCILLOR REYNOLDS TO HAVE THE DIRECTIONAL SIGN ON LOUTH ROAD/TOP OF PICKSLEY CRESCENT CHANGED FROM 'COMMUNITY CENTRE' TO 'PLAYING FIELD'. A SIGN SAYING 8 ACRES AND MUGA WAS CONSIDERED BUT THE COUNTY COUNCIL WAS VERY FIRM ON THE WORDING THEY WILL USE. THE COST OF A DOUBLE SIDED SIGN FROM THE SIGNS AND LINES TEAM AT LCC WILL BE £250. IF IT IS AGREED THAT THIS IS ACCEPTABLE, THE COUNTY COUNCIL WILL ALSO CHANGE A FADED 'NO THROUGH ROAD' SIGN FOR FREE ON YARBOROUGH CLOSE. ALSO, TO CONSIDER ASKING THE TEAM TO REMOVE THE 'BEST KEPT VILLAGE' SIGNS FROM THE ENTRANCES AS THEY ARE NOW OUT OF DATE:
- 79. TO CONSIDER AN OFFER FROM DALCOUR

 MACLAREN/ORSTED, OF £1,000 FOR FULL AND FINAL

 SETTLEMENT TO GET RID OF ANY SURFACE DAMAGE CLAIMS
 THAT MAY ARISE IN THE FUTURE:
- 80. (22/09/22 AMENDMENT TO AGENDA)

 PROPOSED BY COUNCILLOR REYNOLDS TO ARRANGE A JOINT
 MEETING WITH CHURCH, MERC AND PARISH COUNCIL TO DISCUSS
 AND CONFIRM DETAILS OF VILLAGE HALL PURCHASE AGREEMENT:
- 81. PROPOSED BY COUNCILLOR WHEELER TO FOLLOW UP WITH NATIONAL EXPRESS THE REINSTATEMENT OF THE LONDON BUS THROUGH HOLTON LE CLAY:
- 82. TO REVIEW THE FOLLOWING POLICIES FOR UPDATES AND IMPLEMENT CHANGES:
- FINANCIAL REGULATIONS NO CHANGE
- COMMUNITY ENGAGEMENT NO CHANGE
- TRAINING POLICY NO CHANGE
- CEMETERY HANDBOOK WORK MOBILE NUMBER ADDED
- SICKNESS ABSENCE NO CHANGE

- DIGNITY AT WORK POLICY TO REPLACE THE CURRENT BULLYING AND HARASSMENT POLICY, APPROVED FOR USE BY NALC and SLCC:
- 83. TO CONSIDER FORMING A MAGAZINE COMMITTEE TO BE MADE UP OF A MINIMUM OF THREE MEMBERS TO REPLACE THE EXISTING MAGAZINE WORKING GROUP. IF APPROPRIATE, TO APPOINT MEMBERS TO THE MAGAZINE COMMITTEE:

84. TO DECIDE BETWEEN A FIXED AND VARIABLE PRICE PLAN FOR ELECTRICITY WITH BRITISH GAS:

	1 year fixed price	Variable price plan	Current prices
Standing Charge per day	82.608	86.956	53.110
Unit charge p/kwh	63.032	66.349	42.960

- 85. PROPOSED BY COUNCILLOR ROWNTREE TO HAVE THE BIN STORE AT THE CEMETERY PAVED AND A SMALL PATH LAID FROM THE CEMETERY DRIVEWAY TO THE BIN STORE:
- GLENDALE £695 PLUS VAT
- D KIRK BUILDERS £737 (NO VAT) EXTRA £100 FOR DISPOSAL OF SOIL IF NOWHERE TO LOSE IT
- 86. TO APPROVE SECTION 137 SPENDING TO PURCHASE TWO POPPY WREATHS FOR THE REMEMBRANCE DAY SERVICE. IF ORDERING FROM THE ROYAL BRITISH LEGION THE COST WILL BE £17 EACH:
- 87. TO CONSIDER SPENDING THE REMAINDER OF THE
 SECTION 137 BUDGET OF £66 ON 22 LAMP POST POPPIES FOR
 RESIDENTS TO PLACE OUTSIDE THEIR HOMES ON A FIRST
 COME FIRST SERVED BASIS:
- 88. TO CONSIDER A QUOTE FROM PLATERS FOR THE REPAIR
 OF THE 8 ACRES FENCE. ONLY ONE QUOTE HAS BEEN
 OBTAINED AS THERE ARE NO OTHER SUPPLIERS OF THIS TYPE
 OF FENCING IN THE AREA £255 INC VAT:

89. AT THE JULY 2022 MEETING IT WAS AGREED TO PURCHASE TWO SOLAR SPEED SIGNS FROM ELAN CITY FOR THE VILLAGE. COUNCILLOR MIK BOON HAS MET WITH A HIGHWAYS OFFICER TO DISCUSS POSSIBLE LOCATIONS FOR THE SIGNS AND THE FOLLOWING WAS CONCLUDED:

- TETNEY LANE -LOCATION JUST NORTH OF LANGTON ROAD OUTSIDE PROPERTIES 84/86. THERE IS PLENTY OF VERGE HERE AND NO TREE CANOPY THAT WOULD INTERFERE WITH THE SOLAR UNIT. ALSO LOOKED AT LOCATIONS FURTHER INTO THE VILLAGE, BUT VERGE IS LIMITED AND THERE IS TREE CANOPY HERE.
- CHURCH LANE -JUST SOUTH OF BEVERS WAY NEAR THE CEMETERY. THIS IS POSSIBLE, BUT FELT THAT TRAFFIC SPEED WAS FAIRLY LOW COMING OFF THE LOUTH ROAD.
- LOUTH RD -VERGE OPPOSITE CARMEN CRESENT. THERE IS PLENTY OF AVAILABLE VERGE AND NO TREE CANOPY.
- LOUTH RD -LOCATION JUST FURTHER AROUND THE BEND NEAR THE BUS STOP AND WARNING SIGN FOR THE CHURCH LANE JUNCTION. PLENTY OF VERGE HERE AND NO ISSUES WITH TREE CANOPY.
- LOUTH RD –JUST SOUTH OF HOLTON MOUNT JUNCTION ON THE VERGE WHERE THE NEW JUBILEE BENCH IS SITED. THIS IS A GOOD LOCATION, PLENTY OF VERGE AND OPEN TREE CANOPY.
- LOUTH RD –LOCATION OPPOSITE BEVERLEY CLOSE OUTSIDE PROPERTY NUMBER 34. THIS IS ON THE OFFSIDE OF THE ROAD, BUT ALLOWS A GOOD VIEW FOR APPROACHING DRIVERS AND HAS AN OPEN TREE CANOPY.

THE COST OF POSTS TO BE PROVIDED BY LCC HIGHWAYS WILL BE £300 EACH.

90. FINANCIAL REPORT:

HOLTON LE CLAY PARISH COUNCIL

FINANCIAL REPORT as at 30/08/2022

CASH BOOK

Balance Brought forward 30/08/2022

General

Account 61,563.50

Burial Account 2,913.49
64.476.99

Add - Income

General

Receipts 1,348.39

Burial Receipts		1,148.39		
			2,496.78	
				66,973.77
Less - Expenditure				
General			F 02C 40	
Payments Burial			5,836.48	
Payments			1,048.39	
				6,884.87
Balance Carried Forward	30/08/2022		:	60,088.90
BANK BALANCES as at	30/08/2022			
General Account per Statement	30/08/2022		57,075.41	
less - Outstanding			37,073.41	
Cheques			0.00	
plus - Receipts not cleared			57,075.41	
				57,075.41
Burial Account per				
Statement			3,013.49	
plus - receipts not cleared			0.00	
less - Outstanding Cheques				
cheques				3,013.49
			-	7,157.55
TOTAL COUNCIL FUNDS AS AT				60,088.90
			=	
ALLOCATION OF FUNDS -				
TOTAL FUNDS, PER ABOVE				60,088.90
•				,
RESERVES				
Parish Council Minimum Reserve		13,000.00		
Junior Playing Field New Equipme	ent	705.00		
Village Improvement		4.4.534.00		
Reserve		14,531.90		
magazine costs reserve		2,939.28 207.51		
muga renovation		207.51	21 202 60	
			31,383.69	
Burial Account Bank Balance (upk	(eep of Cemetery)		3,013.49	
23 Roodine Barin Bararioe (upi	y)		34,397.18	
			3 1,007 110	

PRECEPT RECEIVED IN ADVANCE (see below)

2

months 12,071.16

46,468.34

*APPROX FUNDS AVAILABLE as at

30/08/2022

13,620.56

PRECEPT - is received in advance twice a year, therefore we usually have monies in our account representing spend in coming months.

- *EXACT SURPLUS CAN NOT BE CALCULATED UNTIL THE END OF THE FINANCIAL YEAR
- *4086.00 of surplus monies is for cemetery upkeep
 - 91. TO RESOLVE TO MOVE INTO CLOSED SESSION IN

 ACCORDANCE WITH THE PUBLIC BODIES (ADMISSION TO

 MEETINGS) ACT 1960 DUE TO THE SENSITIVE NATURE OF THE
 BUSINESS TO BE DISCUSSED:
 - 92. <u>STAFFING MATTERS TO BE CONSIDERED CLERKS OFFICE</u> HOURS:
 - 93. TO CONSIDER AMENDING THE CLERKS CONTRACT WITH THE ADDITION OF HOME ADRESS, IF APPROPRIATE:
 - 94. TO CONSIDER A MANAGEMENT PLAN FOR STAFF:
 - 95. TO CONSIDER A PROPOSAL FOR STAFF TRAINING:
 - 96. <u>DATE AND TIME OF NEXT MEETING: MONDAY 17TH</u> OCTOBER 2022.