

HOLTON-LE-CLAY PARISH COUNCIL
Village Hall, Pinfold Lane, Holton-le-Clay, GRIMSBY, Lincolnshire
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Dear Councillor

You are hereby summoned to attend the Extraordinary Council Meeting of Holton-le-Clay Parish Council, which will be held on Monday 23rd March 2020 commencing at 7.00pm in the Council Offices, Village Hall, Pinfold Lane, Holton-le-Clay.

Signed Emma Harris Clerk to the Parish Council. 18th March 2020

AGENDA

- 249. CHAIRMANS WELCOME:**
- 250. TO RECEIVE APOLOGIES FOR ABSENCE:**
- 251. TO RECEIVE DECLARATIONS OF INTEREST UNDER THE LOCALISM ACT 2011:**
- 252. TO RESOLVE TO MOVE INTO CLOSED SESSION IN ACCORDANCE WITH THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 DUE TO THE SENSITIVE NATURE OF THE BUSINESS TO BE DISCUSSED IN RELATION TO THE FOLLOWING MATTER:**
 - BUSINESS INTERRUPTION – CONTINGENCY PLANNING.**
- 253. SAFETY STATEMENT – MEETINGS AND SERVICE DELIVERY OF THE AUTHORITY IS NOT OF ANY IMPORTANCE ABOVE THAT OF PUBLIC SAFETY. AS SUCH IT SHALL BE DISCUSSED TO CANCEL ALL SCHEDULED PUBLIC MEETINGS FOR EITHER 2 OR 4 MONTHS OR AS CIRCUMSTANCES DICTATE:**
- 254. SUSPENSION OF STANDING ORDERS/FINANCIAL REGULATIONS IN ORDER TO ENSURE THE SMOOTH RUNNING OF THE COUNCIL FOR A PERIOD OF NO LONGER THAN 4 MONTHS (OR AS CIRCUMSTANCES DICTATE):**

- 255. ADDITIONAL DELEGATED AUTHORITY – CLERK. TO CONSIDER GIVING DELEGATED AUTHORITY TO THE CLERK FOR A PERIOD OF NO LONGER THAN 4 MONTHS (DEPENDENT ON GOVERNMENT LEGISLATION OR MEDICAL ADVICE) IN CONSULTATION WITH THE CHAIR/VICE CHAIR TO:**
- **UNDERTAKE DAY TO DAY DUTIES IN ORDER TO MINIMISE DISRUPTION TO SERVICE PROVISION AND ENSURE BUSINESS CONTINUITY WHILST WORKING FROM HOME**
 - **UNDERTAKE DECISIVE ACTIONS (WITHIN LEGAL CONSTRAINTS AND WITH THE BEST INTENTIONS OF PUBLIC SAFETY) IN RESPECT OF CANCELLING ANY MEETINGS OF THE PARISH COUNCIL, ITS COMMITTEES OR WORKING GROUPS**
- 256. TO CONSIDER CANCELLING THE ANNUAL COUNCIL MEETING/ANNUAL PARISH MEETING. ALTHOUGH CANCELLING THE ANNUAL PARISH MEETING AND THE ANNUAL COUNCIL MEETING ARE CONTRARY TO EXISTING LEGISLATION IT WOULD BE IN THE INTEREST OF PUBLIC SAFETY TO HOLD EACH MEETING AT A FUTURE DATE:**
- 257. PLANNING MATTERS – TO CONSIDER GIVING DELEGATED AUTHORITY TO THE CLERK TO COLLATE RESPONSES AND SUBMIT TO ELDC BASED ON A MAJORITY EMAIL VOTE:**
- 258. BUDGETARY CONTROL AND AUTHORITY TO SPEND – TO CONSIDER THE AUTHORISATION OF AN INCREASE TO THE SPENDING LIMIT OF THE PARISH CLERK IN CONSULTATION WITH THE CHAIR OR VICE CHAIR FROM ANY ITEM BELOW £500 TO ANY ITEM BELOW £2000 IN RESPECT OF ANY EMERGENCY OR HEALTH AND SAFETY MATTER FOR A PERIOD OF UP TO 4 MONTHS:**
- 259. POLICY UPDATES – TO CONSIDER GIVING DELEGATED AUTHORITY TO THE CLERK TO UPDATE POLICY DOCUMENTATION. WHERE ANY LEGISLATIVE UPDATES ARE NECESSARY THE CLERK MAY UPDATE AND IMPLEMENT ANY NECESSARY CHANGES:**