

MINUTES OF THE FULL COUNCIL MEETING OF HOLTON LE CLAY PARISH COUNCIL, HELD AT THE VILLAGE HALL, PINFOLD LANE, HOLTON LE CLAY, DN36 5DL MONDAY 11TH APRIL 2022 AT 7PM

Present: Councillor Mik Boon (Chairman)
Councillor Helen Reynolds (Vice Chair)
Councillor Anne Wheeler
Councillor Maureen Redford
Councillor Patrick Warrener
Councillor Paul Rowntree

In Attendance: Emma Portas – Clerk and RFO
Councillor Terry Aldridge East Lindsey District Council

0 Members of the public
Public forum cancelled due to lack of attendance.

190. CHAIRMANS WELCOME:

The Chairman welcomed all those present and thanked them for their attendance. He also passed on his condolences to Councillor Aldridge on behalf of the parish council, on his recent bereavement.

191. TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE:

Councillor Starr sent his apologies ahead of the meeting.

192. TO RECEIVE DECLARATIONS OF INTEREST:

Councillor Reynolds declared an interest as a member of MERC.

193. TO APPROVE THE MINUTES OF THE FULL COUNCIL MEETING HELD ON 21ST MARCH 2022:

The minutes of the full council meeting held on 21st March 2022 were accepted as a true record.

194. TO RECEIVE AN UPDATE FROM MERC:

The first floor is now holding classes following the recent renovation. A children fun day will be held at the hall next week with an Easter Egg Hunt and bouncy castle etc.

A new fridge is being delivered this week to complete the first-floor kitchen.

195. TO RECEIVE AN UPDATE FROM DISTRICT COUNCILLORS:

Not a lot to report from the district council apart from to say that all departments are currently very short staffed.

196. TO RECEIVE AN UPDATE FROM THE COUNTY COUNCILLOR:

Not present.

197. TO REVIEW THE FOLLOWING POLICIES FOR UPDATES:

- **ASSET REGISTER – NEW PURCHASES ADDED (PLAY EQUIPMENT, BENCHES, VILLAGE SIGNS, VILLAGE HALL VALUATION)**
- **GRIEVANCE POLICY – NO CHANGE**
- **EQUAL OPPORTUNITIES – NO CHANGE**
- **SAFEGUARDING – NO CHANGE**
- **PRESS AND MEDIA – NO CHANGE**

The policy documents were accepted with the listed changes.

198. TO CONSIDER A QUOTE FOR £460 TO INSTALL THE JUBILEE BENCH ONTO A CONCRETE PAD ON A VERGE IN LOUTH ROAD:

It was

RESOLVED: to install the bench on a concrete pad at a cost of £460.

199. FINANCIAL MATTERS:

April 2022 Payments

GENERAL		Invoice	
	Payee		
DD	BRITISH GAS	ELECTRICITY VILLAGE HALL	280.09
DD	VIRGIN	broadband	£50.40
BACS	ROLL AND SCROLL	JUBILEE BENCH	£1,150.00

BACS	ELDC	CEMETERY CTAX	£339.32
BACS	GLENDALE	8 ACRES GRASS	£96.00
BACS	GLENDALE	JPF GRASS	£31.68
BACS	GLENDALE	AMENITY GRASS	£572.40
BACS	RBS RIALTAS	CEMETERY SOFTWARE AND SUPPORT	£236.40
BACS	JB RURAL	CEMETERY CONTRACT	£475.00
BACS/DD	NEST/STAFF/HMRC	PAYE/SALARIES/PENSIONS/MILEAGE	£2,591.38
DD	BRITISH GAS	GAS - VILLAGE HALL	
BACS	SIGNS EXPRESS	REMEMBRANCE PLAQUE	£54.00
CREDIT CARD PAYMENTS			£5,876.67
	GIFFGAFF	MOBILE TOP UP	12
	CLOUDNEXT	CLLR EMAIL SUBSCRIPTION	17.98
	VIKING	OFFICE CHAIR	£55.38
	VIKING	INK CARTRIDGE	£23.12
	VIKING	STATIONARY	£23.41
	VIKING	WORK STATION	£111.77

The finances were accepted and approved for payment.

200. FINANCE REPORT:

HOLTON LE CLAY PARISH COUNCIL

FINANCIAL REPORT as at

31/03/2022

CASH BOOK

Balance Brought forward	31/03/2022	
General Account		63,471.89
Burial Account		<u>6,105.61</u>
		69,577.50
Add - Income		
General Receipts		1,108.92
Burial Receipts		<u>661.50</u>
		<u>1,170.42</u>
		<u>71,347.92</u>

Less - Expenditure			
General			
Payments		20,019.51	
Burial Payments		<u>0.00</u>	
			<u>20,019.51</u>
Balance Carried Forward	31/03/2022		<u><u>51,328.41</u></u>

<u>BANK BALANCES as at</u>	31/03/2022		
General Account per Statement		44,561.30	
less - Outstanding Cheques		<u>0.00</u>	
plus - Receipts not cleared		0.00	
			44,561.30
Burial Account per			
Statement		6,767.11	
plus - receipts not cleared		0.00	
less - Outstanding Cheques		<u>0.00</u>	
			<u>6,767.11</u>
			7,157.55
TOTAL COUNCIL FUNDS AS AT			<u><u>51,328.41</u></u>

ALLOCATION OF FUNDS -

TOTAL FUNDS PER ABOVE			51,328.41
RESERVES			
Parish Council Minimum Reserve	13,000.00		
Junior Playing Field New Equipment	1,445.00		
Village Improvement			
Reserve	13,042.14		
muga renovation	207.51		
		27,694.65	
Burial Account Bank Balance (upkeep of Cemetery)		<u>6,767.11</u>	
		34,461.76	
PRECEPT RECEIVED IN ADVANCE (see below)			
0 month		<u>0.00</u>	
			<u>34,461.76</u>
*APPROX FUNDS AVAILABLE as at	31/03/2022		<u><u>16,866.65</u></u>

PRECEPT - is received in advance twice a year, therefore we usually have monies in our account

representing spend in coming
months.

***EXACT SURPLUS CAN NOT BE CALCULATED UNTIL THE END OF THE FINANCIAL YEAR**

*4086.00 of surplus monies is for cemetery upkeep

**201. TIME AND DATE OF NEXT MEETING: MONDAY 16th MAY
2022 (ANNUAL FULL COUNCIL MEETING)**