

MINUTES OF THE FULL COUNCIL MEETING OF HOLTON LE CLAY PARISH  
COUNCIL, HELD AT THE VILLAGE HALL, PINFOLD LANE, HOLTON LE CLAY,  
DN36 5DL MONDAY 17<sup>th</sup> JANUARY 2022 AT 7PM

Present: Councillor Mik Boon (Chairman)  
Councillor Helen Reynolds (Vice Chair)  
Councillor Matthew Starr  
Councillor Maureen Redford  
Councillor Patrick Warrener  
Councillor Anne Wheeler  
Councillor Paul Rowntree

In Attendance: Emma Portas – Clerk and RFO  
Councillor Terry Aldridge East Lindsey District Council  
Councillor Hugo Marfleet Lincolnshire County Council  
P.C Richard Precious – Lincolnshire Police

3 Members of the public

Public forum opened at 7pm and closed at 7.50pm

One member of the public voiced a concern over the lack of a cycle path at the junction at the entrance to the village and feels it is only a matter of time before an accident occurs. Councillor Reynolds explained that there is a plan to install a cycle path when the next phase of new houses is built but there is no time frame in place for this.

Two residents wished to complain about the parking around the village and the inconsiderate parking of vehicles on grass verges, parking around the shops on Louth Road and also around the school on Picksley Crescent and the bend near the Jug and Bottle. Parking is a big issue in the village and is often talked about on social media. The Parish Council has recently requested a quote to have grass lock installed on at least 8 verges in the village where parking is particularly bad. Councillor Marfleet requested a list of the worst areas for parking so that he can look into yellow lines being put in.

A resident of Louth Road pointed out that the problem with parked cars isn't just caused by staff or visitors to the establishments on Louth Road but also people who leave their cars on Louth Road whilst they go to the pub and then leave their cars there overnight – often blocking driveways and preventing residents from getting their cars in and out of the driveways.

All of the residents who were present voiced a concern with speeding around the village – a concern that has been highlighted recently on social media.

PC Precious gave an overview of the demographics of his policing team which covers a very large area of Lincolnshire – with only one PC and two PCSO's. The lack of officers has a huge impact on response times to incidents reported. In terms of speeding, the parish council requested an Archer survey in 2019 and the results showed that on Tetney Lane an average of 1255 cars pass through every day and show an average speed of 27.5mph. There has only been one minor collision on this road in three years and this was not speed related.

On a positive note, the new police chief is forming a dedicated roads policing unit which will be based in both Grantham and Louth and will have a team of ten officers. Rural crime will also have a dedicated team of officers.

#### **147. CHAIRMANS WELCOME:**

The Chairman welcomed all those present and thanked them for their attendance.

#### **148. TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE:**

None received.

#### **149. TO RECEIVE DECLARATIONS OF INTEREST:**

Councillor Reynolds declared an interest as a member of MERC.

#### **150. TO APPROVE THE MINUTES OF THE FULL COUNCIL MEETING HELD ON 21<sup>st</sup> DECEMBER 2021:**

The minutes of the full council meeting held on 21<sup>st</sup> December 2021 were accepted as a true record.

#### **151. TO RECEIVE AN UPDATE FROM MERC:**

Classes are all up and running as normal. The lights in the car park have now been repaired.

#### **152. TO RECEIVE AN UPDATE FROM DISTRICT COUNCILLORS:**

Not a lot to report from the district council as a lot of meetings have been cancelled recently including two planning meetings. The latest district council

full council meeting was cancelled and all items delegated to the chief executive officer.

**153. TO RECEIVE AN UPDATE FROM THE COUNTY COUNCILLOR:**

The county council is currently campaigning for the decision to cut 12.5 million from the highways budget to be reversed – otherwise council tax will have to be substantially increased in order to cover costs.

**154. PROPOSED BY COUNCILLOR BOON TO WRITE TO HIGHWAYS AND REQUEST THAT THE SIGNAGE AT THE SOUTH END OF THE VILLAGE ENTRANCE IS REVIEWED TO MAKE IT MANDATORY FOR TOAD USERS TO TAKE THE SLIP ROAD FOR TURNING RIGHT INSTEAD OF IT BEING OPTIONAL:**

It was

RESOLVED: to write to the Highways team to make this request.

**155. PROPOSED BY COUNCILLOR REYNOLDS TO ALLOCATE A FUND OF £200 FOR STREET DECORATIONS SUCH AS GOOD QUALITY BUNTING AND FLAGS TO DECORATE THE VILLAGE (LOUTH ROAD AREA) WITH BUNTING BETWEEN THE STREET LIGHTS. FLAGS COULD BE PLACED ON RAILINGS. ALSO, TO CONSIDER THE POSSIBILITY OF FUNDING COMMEMORATIVE MUGS/COINS TO THE LOCAL SCHOOL (PRICES TO FOLLOW IF APPROVED BY HEAD TEACHER):**

It was

RESOLVED: to set aside a budget of £200 for bunting and flags for the Queens platinum Jubilee. The item of commemorative mugs/coins for the school was deferred pending a response from the junior school.

**156. TO CONSIDER QUOTES FOR THE WEED SPRAYING CONTRACT FOR THE YEAR 2022/23. THREE COMPANIES WERE APPROACHED AND THE FOLLOWING QUOTES HAVE BEEN PROVIDED:**

- COMPANY A £925 + VAT PER SPRAY
- COMPANY B £2,000 + VAT FOR THREE APPLICATIONS

It was

RESOLVED: to appoint COMPANY B to carry out the weed spraying for the village for the coming year.

**157.TO REVIEW THE FOLLOWING POLICIES FOR UPDATES:**

**- PARISH COUNCILLOR PROTOCOL (NO CHANGE)**

The above policy was adopted with no changes.

**158.FINANCIAL MATTERS:**

**HOLTON LE CLAY PARISH COUNCIL**

**FINANCIAL REPORT as at**

**31/12/2021**

**CASH BOOK**

Balance Brought forward	31/12/2021		
General Account			81,740.46
Burial Account			<u>5,502.26</u>
			87,242.72
Add - Income			
General Receipts		2,231.00	
Burial Receipts		<u>253.35</u>	
		2,484.35	<u>89,727.07</u>
Less - Expenditure			
General Payments		5,848.83	
Burial Payments		<u>0.00</u>	
			<u>5,848.83</u>
<b>Balance Carried Forward</b>	<b>31/12/2021</b>		<b><u>83,878.24</u></b>

**BANK BALANCES as at**

**31/12/2021**

General Account per Statement		78,197.63	
less - Outstanding Cheques		<u>44.00</u>	
plus - Receipts not cleared			0.00

		78,153.63
Burial Account per Statement	5,693.61	
plus - receipts not cleared	31.00	
less - Outstanding Cheques	<u>0.00</u>	
		<u>5,724.61</u>
		7,157.55
<b>TOTAL COUNCIL FUNDS AS AT</b>		<b><u><u>83,878.24</u></u></b>

**ALLOCATION OF FUNDS -**

TOTAL FUNDS, PER ABOVE		83,878.24
RESERVES		
Parish Council Minimum Reserve	13,000.00	
Junior Playing Field New Equipment	10,000.00	
Village Improvement Reserve	19,443.25	
muga renovation	207.51	
		42,650.76
Burial Account Bank Balance (upkeep of Cemetery)	<u>5,724.61</u>	
		48,375.37
PRECEPT RECEIVED IN ADVANCE (see below)		
3 months		
		<u>17,100.49</u>
		<u>65,475.86</u>
<b>*APPROX FUNDS AVAILABLE as at 31.12.21</b>		<b><u><u>18,402.38</u></u></b>

PRECEPT - is received in advance twice a year, therefore we usually have monies in our account representing spend in coming months.

**\*EXACT SURPLUS CAN NOT BE CALCULATED UNTIL THE END OF THE FINANCIAL YEAR**

\*4086.00 of surplus monies is for cemetery upkeep

## **159.FINANCE REPORT:**

January 2022 Payments

GENERAL	Payee	Invoice	
DD	VIRGIN	broadband	£50.40
BACS/DD	NEST/STAFF/HMRC	PAYE/SALARIES/PENSIONS/MILEAGE	£2,485.55
BACS	BRITISH GAS	ELECTRICITY VILLAGE HALL	£361.44
BACS	JB RURAL	CEMETERY CONTRACT	£475.00
DD	BRITISH GAS	VILLAGE HALL GAS	366.45
			£3,738.84
CREDIT CARD PAYMENTS			
	GIFFGAFF	MOBILE TOP UP	12
	VIKING	OFFICE SUPPLIES	22.3
	NBB FURNITURE	BENCH	330
	ZOOM	REMOTE MEETING SUBSCRIPTION	14.39
	CLOUDNEXT	CLLR EMAIL SUBSCRIPTION	14.38
	SLCC	MEMBERSHIP RENEWAL	144
			537.07

The finances were accepted and approved for payment.

**160.TIME AND DATE OF NEXT MEETING: MONDAY 21<sup>ST</sup> FEBRUARY  
2022**