

**HOLTON-LE-CLAY PARISH COUNCIL**  
**Village Hall, Pinfold Lane, Holton-le-Clay, GRIMSBY, Lincolnshire**  
**DN36 5DL Emma Harris - Clerk to the Council Telephone and Fax**  
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<http://parishes.lincolnshire.gov.uk/holtonleclay>

Dear Councillor

You are hereby summoned to attend the Full Council Meeting of Holton-le-Clay Parish Council, which will be held on Monday 20<sup>th</sup> January 2020 commencing at 7.30pm in the Council Offices, Village Hall, Pinfold Lane, Holton-le-Clay.

Prior to the commencement of the meeting there will be a public forum from 7.00pm for a maximum of 30 minutes when members of the public may ask questions or make short statements to the Council.

Signed Emma Harris Clerk to the Parish Council. 13<sup>th</sup> January 2020

**AGENDA**

- 191. CHAIRMANS WELCOME:**
  - 192. TO RECEIVE APOLOGIES FOR ABSENCE:**
  - 193. TO RECEIVE DECLARATIONS OF INTEREST:**
  - 194. TO APPROVE THE MINUTES OF THE PERSONNEL COMMITTEE MEETING HELD ON 11<sup>TH</sup> DECEMBER, THE FULL COUNCIL MEETING HELD ON 16<sup>TH</sup> DECEMBER 2019 AND THE EXTRAORDINARY FULL COUNCIL MEETING HELD ON 9<sup>TH</sup> JANUARY 2020:**
  - 195. TO GRANT FINANCIAL DISPENSATION TO COUNCILLOR SINCLAIR:**
  - 196. TO RECEIVE A REPORT FROM THE DISTRICT COUNCILLORS:**
  - 197. TO RECEIVE A REPORT FROM THE COUNTY COUNCILLOR:**
  - 198. TO RECEIVE A REPORT FROM OUTSIDE BODIES:**
- MERC

- **NDP**
- **COMMUNITY CENTRE**

**199. PLANNING MATTERS:**

**N/085/02043/19**

**Change of use of land formerly used as agricultural for the training and exercising of dogs, and the siting of a marquee to be used for dog training, (which are currently in use).**

**GRANGE FARM, STATION ROAD, HOLTON LE CLAY. CLOSING DATE 20<sup>th</sup> JANUARY 2020**

**200. TO REVIEW THE FOLLOWING POLICIES AND UPDATE WITH ANY CHANGES:**

- **HEALTH AND SAFETY POLICY (NO CHANGE)**
- **COMPLAINTS POLICY (UPDATED WITH CURRENT CHAIRMANS DETAILS)**
- **PARISH COUNCILLOR PROTOCOL (NO CHANGE)**

**201. PROPOSED BY COUNCILLOR PRATT TO PAY THE ANGLIAN WATER BILL OF £2644.64 IN FULL FOR THE VILLAGE HALL:**

**202. PROPOSED BY COUNCILLOR GREEN TO PURCHASE ADDITIONAL CAMERAS AS AND WHEN FUNDS ALLOW FOR INSTALLATION IN OTHER AREAS OF THE VILLAGE SUCH AS THE TENNIS COURTS, THE TRIM TRAIL, THE CEMETERY AND ANY FLY TIPPING HOTSPOTS. CAMERAS COST £293.99 EACH:**

**203. PROPOSED BY COUNCILLOR REYNOLDS TO AWARD THE MUGA CONTRACT TO:**

- **LIGHTMAIN £49885 + VAT OPTION 3. 2x COURTS LENGTHWAYS ON HALF OF THE TARMAC AREA. THIS IS THE QUOTE ON THE WREN GRANT APPLICATION**
- **EIBE £49761.21 – NO MENTION OF VAT. THIS COMPANY WAS INVITED TO PROVIDE A QUOTE MORE FOR THE SKATE PARK SIDE OF THE PROJECT.**

**204. PROPOSED BY COUNCILLOR REYNOLDS TO AWARD THE TARMAC CONTRACT FOR THE DISUSED TENNIS COURTS TO:**

- **HEMSWELL £38,225 + VAT**

- **MARK EVERTON £9500-£10,000 + EXTRA TO TRANSPORT TARMAC ACROSS THE FIELD**

**205. PROPOSED BY COUNCILLOR REYNOLDS TO AWARD THE WEED SPRAYING CONTRACT ON THE DISUSED TENNIS COURTS TO:**

- **GLENDALE £1825 + VAT (NO MENTION OF MOSS TRATMENT BUT REMOVES SELF SETS**
- **MOWNS N GROWNS £2000 WITH MOSS TREATMENT**
- **MOWNS N GROWNS £1600 WITHOUT MOSS TREATMENT. ONLY REMOVES TREES TO GROUND LEVEL**

**206. PROPOSED BY COUNCILLOR BOON THAT HLC PARISH COUNCIL AGREES A POSITION ON THE TOLL BAR ROUNDABOUT PLAN TO COMMENT ON NELC'S PLANNING PORTAL – THAT THERE IS A WISH TO SEE THE PROPOSED TOUCAN CROSSING FROM THE SOUTH OF STATION ROAD TO THE SCHOOL GATES IS COMPLETED ASAP. FURTHERMORE, THAT THE EXISTING FOOTPATH TO THE WEST OF THE A16 IS EXTENDED AROUND THE BEND TO THE PROPOSED CROSSING POINT AND BARRIERS FITTED TO ENCOURAGE CHILDREN CROSSING THE NEW JUNCTION SAFELY:**

**207. TO APPROVE A CONTRACTOR FOR WEED SPRAYING OF THE VILLAGE FOR THE YEAR 2020/21:**

- **GLENDALE £895 + VAT PER OCCASION (RECOMMENDS 2 SPRAYS PER YEAR)**
- **MOWNS AND GROWNS £2250 FOR 3 SPRAYS PER YEAR**

**208. FINANCIAL MATTERS:**

**HOLTON LE CLAY PARISH COUNCIL**

**FINANCIAL REPORT as at**

**30th December 2019**

**CASH BOOK**

|                         |            |           |
|-------------------------|------------|-----------|
| Balance Brought forward | 30/12/2019 |           |
| General                 |            |           |
| Account                 |            | 70,634.18 |

|                                   |                   |                                |
|-----------------------------------|-------------------|--------------------------------|
| Burial Account                    |                   | 5,079.83                       |
|                                   |                   | <u>75,714.01</u>               |
| Add - Income                      |                   |                                |
| General                           |                   |                                |
| Receipts                          |                   | 0.00                           |
| Burial Receipts                   |                   | 942.00                         |
|                                   |                   | <u>942.00</u>                  |
|                                   |                   | 76,656.01                      |
| Less - Expenditure                |                   |                                |
| General                           |                   |                                |
| Payments                          |                   | 14,862.96                      |
| Burial                            |                   |                                |
| Payments                          |                   | 0.00                           |
|                                   |                   | <u>0.00</u>                    |
|                                   |                   | 14,862.96                      |
| <b>Balance Carried Forward</b>    | <b>30/12/2019</b> | <b><u><u>61,793.05</u></u></b> |
| <b><u>BANK BALANCES as at</u></b> | <b>30/12/2019</b> |                                |
| General Account per Statement     |                   | 55,853.49                      |
| less - Outstanding Cheques        |                   | 82.27                          |
| plus - Receipts not cleared       |                   | <u>0.00</u>                    |
|                                   |                   | 55,771.22                      |
| Burial Account per Statement      |                   | 6,021.83                       |
| plus - receipts not cleared       |                   | 0.00                           |
| less - Outstanding Cheques        |                   | <u>0.00</u>                    |
|                                   |                   | 6,021.83                       |
|                                   |                   | <u>7,157.55</u>                |
| <b>TOTAL COUNCIL FUNDS AS AT</b>  |                   | <b><u><u>61,793.05</u></u></b> |

**ALLOCATION OF FUNDS -**

TOTAL FUNDS, PER ABOVE 61,793.05

RESERVES

|                                   |           |
|-----------------------------------|-----------|
| Parish Council Minimum Reserve    | 13,000.00 |
| Village Hall Loan                 |           |
| Repayments                        | 11,900.00 |
| Community Woodland                |           |
| Grant                             | 2,147.13  |
| District Councillor Grant/War Mem | 58.04     |
| Village Improvement               | 316.92    |

|  |                   |                        |
|--|-------------------|------------------------|
| Reserve<br>muga renovation                       | 139.14            | 27,561.23              |
| Burial Account Bank Balance (upkeep of Cemetery) |                   | <u>6,021.83</u>        |
|  |                   | 33,583.06              |
| PRECEPT RECEIVED IN ADVANCE (see below)          |                   |                        |
| 4<br>months                                      |                   | <u>19,940.00</u>       |
|  |                   | <u>53,523.06</u>       |
| <b>*APPROX FUNDS AVAILABLE as at</b>             | <b>30/12/2019</b> | <b><u>8,269.99</u></b> |

PRECEPT - is received in advance twice a year, therefore we usually have monies in our account representing spend in coming months.

**\*EXACT SURPLUS CAN NOT BE CALCULATED UNTIL THE END OF THE FINANCIAL YEAR**

\*4086.00 of surplus monies is for cemetery upkeep

## 209. FINANCE REPORT

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### JANUARY 2020 Payments

| GENERAL | Payee              | Invoice                   |           |
|---------|--------------------|---------------------------|-----------|
| BACS    | SADS UK            | Defib Pads - Garage       | £90.00    |
| DD      | BRITISH GAS LITE   | electricity - defib       | £17.23    |
| BACS    | MOWNS N GROWNS     | CEMETERY CONTRACT         | £255.50   |
| DD      | NPOWER             | GAS USAGE VILLAGE HALL    | £282.91   |
| BACS    | DUNCAN TOPLIS      | PAYROLL SERVICES          | £63.00    |
| BACS    | MICK HENRY PLUMBER | HOT FLUSH CENTRAL HEATING | £169.20   |
| BACS    | LALC               | QUALITY AWARD APPLICATION | £100.00   |
| BACS    | WINDOW CLEANER     | BUS SHELTERS              | £50.00    |
| CHQ 46  | ELDC               | GREEN WASTE X2            | £80.00    |
| BACS    | D KIRK BUILDER     | PICNIC BENCH INSTALL      | £160.00   |
| DD      | BRITISH GAS LITE   | ELECTRICITY VILLAGE HALL  | £120.11   |
| BACS    | STAFF/HMRC/NEST    | SALARIES/PAYE/PENSION     | £2,281.59 |
| BACS    | LINDSEY GARDEN     | ROCKERY STONE X2          | £90.00    |
| BACS    | LALC               | CLLR TRAINING X2          | £30.00    |

|                         |                     |                   |               |
|-------------------------|---------------------|-------------------|---------------|
| BACS                    | SIGNS EXPRESS       | MEMORIAL PLAQUE   | £54.00        |
| DD                      | VIRGIN              | BROADBAND         | £50.77        |
|                         |                     | TOTAL             | £3,894.31     |
| BARCLAYCARD<br>PAYMENTS | SAFETY SIGNS 4 LESS | CCTV SIGN X2      | £25.86        |
|                         | NATURE SPY          | WILDLIFE CAM LOCK | £18.99        |
|                         | CO-OP               | 2X AA BATTERIES   | £4.70         |
|                         | FIRE DETECTION SHOP | CALL POINT KEY    | £7.38         |
|                         |                     |                   | <b>£56.93</b> |

**210. DATE AND TIME OF NEXT MEETING:**

**17<sup>TH</sup> FEBRUARY 2020**